



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FLORIDA

LUNG CHIU, CIG, CPA
INSPECTOR GENERAL

OFFICE OF INSPECTOR GENERAL
3318 FOREST HILL BLVD., C-306.
WEST PALM BEACH, FL 33406
(561) 434-7335 FAX: (561) 434-8652
www.palmbeachschools.org

SCHOOL BOARD
CHUCK SHAW, CHAIRMAN
DEBRA L. ROBINSON, M.D., VICE CHAIRWOMAN
MARCIA ANDREWS
FRANK A. BARBIERI, JR., ESQ.
KAREN M. BRILL
BARBARA McQUINN
ERICA WHITFIELD

ROBERT M. AVOSSA, Ed.D., SUPERINTENDENT

MEMORANDUM

TO: Honorable Chair and Members of the School Board
Dr. Robert Avossa, Superintendent
Chair and Members of the Audit Committee

FROM: ^{KLC}
Lung Chiu, Inspector General

DATE: 10/26/2017

SUBJECT: Transmittal of Final Investigative Report
Case #17-595
Abuse of Authority

In accordance with School Board Policy 1.092 we hereby transmit the above-referenced final report.

The report addresses an Abuse of Authority allegation against Principal Patricia Trejo. The allegation alleges that Principal Trejo requested her daughter's absence be changed. The allegation is **unsubstantiated**.

The report is finalized and will be posted on the Inspector General's website; www.palmbeachschools.org/inspectorgeneral.

Office of Inspector General
The School District of Palm Beach County
Case No. 17-595

Allegations/Issue: Abuse of Authority

Location: Freedom Shores Elementary

FINAL INVESTIGATIVE REPORT

AUTHORITY

School Board Policy 1.092 (4)(a)(iv) authorizes the Office of Inspector General to initiate, conduct, supervise, and coordinate investigations designed to detect, deter, prevent and eradicate fraud, waste, financial mismanagement, fiscal misconduct, and other abuses in District government.

This investigation was conducted by Tanya Lawson, Investigator I.D. #201, in compliance with the *Quality Standards for Investigations, Principles and Standards for Offices of Inspector General*, promulgated by the Association of Inspectors General.

BACKGROUND

On April 17, 2017, the OIG received a complaint from Dianna Weinbaum, Director of Professional Standards regarding *Abuse of Authority* by Freedom Shores Elementary Principal Patricia Trejo.

School District Policy 5.092 (b)(i); *"Late arrivals or tardiness. Students reporting late to school/class when the day/class period begins are considered tardy. Excessive tardiness shall be addressed on a base-by-case basis to determine if there is a pattern of non-attendance."*

Student and Family Handbook for the Palm Beach County School District:

"Absenteeism, excused or unexcused, regardless of the reason, negatively affects the continuity of the learning process. As a student's absenteeism increases, there is a greater responsibility for the school to deter future absenteeism, and there is a greater responsibility for the student to demonstrate that such absenteeism has not negatively affected performance mastery."

ALLEGATION

The complaint alleges Ms. Trejo used her position as Principal to have her daughter's absence on November 3, 2016 be removed in order for her daughter (a student at Freedom Shores Elementary) to receive a perfect attendance award.

School District Policy 1.092 (2)(a) defines Abuse as:

"Behavior that is deficient or improper when compared with behavior that a prudent person would consider a reasonable and necessary operational practice given the facts and circumstances. The term includes the intentional or improper use of District resources that can include the excessive or improper use of one's position, in a manner contrary to its rightful or legally intended use, or the misuse of authority or position in wrongdoing that had an impact on either the complainant (adverse loss) or subject (personal gain)."

DOCUMENTS REVIEWED

Florida Statute 1003.26-Enforcement of School Attendance
 School District Policy 3.02-Code of Ethics
 School District Policy 1.092 Inspector General
 School District Policy 5.1812 Student Code of Conduct for Elementary Students
 School District Student and Family Handbook
 School District Program-SAGES
 School District Program-TERMS
 Freedom Shores Attendance Policy

INTERVIEWS CONDUCTED

Diane DiMarco, Teacher Freedom Shores Elementary

On April 20, 2017, the OIG conducted a face-to-face interview with Diane DiMarco, Teacher Freedom Shores Elementary. Ms. DiMarco stated she did not wish to receive Whistleblower status because she does not fear retribution from Ms. Patricia Trejo, Principal Freedom Shores Elementary; however, the OIG determined that Ms. DiMarco does meet the criteria for Whistleblower Protection. Ms. DiMarco stated Principal Trejo asked her (DiMarco) to change her daughter's absence, which occurred on November 3, 2016. Ms. DiMarco stated Ms. Trejo came to her classroom in December 2016 asking if her daughter [REDACTED] was on the perfect attendance list. Ms. DiMarco stated [REDACTED] had an absence in that semester which was on November 3, 2016. Ms. DiMarco stated she is certain because it was a half-day of school and [REDACTED] was not there. Ms. DiMarco also stated she remembers this date because November 2, 2016 was Ms. Trejo's birthday and [REDACTED] told her on Friday that she was tired from having stayed up at her mother's birthday party. Ms. DiMarco stated no other days are in question. Ms. DiMarco stated she asked the attendance clerk (Rosa Castro) about [REDACTED]'s absence and the attendance clerk stated she already knew about it because Ms. Trejo had already come to her (Rosa Castro) about [REDACTED] attendance. Ms. DiMarco stated the conditions at the school involving Ms. Trejo are very bad and morale is low. Ms. DiMarco stated the only day in question regarding [REDACTED], Principal Trejo's daughter is November 3, 2016.

On April 24, 2017, the OIG received an email from Ms. DiMarco containing a letter in which Ms. DiMarco stated the information she retrieved shows that [REDACTED] purchased food from the school cafeteria on the day in question (November 3, 2016). Ms. DiMarco also stated she knows that her allegation cannot be proven and she would not like to pursue the case any

further. Ms. DiMarco stated, "*due to the lack of documentation supporting my claim I recant my testimony*" (Exhibit 1, pgs. 1-2).

Rosa Castro, Attendance Clerk Freedom Shores Elementary

On April 26, 2017, the OIG interviewed Rosa Castro, Attendance Clerk, Freedom Shores Elem, regarding the allegation of abuse of authority by Principal Patricia Trejo. Ms. Castro stated she has been with the District for 17 years, and has been at Freedom Shores as the attendance clerk for eight years. Ms. Castro stated currently, with the School District attendance system, SAGES, the teachers take the attendance and send it to her (Castro). Ms. Castro stated she knows which students were absent or tardy by the end of the day when the teachers give her the printout from SAGES. Ms. Castro stated if she is missing an attendance from a teacher, she (Castro) contacts the teacher and have them to send her the printout. Ms. Castro stated all teachers have access to SAGES and the data processor and herself (Ms. Castro). Ms. Castro stated the teachers can go back and fix any errors on the same day and she can fix errors as well. Ms. Castro stated at Freedom Shores, she (Castro) gives a pass to the students who come in late, and then she (Castro) goes into SAGES to change the absence to a tardy. Ms. Castro stated the District employee in charge of support for SAGES is Mr. Cliff Crawford. Ms. Castro stated the data processor inputs a new teacher on mainframe, and Mr. Crawford makes corrections or he will direct Ms. Castro to the data processor for the data processor to make the necessary changes with SAGES. Ms. Castro stated Ms. Trejo is not involved with SAGES.

Ms. Castro stated teacher (Ms. DiMarco) told her that [REDACTED] was absent on November 3, 2016, but when she (Castro) looked at the sign-in sheet, she saw that [REDACTED] was signed in by Ms. Trejo, but was tardy. Ms. Castro stated when it came time for the perfect attendance award; Ms. Trejo came to her and asked her if she could check to see if her daughter ([REDACTED]) had perfect attendance. Ms. Castro stated she (Castro) and Ms. Trejo reviewed the attendance for [REDACTED] and Ms. Trejo stated [REDACTED] was there that day; she was late, but at school on November 3, 2016. Ms. Castro stated that she went back and changed the attendance for the student because she trusted that Ms. Trejo remembered. Ms. Castro stated the teachers (DiMarco and Maldonado) said no, she wasn't here, but they looked at the book and the teachers said when they looked at the lunch records from the cafeteria, it showed the student purchased lunch that day (November 3, 2016), and so, everything indicated the mom (Trejo) was telling the truth. Ms. Castro stated to her knowledge, this was the only incident involving attendance for the student. Ms. Castro stated Ms. Trejo asked her (Castro) to check the date because she thought that her daughter was late, but not absence as it had been previously written. Ms. Castro stated she would send the OIG the sign-in sheet where Ms. Trejo signed her daughter in for that day (November 3, 2016). Ms. Castro stated for the recent perfect attendance, Ms. Trejo asked her (Castro) to check on her daughter's attendance, and Ms. Castro stated she reminded Ms. Trejo that [REDACTED] missed two days because they (Trejo family) took a trip and Ms. Trejo said "oh, yeah", because she (Ms. Trejo) didn't remember. Ms. Castro stated the criteria for the perfect attendance is that the student is at school each day; tardiness does not affect perfect attendance. Ms. Castro stated the November 3, 2016 was the only day that Ms. Trejo asked her to change a date.

On April 26, 2017, the OIG received via email from Ms. Castro, the Student Sign-In/Sign-Out Sheet, a screen shot of SAGES, and a screen print of School District system, TERMS, an attendance-tracking program (currently being phased out) (**Exhibit 2, pgs. 1-3**). The Sign-In/Sign-Out Sheet illustrates that [REDACTED] was signed in on November 3, 2016 at 9:47 A.M. by Ms. Trejo. The SAGES screenshot shows that [REDACTED] was marked as 'tardy' on November 3, 2016. TERMS shows [REDACTED] marked as 'tardy' as well.

Gloria Maldonado, Teacher Freedom Shores Elementary

On April 26, 2017, the OIG conducted a face-to-face interview with Gloria Maldonado, Teacher (co-teacher w/DiMarco); Freedom Shores Elem. Ms. Maldonado stated that she wants to receive Whistleblower Protection; however, based on the Whistleblower Assessment made by the OIG, Ms. Maldonado does not meet the criteria for Whistleblower protection. Ms. Maldonado stated she first began volunteering at Freedom Shores in 2008, and thereafter, in 2011, began her role as a substitute teacher with the School District. Ms. Maldonado stated her duties, as a co-teacher is reading, writing, math, and Spanish. Ms. Maldonado stated she isn't aware of any issues that may exist between the Principal (Ms. Trejo) and Ms. DiMarco. Ms. Maldonado stated Ms. Trejo is always late arriving to school. Ms. Maldonado stated for the date in question, November 3, 2016, [REDACTED] was out of school all day that day. Ms. Maldonado stated she recalled the event because November 2, 2016 was Ms. Trejo's birthday, and the child's father came into the classroom to get [REDACTED] and take her to the main office to celebrate Ms. Trejo's birthday. Ms. Maldonado stated the child's father brought [REDACTED] back at recess time (around 1:30), but the next day, [REDACTED] was absent. Ms. Maldonado stated November 3, 2016 was a half-day for the District and [REDACTED] was not in class. Ms. Maldonado stated that she showed a documentary in class that day and the kids ate in the classroom. Ms. Maldonado stated she did not order any food from the cafeteria for [REDACTED] that day because [REDACTED] was not in class. Ms. Maldonado stated her classroom is a connecting room with a door, which connects her class and Ms. DiMarco's class. Ms. Maldonado stated she did not personally witness Ms. Trejo asking Ms. DiMarco to change [REDACTED] absence, and only saw Ms. Trejo leave Ms. DiMarco's classroom. Ms. Maldonado stated after Ms. Trejo left, Ms. DiMarco came to her (Maldonado), and told her that Ms. Trejo told her (DiMarco) that [REDACTED] needs to be sent down for perfect attendance. Ms. Maldonado stated since she was the one who printed the perfect attendance certificates she printed one for [REDACTED]. Ms. Maldonado stated that she does not have a copy of the certificate with [REDACTED] name on it. Ms. Maldonado stated [REDACTED] has been frequently late since the start of the School Year. Ms. Maldonado stated at one point, Ms. Trejo came to recess and apologized for [REDACTED] being late because her younger child is in the VPK (Voluntary Pre-kindergarten) program and it's been hard on her (Trejo). Ms. Maldonado stated when she (Maldonado) turned in her grade book and lesson plan, the grade book showed the absence. Ms. Maldonado is to provide a copy of the grade book and lesson plan.

Ms. Maldonado stated around the end of the 2nd trimester (around March 2017), she (Maldonado) had a parent/teacher conference with one of her (Maldonado's) student's, and witnessed Ms. Trejo speaking with the attendance clerk, Ms. Castro. Ms. Maldonado stated

she overheard Ms. Trejo telling Ms. Castro to check specific dates for [REDACTED] because she (Trejo) wasn't sure if [REDACTED] was absent. Ms. Maldonado stated she (Maldonado) asked Ms. Castro if the attendance that Ms. Trejo was asking about was for [REDACTED] and Ms. Castro stated, "Yes," but that she (Castro) reminded Ms. Trejo about the trip she and her family (Trejo) took to New York City before Christmas, but no dates were changed for December.

Ms. Maldonado stated as a teacher, she can only mark the SAGES system with absent or tardy, and she cannot go back after the date has passed. Ms. Maldonado stated if she makes a mistake on the attendance, Ms. Castro is the person who can correct the mistake. Ms. Maldonado stated Ms. Trejo allowed [REDACTED] to come to school while sick with strep throat, and Ms. DiMarco ended up catching it from [REDACTED]. Ms. Maldonado is to provide the OIG with her (Maldonado) evaluations for the past two years because she stated that Ms. Trejo gave her a bad evaluation out of spite. Ms. Maldonado is also to provide the OIG with copies of emails from Ms. Trejo regarding changes in policies. As of August 30, 2017, Ms. Maldonado has not provided any additional information to the OIG relating to this allegation.

Patricia Trejo, Principal Freedom Shores Elementary

On July 27, 2017, the OIG conducted a phone interview with Principal Patricia Trejo at 1:44 PM.

Questions:

1. How long were you the Principal at Freedom Shores?

Response:

Five years

2. Do you recall if your brought your daughter [REDACTED] to school on time or where you late on November 3, 2016?

Response:

I honestly don't remember that.

3. Who is/was the attendance clerk at Freedom Shores?

Response:

Rosa Castro

4. Have you ever asked the attendance clerk or a teacher to change [REDACTED] attendance?

Response:

No, never, I've never asked anyone to do that. [REDACTED] is always getting perfect attendance.

5. Who was [REDACTED] teacher at Freedom Shores?

Response:

Diane DiMarco and co-teacher Gloria Maldonado

6. What was the attendance policy at Freedom Shores?

Response:

The teacher would take attendance and would mark the child as absent or tardy in the SAGES system, and that would trigger the attendance clerk. Later, the parent would receive a call from the automated system letting the parent know the child was absent or tardy that day.

Follow-up question: What would the child receive to get into class when tardy?

Response:

A form that had a white and a yellow part, and the carbon copy would be sent with the child to get into class. The slip (pass) would be given to the student by the Attendance Clerk, Rosa Castro.

B. Did [REDACTED] receive a tardy slip for class when she was late.

Response:

I don't know, but she should have received a slip because I made sure she wasn't receiving any special privileges.

C. Did you receive the automated calls when [REDACTED] was tardy?

Response:

Yes

7. Did Freedom Shores have a different attendance policy from the District; did you do anything different at Freedom Shores from the District?

Response:

No, we were in line with the expectations of the District.

Follow-up: If you can recall, how often was [REDACTED] tardy?

Response:

I don't know.

B. Who would sign [REDACTED] in when she tardy?

Response:

Either my husband or me

8. Have you ever used your child's ([REDACTED]) school identification number to get lunch from the cafeteria?

Response:

I've paid for her lunch online and sometimes paid by going to the cafeteria, but not used her student identification number. I've sometimes helped her to pick out her food, but I've never taken anything without paying for it.

RESULTS OF REVIEW

On April 24, 2017, the OIG received an email from Diane DiMarco containing the lunch records for [REDACTED] and it showed the student's identification number was used to purchase school lunch on the date in question (November 3, 2016) at 10:34 AM. Diane DiMarco is requesting to withdraw her complaint and that the case be closed, (See Exhibit 1, pgs. 1-2).

The OIG reviewed School District Program, TERMS (Exhibit 3, pgs. 1-2), and determined that [REDACTED] was tardy for a total of 21 days for the 2016/2017 School Year, and had a total of six unexcused absences and one excused absence. See Table 1.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Table 1

DAYS TARDY
August 29, 2016
September 2, 2016
November 3, 2016*
December 6, 2016
December 14, 2016
January 18, 2017
February 3, 2017
February 9, 2017
February 10, 2017
February 21, 2017
February 22, 2017
March 6, 2017
March 10, 2017
March 15, 2017
March 27, 2017
April 3, 2017
April 5, 2017
April 6, 2017
May 5, 2017
May 16, 2017
May 18, 2017
TOTAL: 21
DAYS ABSENT (UNEXCUSED UNVERIFIED)
November 10, 2016
November 14, 2016
December 1, 2016
March 14, 2017
May 17, 2017
May 19, 2017
TOTAL: 6
EXCUSED ABSENCE VERIFIED
April 10, 2017
TOTAL: 1

Data Source: TERMS
 *November 3, 2016 early release day

The information provided by Diana DiMarco illustrates that when she submitted the names of the students to receive a Perfect Attendance award on December 5, 2016, Ms. DiMarco did not submit [REDACTED] name, but instead, submitted [REDACTED] name for the Citizenship award (Exhibit 4). The provided information also shows that although [REDACTED] was frequently tardy, there was only one tardy slip given to the student for the 2016/2017 School Year (Exhibit 5).

CONCLUSION

The evidence provided by Ms. DiMarco demonstrates Principal Patricia Trejo signed [REDACTED] into school on the date in question (November 3, 2016) and [REDACTED] identification number was used in the school's cafeteria. However, based on the interview conducted by the OIG on April 26, 2017 with Attendance Clerk Rosa Castro, Ms. Castro did not state she *physically* saw [REDACTED] on the date in question, and that Ms. Castro relied mainly on the word of Principal Patricia Trejo. In addition, Ms. DiMarco and Ms. Maldonado were adamant that [REDACTED] was NOT in class on the date in question (November 3, 2016). The OIG's interview conducted with Principal Trejo on July 27, 2017 cites one minor inconsistency with Mrs. Trejo's statement; "[REDACTED] always gets perfect attendance." Based on information obtained by the OIG via TERMS, for the first trimester of the 2016/2017 School Year (August 15-November 7), [REDACTED] was tardy three times (including the date in question; November 3, 2016), which means that [REDACTED] would have been eligible to receive a Perfect Attendance award for the first trimester. However, for the second trimester (November 9-February 17, 2017), [REDACTED] had three Unexcused Absences, and for the third trimester, [REDACTED] had a total of 12 tardies, and three Unexcused absences, and one Excused Absence which would have made [REDACTED] ineligible for the Perfect Attendance award for the second and third trimesters.

In conclusion, the OIG cannot conclusively substantiate the claim of *Abuse of Authority*. The OIG found Diane DiMarco and Gloria Maldonado to be credible witnesses in their claim that the student was not in class on November 3, 2016. However, the physical evidence of the student sign-in sheet and the cafeteria log as well as SAGES, the District approved daily attendance record at the time, is contradictory. Also, the Attendance Clerk did not physically see the child on the date in question. Based on the evidence obtained by the OIG, the allegation of *Abuse of Authority* is **unsubstantiated**.

On August 30, 2017, the OIG retrieved tardy slips from Attendance Clerk Rosa Castro, Freedom Shores Elementary for [REDACTED] for the 2016/2017 School Year. Tardy slips were provided for 17 of the 21 total days tardy. However, the tardy slips did not specify if the tardies were excused or unexcused. In addition, the date in question November 3, 2016 does not have a tardy slip. The admission to class times varied from 8:03 A.M. -11:43 A.M. (**Exhibit 6, pgs. 1-6**).

FURTHER ACTION

A copy of this Final Investigative Report will be forwarded to the Office of Professional Standards for further review.

RECOMMENDATION

The OIG recommends District and Area Management ensure that School Administrators are performing their required duties related to attendance as provided in School Board Policy 5.09.

AFFECTED PARTY NOTICE

In accordance with *School Board Policy 1.092 (6)(iv)*, a draft copy of this report was provided to Principal Patricia Trejo, who was given an opportunity to respond. Principal Patricia Trejo's response is attached (**Appendix**).

UPDATE:

The OIG will extend an additional ten (10) days, in order to give her an opportunity to respond to the additional information obtained by the OIG. The additional information does not change the overall outcome of the investigation.

CASE# 17-595

EXHIBITS

#1, PGS. 1-2

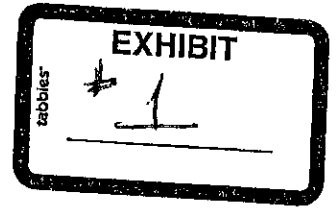
#2, PGS. 1-3

#3, PGS. 1-2

#4, PG. 1

#5, PG. 1

#6, PGS. 1-6



#17-595

April 21, 2017

To Ms. Green and Ms. Lawson:

I was in the middle of gathering documentation you requested and obtaining additional documents to support the fact that [redacted] was absent on Thursday 11/03/16 (Early Release day), when I discovered that on the sign in log, mom signed her in at 9:47am, and there is no record of a late pass being issued. There is also a cafeteria record that shows lunch was bought using her number. However, [redacted] did not report to my class or Mrs. Maldonado's class on that date. It is concerning that excessive tardiness have also not been documented properly since under direct instructions from Mrs. Trejo, the attendance clerk, Mrs. Castro, was not allowed to mark her daughter tardy.

Since my claim is contradicted by the existence of the sign-in log, and the cafeteria record, at this point I wish for this not to go any further. I don't want to be in the middle of a confrontation with Mrs. Trejo, even though [redacted] was not in class that day. I recognize that I cannot prove anything. It is the word of three honest people (Mrs. Castro, Mrs. Maldonado, and I) against the denial of questionable actions by Mrs. Trejo.

Sadly, Perfect attendance was awarded without merit. Both her daughters are featured in the recognition picture for perfect attendance during the first trimester 2016-2017.

Again, due to the lack of documentation supporting my claim I recant my testimony.

Sincerely,

Diane DiMarco

Diane DiMarco

Freedom Shores Elementary

*Rec'd 4/24/17
via email*

REDACTED

*Exhibit 1
Pg 1/2*

Transaction Log by Terminal

Site: Freedom Shores Elementary

Date Range: 11/3/2016 to 11/3/2016

Session: Lunch

Site: 2671 Freedom Shores Elementary

Meal Type: Lunch

Session Date: 11/03/2016

Menu Planning Method: Food Based

Terminal				Customer			Codes		Sales				Meals		
ID	Trans. No.	Oper.	Time	ID	Bar Code	Name	Status	R	E	Sales	Tax	Cash Due	Amount Entered	Total	2nd
2	876	7073	10:33:17		1060					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	877	7073	10:33:30		405					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	881	7073	10:33:41		480					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	882	7073	10:33:54		127					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	884	7073	10:34:04		536					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	886	7073	10:34:14		1059					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	887	7073	10:34:28		191		P			\$2.05	\$0.00	\$0.00	\$0.00	1	0
2	888	7073	10:34:37		925					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	891	7073	10:34:49		153					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	893	7073	10:35:01		699					\$0.00	\$0.00	\$0.00	\$0.00	1	0
	895	7073	10:35:09	Invalid ID number											
	897	7073	10:35:19		545					\$0.00	\$0.00	\$0.00	\$0.00	1	0
REDACTED															
2	899	7073	10:35:33	Clear All											
2	906	7073	10:36:21	Clear All											
2	911	7073	10:36:50		953					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	931	7073	10:39:52		614					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	933	7073	10:39:59		331					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	935	7073	10:40:10		1250					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	938	7073	10:40:19		175					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	941	7073	10:40:26		691					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	946	7073	10:40:44	Second Use of Card 1169											
2	947	7073	10:40:46	Clear All											
2	950	7073	10:41:05		169					\$2.05	\$0.00	\$0.00	\$0.00	1	0
2	953	7073	10:41:15		518					\$0.40	\$0.00	\$0.00	\$0.00	1	0
2	963	7073	10:42:39	Clear All											
2	967	7073	10:42:49		1026					\$2.05	\$0.00	\$0.00	\$0.00	1	0
	970	7073	10:42:59		804					\$0.00	\$0.00	\$0.00	\$0.00	1	0
2	975	7073	10:43:11		740					\$0.40	\$0.00	\$0.00	\$0.00	1	0

*Redacted by
Ms. Di Marco*

Exhibit 1 Pg 2/2

Student Sign-In/Sign-Out Sheet

EXHIBIT #2
tabbies

Provided by Rosa Castro via email on 4/26/17 # 17.59

Name of Student	Person Signing the Student	Date	In/Out	Time	Purpose
		11/02/16	IN/OUT	11:06	Personal
		11-2-16	IN/OUT	11:55am	Personal
		11-2-16	IN/OUT	11:55	Personal
		11-2-16	IN/OUT	11:55	Personal
		11-2-28	IN/OUT	11-2-16	Personal
		11-2-16	IN/OUT	1:15pm	Sick
		11-2-16	IN/OUT	1:15pm	Personal
		11/2/16	IN/OUT	1:25	Sick
		11/2/16	IN/OUT	1:25	Appt.
		11/2/16	IN/OUT	1:30	Appt.
		11/2/16	IN/OUT	2:20	
		11/3/16	IN/OUT		
		11/3/16	IN/OUT	8:10	
		11/3/16	IN/OUT	9 AM	
		11/3/16	IN/OUT	9:47	Late
		11/3/16	IN/OUT	10:30	
		11/3/16	IN/OUT	11:00	DR.
		11/3/16	IN/OUT	11:00	Dr. Appt.
		11/4/16	IN/OUT	8:15	
		11/4/16	IN/OUT	8:15	late
		11/4/16	IN/OUT	8:15	late
		4 Nov 2016	IN/OUT	8:32	DR. APPT
		11/4/16	IN/OUT	8:40	late
		11/4/16	IN/OUT	8:47	Appointment
		11/4/16	IN/OUT	8:47	Appointment
		11/4/16	IN/OUT	8:48	Appointment
		11/4/16	IN/OUT	08:50	
			IN/OUT		
			IN/OUT		
		11/4/16	IN/OUT	9:52am	Late
		11/4/16	IN/OUT		Late
		11/4/16	IN/OUT	9:52	Dr. appointment
		11/4/16	IN/OUT	10:02	Dr. appointment

REDACTED

[Redacted Name]

Exhibit 2 pg 1/3

#17.595

Attendance Record Update

Select By: Teacher Student

Select Teacher: DIMARCO D, 1006274

Select Date: Thursday, November 03, 2016

STUDENT	ID NUMBER	SAGES Code	11/03/2016
REDACTED			

E3T

Windows 32-bit Professional

"SAGES"

Exhibit 2 pg 2/3

#17,595

PANEL: _____

A15. DAILY SUMMARY

YEAR: 17

Wednesday April 26, 2017 7:36 am

SECT: .

SCHL: 2671 GR: 01 ST: A
CAL: 01

1111111111222222222233

ASSIGNMENTS

	1234567890123456789012345678901	ABS	PRS	MBR	TAR	SCHL	---ENTRY--	WITHDRAWAL
JUL		0	0	0	0	2671	E01	081516
AUG T..	0	13	13	1			
SEP	.T	0	21	21	1			
OCT	0	18	18	0			
NOV	..T. .A A....	2	15	17	1			
DEC	A. .T... ..T..	1	15	16	2			
JANT..	0	16	16	1			
FEB	..T ...TT TT..	0	19	19	5			
MAR	... T...T .AT. T....	1	16	17	4			
APR	T.TT. E....	1	16	17	3			
MAY		0	0	0	0			
JUN		0	0	0	0			
JUL		0	0	0	0			
AUG		0	0	0	0			

TOTAL: 005 149 154 018
= 3 97 12

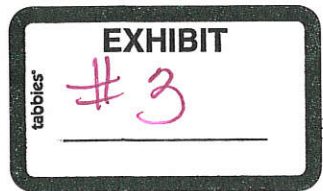
PF1=HELP 3=EXIT 7=BKWD 8=FWD 12=ESCAPE
RECORD IS DISPLAYED...NEXT?

TERML: I268

REDACTED

"TERMS"

Exhibit 2 pg 3/3



PR

YEAR: 18

PANEL: ___

A17. ABSENCE DETAIL

Wednesday August 23, 2017 8:29 am

STDT: ___

SCHL: 2671 GR: 02 ST: A
CAL: 01 VIEW: M

START: 081416


A	DATE	DLY	BASE PERIODS				MEETS				SCHL	CAL	FY			
			1	2	3	4	5	6	7	8				9	10	11
-	082916	T											2671	01	17	
-	083016	T											2671	01	17	
-	110316	T											2671	01	17	
-	111016	A*											2671	01	17	
-	111416	A*											2671	01	17	
-	120116	A											2671	01	17	
-	120516	T											2671	01	17	
-	121416	T											2671	01	17	
-	011817	T											2671	01	17	
-	020517	T											2671	01	17	
-	020917	T											2671	01	17	
-	021817	T											2671	01	17	
-	022117	T											2671	01	17	
-	022217	T											2671	01	17	
-	030517	T											2671	01	17	


PF1=HELP 3=EXIT 5=REFRESH 6=KEYBOARD 7=BKWD 8=FWD 12=ESCAPE
PAGE FULL...CONTINUE.

TERML: T082

RHTVT082 RHTIM082 13,12

REDACTED

 = Jardy

 = Absent (unexcused/unverified)


 = E (Excused absence verified)

Exhibit 3
Pg 1/2



PR

PANEL: ___

A17. ABSENCE DETAIL

YEAR: 18

Wednesday August 23, 2017 8:28 am

STDT: ___

SCHL: 2671 GR: 02 ST: A
CAL: 01 VIEW: M

START: 081416

BASE PERIODS

MEETS

A	DATE	DLY	12345678901234	12345678901234	SCHL	CAL	FY
-	031017	T			2671	01	17
-	031417	A ⁰²			2671	01	17
-	031517	T			2671	01	17
-	032717	T			2671	01	17
-	040317	T			2671	01	17
-	040517	T			2671	01	17
-	040517	T			2671	01	17
-	041017	E			2671	01	17
-	050517	T			2671	01	17
-	051517	T			2671	01	17
-	051717	A			2671	01	17
-	051817	T			2671	01	17
-	051917	A			2671	01	17
-							
-							
-							

PF1=HELP 3=EXIT 5=REFRESH 6=KEYBOARD 7=BKWD 8=FWD 12=ESCAPE
NO ADDITIONAL PAGES...NEXT?

TERML: T082

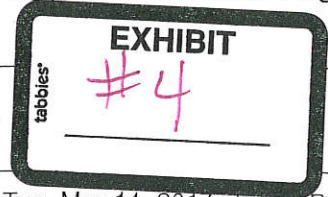
RHTVT082 RHTIM082 7,12

REDACTED

Exhibit 3
Pg 2/2



Nancy Patrick <nancy.patrick@palmbeachschools.org>



wd: Important Info

1 message

Diane DiMarco <diane.dimarco@palmbeachschools.org>
To: Nancy Patrick <nancy.patrick@palmbeachschools.org>

Tue, Mar 14, 2017 at 7:46 PM

Working on the rest you will have it shortly.

----- Forwarded message -----

From: Diane DiMarco <diane.dimarco@palmbeachschools.org>

Date: Mon, Dec 5, 2016 at 11:51 AM

Subject: Important Info

To: Lorrie Fortney <lorrie.fortney@palmbeachschools.org>, Gloria Maldonado <gloria.maldonado@palmbeachschools.org>

date submitted

From First Grade Dual Language

Citizenship:
DIMARCO

MALDONADO

Perfect Attendance:
DIMARCO

*This shows that I did not include her name for perfect Attendance.
Diane DiMarco
3-16-17*

DP 4/20/17

MALDONADO

Academic Honor Roll:
DIMARCO

REDACTED

MALDONADO

--
Diane Di Marco
First Grade Dual Language

EXHIBIT #5

ADMISSION TO CLASS

DATE 3-15-17

Student Name Redacted

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
1	2	3	4	5	6	7	8	9	10	11
12	13	14	15	16	17	18	19	20	21	22
23	24	25	26	27	28	29	30	31		

H.R.
1
2 11:43
3
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator.

RC

Administrator

PBSD 0753 (Rev. 1/21/2015)

4-20-17
D.G.
a

This is a Tardy Slip. usually comes in without one - It is the 1st one that I have seen.

REDACTED

Thank you.
Diane DiMeo
3-16-17

EXHIBIT
6

ADMISSION TO CLASS ✓ DATE 8-29-16

PUPIL _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	H.R.				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
EXCUSED _____ UNEXCUSED _____ ADMIT _____											1				
											2				
											3				
											4				
											5				
											6				

The last teacher signing this form will return the form to the appropriate administrator. _____ Administrator
PBSD 0753 (Rev. 06/05/2009)

ADMISSION TO CLASS ✓ DATE 09/02/16

PUPIL _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	H.R.				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
EXCUSED _____ UNEXCUSED _____ ADMIT _____											1				
											2				
											3				
											4				
											5				
											6				

The last teacher signing this form will return the form to the appropriate administrator. _____ Administrator
PBSD 0753 (Rev. 06/05/2009)

REDACTED

ADMISSION TO CLASS ✓ DATE 12/6/16

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	H.R.				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
EXCUSED _____ UNEXCUSED _____ ADMIT _____											1				
											2				
											3				
											4				
											5				
											6				
											7				

The last teacher signing this form will return the form to the appropriate administrator. _____ Administrator
PBSD 0753 (Rev. 1/21/2015)

Exhibit 6
pg 1/6

Maldonado **ADMISSION TO CLASS** DATE 12.14.16

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator. _____ Administrator

PBSD 0753 (Rev. 1/21/2015)

H.R.
1
2
3 <i>9:15</i>
4
5
6
7

RC

REDACTED

Maldonado **ADMISSION TO CLASS** DATE 2.3.17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator. _____ Administrator

PBSD 0753 (Rev. 1/21/2015)

H.R.
1
2 <i>8:23</i>
3
4
5
6
7

RC

Maldonado **ADMISSION TO CLASS** DATE 2.9.17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator. _____ Administrator

PBSD 0753 (Rev. 1/21/2015)

H.R.
1
2
3 <i>8:27</i>
4
5
6
7

RC

*Exhibit to
Pg 216*

Maldonado

ADMISSION TO CLASS

DATE 2.21.17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

H.R.
1
2 47
3
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

PC

The last teacher signing this form will return the form to the appropriate administrator.

Administrator

PBSD 0753 (Rev. 1/21/2015)

ADMISSION TO CLASS

DATE 3/6/17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
18	19	20	21	22	23	24	25	26	27	28	29	30	31		

H.R.
1
2
3 1124
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

MW

The last teacher signing this form will return the form to the appropriate administrator.

Administrator

PBSD 0753 (Rev. 1/21/2015)

REDACTED

ADMISSION TO CLASS

DATE 3-10-17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

H.R.
1
2 1050
3
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

PC

The last teacher signing this form will return the form to the appropriate administrator.

Administrator

PBSD 0753 (Rev. 1/21/2015)

Exhibit 6
pg 3/4

ADMISSION TO CLASS

DATE 3.15.17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

H.R.
1
2 11.43
3
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator.

RC

Administrator

PBSD 0753 (Rev. 1/21/2015)

ADMISSION TO CLASS

DATE 3.27.17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

H.R.
1
2 11.16
3
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator.

RC

Administrator

PBSD 0753 (Rev. 1/21/2015)

REDACTED

ADMISSION TO CLASS

DATE 4.3.17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

H.R.
1
2 8.15
3
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator.

RC

Administrator

PBSD 0753 (Rev. 1/21/2015)

Exhibit 6
pg 4/4

ADMISSION TO CLASS

DATE

4.5.17

STUDENT

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

H.R.
1
2
3 8:27
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator.

LC

Administrator

PBSD 0753 (Rev. 1/21/2015)

ADMISSION TO CLASS

DATE

4/6/17

STUDENT

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

H.R.
1
2
3 11:40
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator.

mw

Administrator

PBSD 0753 (Rev. 1/21/2015)

REDACTED

D. Maceo

ADMISSION TO CLASS

DATE

5/5/12

STUDENT

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

H.R.
1
2 8:20
3
4
5
6
7

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator.

PBSD 0753 (Rev. 1/21/2015)

Administrator

Exhibit 6
pg 5/4

Maldonado **ADMISSION TO CLASS** DATE 5.16.17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	H.R.				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator. RC Administrator

PBSD 0753 (Rev. 1/21/2015)

REDACTED

ADMISSION TO CLASS DATE 5/18/17

STUDENT _____

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	H.R.				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

EXCUSED _____ UNEXCUSED _____ ADMIT _____

The last teacher signing this form will return the form to the appropriate administrator. [Signature] Administrator

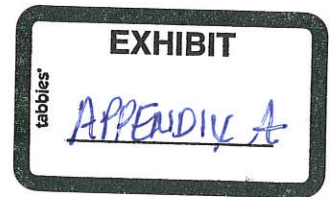
PBSD 0753 (Rev. 1/21/2015)

Exhibit 6
pg 6/4

CASE# 17-595

APPENDICES

August 12, 2017



Office of Inspector General
3300 Forest Hill Blvd, Suite C-306
West Palm Beach, FL 33406

REDACTED

Re: Rebuttal to Inspector General Case #17-595

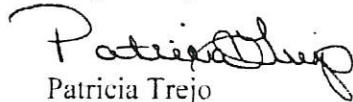
To whom it may concern:

Please allow this document to serve as a written rebuttal to allegations referenced in the Inspector General Case #17-595.

Regarding the allegations of abuse of authority, it is my stern position that there was no abuse of authority. All school board policies and code of ethics were adhered to always.

Specifically, as to the date in question, the documentary evidence proves that was indeed in attendance on November 3, 2017, as she was signed in at 9:47 am. Furthermore, there is also factual and objective evidence that she purchased lunch at 10:43 am. As such, this is an unfounded allegation, as the person who made the allegation recanted it once they realized that the evidence did not support their false accusations. This report was made with malicious intent to slander and hurt my career, and the statements made are defamatory, untrue, and unsubstantiated.

Respectfully,


Patricia Trejo

RECEIVED
AUG 15 2017

INSPECTOR GENERAL



October 5, 2017

Office of Inspector General
3300 Forest Hill Blvd, Suite C-306
West Palm Beach, FL 33406

Re: Rebuttal to Inspector General Case # 17-595

To whom it may concern:

In reference to the additional information obtained by the OIG on August 30, 2017, I would like to point out that this supports my position that I have never directed nor encouraged for my daughter's attendance to be altered. It is the attendance clerk's responsibility to create and maintain all attendance and tardy records. I have always properly instructed the attendance clerk to follow all of the district policies and annotate all of the required information.

On the occasions where the records were not accurately kept; more specifically, in this case where the sign-in sheets and tardy slips did not specify if the tardies were excused or unexcused. Those are errors that were made by the attendance clerk who created the records in her sole capacity, and who in this case filled them out incomplete. These incomplete records were not done at my request or direction. Specifically, I never used my authority to have any of those records changed or altered. They should reflect the same kind of record-keeping that was performed for all of the students at Freedom Shores without any consideration as to whom the child's parent may be.

Respectfully,
Patricia Trejo