



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FLORIDA

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MEMORANDUM

TO: Honorable Chair and Members of the School Board
Dr. Donald E. Fennoy II, Superintendent
Chair and Members of the Audit Committee

FROM: ^{KLC} Lung Chiu, Inspector General

DATE: November 8, 2018

SUBJECT: Transmittal of Final Investigative Report
Case # 17-674

In accordance with School Board Policy 1.092 we hereby transmit the above-referenced final report.

The report addresses allegations:

1. Joselina McKenzie former aftercare counselor, Benoist Farms Elementary School, did not collect summer camp fees from parents whose children attended the 2017 summer camp at Benoist Farms Elementary. ***Substantiated.***
2. Joselina McKenzie eliminated receivable balances owed by parents and did not record the payments received from parents on the District's EZ-Care program. ***Substantiated.***

The report is finalized and will be posted on the Inspector General's website;
www.palmbeachschools.org/inspectorgeneral.



Donald E. Fennoy II
Superintendent

**SCHOOL DISTRICT OF PALM BEACH
COUNTY
OFFICE OF INSPECTOR GENERAL**



K. Lung Chiu
Inspector General

INVESTIGATIVE REPORT

Case Number:

17-674

Date of Complaint:

September 22, 2017

Complainant:

Dr. Ruthann P. Miller, Principal, Benoist Farms Elementary **REDACTED**

Subject:

Joeselina McKenzie, Former Aftercare Counselor, Benoist Farms Elementary

Witnesses:

REDACTED, Parent

REDACTED, Parent

Calvin Lewis, Aftercare Director, Benoist Farms Elementary

REDACTED, Parent

REDACTED, Parent

Ruben Soto, Current Aftercare Counselor, Benoist Farms Elementary

REDACTED, Parent

Type of Report:

FINAL

AUTHORITY

School Board Policy 1.092 provides for the Inspector General to receive and consider complaints, and conduct, supervise, or coordinate such inquiries, investigations, or reviews, as the Inspector General deems appropriate.

This investigation was conducted by Senior Investigator Robert Sheppard in compliance with the *Quality Standards for Investigations, Principles, and Standards for Offices of Inspector General*, promulgated by the Association of Inspectors General.

INTRODUCTION

On September 22, 2017, the Office of Inspector General (OIG) received a complaint from Benoist Farms Elementary Principal Dr. Ruthann P. Miller alleging Afterschool Counselor Joeselina McKenzie did not charge or collect summer camp fees from 36 parents. Ms. McKenzie reduced charges to eliminate balances owed by parents and did not enter payments received from parents into the District's EZ-Care program to show receipt of payment.

BACKGROUND

Benoist Farms is an elementary school in the School District of Palm Beach County. The school is located at 1765 Benoist Farms Road, West Palm Beach, FL 33411. Total student enrollment is 548, with an 11:1 Student-Teacher-Ratio. The school serves elementary students for grades K-5.

The summer camp operated from 7:00 AM to 6:00 PM Monday through Friday, during June 6, through August 4, 2017. Benoist Farms' summer camp program is one of ninety-four camps offered throughout the county by the District in efforts to provide high-quality out-of-school enrichment programs for over 19,000 students.

ALLEGATIONS AND FINDINGS¹

1. Joeselina McKenzie did not collect summer camp fees from parents whose children attended the 2017 summer camp at Benoist Farms. *Substantiated.*
2. Joeselina McKenzie eliminated the receivable balances owed by parents and did not record the payments received from parents on EZ-Care. *Substantiated.*

GOVERNING DIRECTIVES

- School Board Policy 3.02 Code of Ethics
- School Board Policy 2.61 Fraud
- School Board Policy 2.62 Audit Recommendation and Follow-Up
- School Board Policy 6.07 Internal Accounts
- School Board Policy 8.131 Afterschool Programs
- Palm Beach County School District Afterschool Programs Operational Manual
- Benoist Farms Elementary Summer Camp Handbook

ALLEGATION 1: EVIDENCE & TESTIMONY

Allegation: Joeselina McKenzie did not collect summer camp fees from parents whose children attended the 2017 summer camp at Benoist Farms.

Testimony of Aftercare Director Calvin Lewis

Mr. Lewis stated he has been the Afterschool Director at Benoist Farms Elementary for eight years, and employed by the District for a total of 13 years. His responsibilities are to oversee the afterschool and summer camp programs.

¹ The OIG findings were determined using the standards that appear on the signature page at the end of this report.

Mr. Lewis stated he received numerous phone calls from parents stating they had a summer camp balance on their accounts, but their child or children did not attend the 2017 summer camp at Benoist Farms.

Mr. Lewis stated Ms. McKenzie was responsible for collecting money, depositing money into the drop safe, entering payments received from parents, and registering students for summer camp in the District's EZ- Care program.

Mr. Lewis stated students who did not receive any financial assistance were charged the full weekly rate of \$144.65. If a child reported to camp for one day or the entire week, the parent was responsible for paying the full weekly rate. Weekly fees were not prorated based on the number of days of attendance.

Mr. Lewis stated he advertised the summer camp program by circulating flyers and informing parents about scholarship opportunities awarded through the Palm Beach County Youth Services Department (PBCYSD). Mr. Lewis stated once a parent applied for a scholarship, the scholarship office would provide his office with a list of eligible students who would receive scholarships. Mr. Lewis said 85 students were enrolled during the 2017 summer camp; and of the 85 students, 25 received scholarships. The scholarships parents received for their children from PBCYSD did not cover the full summer camp cost of \$1,301.85, plus a \$50 registration fee. School based waivers were applied to the parents' accounts to cover the remaining balance.

Mr. Lewis stated that the Early Learning Coalition (ELC) provided funds for low-income students to participate in summer camp and other afterschool programs. The parents are required to pay a small percentage of the summer camp cost determined by the ELC office. Most of the summer camp parents received an ELC subsidy. Mr. Lewis stated Ms. McKenzie made payment arrangements for ELC parents to pay every three weeks throughout the summer.

Mr. Lewis stated cash payments received from parents were placed in a safe located inside his office and he and Ms. McKenzie were the only staff with access to the safe. Mr. Lewis stated he did not take any cash for his personal use.

Mr. Lewis stated no attempts were made to collect overdue balances from parents.

Testimony of former Aftercare Counselor Joeselina McKenzie

Ms. McKenzie stated she was an afterschool counselor for five years at Benoist Farms Elementary. Her responsibilities were to complete administrative paper work, collect aftercare payments, and enter student registration information into the District's EZ-Care program for afterschool or summer camp programs. Ms. McKenzie was promoted to Aftercare Director at Lincoln Elementary School at the beginning of the 2017/2018 School Year.

Ms. McKenzie stated during the five years she worked at Benoist Farms Elementary, no money has ever been reported missing, nor were there any summer camp audits conducted by the District. Ms. McKenzie stated that at the beginning of the 2017 summer camp she charged parents the full

summer camp rate. The weekly rate was \$144.65 per week for nine weeks plus a one-time \$50 registration fee, totaling \$1,351.85.

Ms. McKenzie stated cash and money orders were the only acceptable forms of payments received from parents. Parents who made payments received a paper receipt generated by the District's EZ-Care program. Ms. McKenzie said, "there is no way that I did not collect summer camp fees from 36 families as alleged." She said, "it is just not possible for 36 families to have not paid." Ms. McKenzie stated when Mr. Lewis accepted payments, he provided the parents a Monies Collection Report (MCR) copy as a receipt for payment.

Ms. McKenzie stated when she collected cash payments from parents, the cash was placed inside a safe in Mr. Lewis' office. The cash was removed from the safe and deposited into the school's drop safe at the end of the day. She and Mr. Lewis were the only staff who had access to the safe inside Mr. Lewis's office. Ms. McKenzie stated she did not take any cash for her personal use.

Testimony of Principal Dr. Ruthann Miller

Principal Miller has been a principal at Benoist Farms for 10 years and has been employed by the District for a total of 21 years.

Dr. Miller stated she worked directly with parents concerning payment for summer camp and would allow a delayed payment for some parents depending on the parent's employment status or economic situation. The parent would be required to pay the summer camp fee at an arranged date. If the parent did not make the required payment on the arranged date, the child would be removed from summer camp.

Written Testimony of Current Aftercare Counselor Ruben Soto

Mr. Soto was hired in August 2017 at Benoist Farms Elementary School to replace Ms. McKenzie. The District has employed Mr. Soto for a total of 15 years. Mr. Soto provided written testimony, which is quoted in its entirety regarding the missing 2017 summer camp funds:

"Over the past year, I have had the opportunity to review all the accounts in question and also develop a relationship with these parents. This has allowed me to earn their trust and provide a platform for them to speak to me candidly. With this information, I have developed a hypothesis about what transpired during the summer of 2017. I have discovered that these accounts fall into one of three categories.

The first category involves errors in data entry. I have noticed that many accounts have major errors regarding billing and subsidies. You will find accounts were billed incorrectly for the weeks the campers did or didn't attend.

The second category is more nefarious in nature. I firmly believe that there was a concerted effort to allow certain children to come to camp for free. Many of these

campers have personal ties to the person in question. This is evidenced by the lack of attempt to collect or charge fees correctly if at all.

The third category is the one that is most concerning. Over the past ten months, I have questioned numerous parents who have a solid record and history of paying their accounts in a timely and efficient manner. When questioned these parents contend that they paid in cash the total amount owed. They also state that they were never given receipts but instead were given monies collected forms. These forms are not designed to be used in this manner. Copies of these monies collected forms were never submitted and the payments were never entered into EZ Care. It has been explained to me that the person in question would store these cash payments in the safe as well as the desk for days on end. This is a direct violation of the money collected and deposit procedure required by the department. These parents are willing to testify that they paid and to whom those payments were given. These accounts tally to approximately five thousand dollars." (Exhibit 1)

Testimony of Parent [REDACTED]

[REDACTED] stated his daughter had been enrolled at Benoist Farms summer camp for the past three years and he has always made timely payments. The payments made were in the form of cash paid directly to Ms. McKenzie. [REDACTED] stated he did not have any receipts to show that he made summer camp payments.

Testimony of Parent [REDACTED]

Ms. McGee stated her two children did attend summer camp and that she made consistent payments to Ms. McKenzie. She did not have any receipts to show that she made the payments.

Mr. Lewis stated he recalls [REDACTED] making consistent payments because on one occasion she gave him cash to be applied to her account. Mr. Lewis stated the money was dropped inside the safe inside his office.

Testimony of Parent [REDACTED]

[REDACTED] stated she received ELC credits and that her child did attend summer camp. [REDACTED] stated she made \$60 payments every two weeks to Ms. McKenzie. [REDACTED] stated she did not have any receipts to show that she made the payments.

Testimony of Parent [REDACTED]

[REDACTED] stated her child did attend summer camp and that she made cash payments to Ms. McKenzie. [REDACTED] stated she was shocked at the end of the summer to discover that she had an unpaid balance after making timely payments throughout the summer as required. [REDACTED] stated she did not have any receipts to show proof of payments.

Testimony of Parent [REDACTED]

[REDACTED] stated her child did attend summer camp and that she made cash payments to Ms. McKenzie. [REDACTED] stated she paid the weekly rate of \$144.65 timely throughout the summer. [REDACTED] stated she did not have receipts to show that she made payments throughout the summer.

Investigative Review

A Review of the District's EZ-Care payment histories was conducted for all the children who attended the Benoist Farms 2017 summer camp. According to the District's EZ-Care data, 69 parents enrolled 91 students into the Benoist Farms 2017 summer camp. The OIG reviewed the summer camp payments histories and created three categories to identify the payments received; unsubsidized payments, scholarship awards, and Early Learning Coalition (ELC) subsidies.

- 34 campers were unsubsidized and were required to pay the full summer camp rate of \$1,301.85 plus a \$50 registration fee totaling \$1,351.85.
- 25 campers received scholarships. The parents were required to pay a \$25 registration fee. The school waived all remaining balances through the school based waivers.
- 32 campers received an ELC subsidy. The parents were required to pay a \$50 registration fee plus a minimal daily rate determined by the Palm Beach County ELC Office. ELC subsidies awarded to parents ranged from \$600 to over \$1,000.

Unsubsidized Parents

Daily summer camp sign-in/sign-out logs and class attendance rosters were obtained to verify the camper's attendance. A review of the signature logs and class rosters showed that the number of weekly sessions students attended camp did not coincide with the District's EZ-Care payment histories (**Exhibit 2**). The OIG calculated the parent's balances by the actual number of weekly sessions a camper attended camp and the camps weekly rate of \$144.65, plus a \$50 summer registration fee. Based on the student's actual attendance, there is an unpaid balance of \$31,494.10 (**See Table 1**).

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(Table 1) Unsubsidized Students

Students	EZ-Care Payment History	# of actual Summer Camp weekly sessions attendance rate (\$144.65 x Sessions) Plus \$50.00 Registration Fee	Unpaid Balances Based on Payments & Summer Camp Signature logs
	\$244.00	8 Sessions = \$1,207.20	\$963.20
	\$25.00	9 Sessions = \$1,351.85	\$1,326.85
	\$50.00	5 Sessions = \$773.25	\$723.25
	\$25.00	8 Sessions = \$1,207.20	\$1,182.20
	\$25.00	9 Sessions = \$1,351.85	\$1,326.85
	\$50.00	7 Sessions = \$1,062.55	\$1,012.55
	\$195.10	9 Sessions = \$1,351.85	\$1,156.75
	\$25.00	9 Sessions = \$1,351.85	\$1,326.85
	\$25.00	9 Sessions = \$1,351.85	\$1,326.85
	\$25.00	9 Sessions = \$1,351.85	\$1,326.85
	\$25.00	9 Sessions = \$1,351.85	\$1,326.85
	\$25.00	7 Sessions = \$1,062.55	\$1,037.55
	\$0.00	9 Sessions = \$1,351.85	\$1,351.85
	\$0.00	5 Sessions = \$773.25	\$773.25
	\$204.00	9 Sessions = \$1,351.85	\$1,147.85
	\$50.00	0 Sessions = \$0.00	\$-50.00
	\$195.00	5 Sessions = \$773.25	\$578.25
	\$195.00	4 Sessions = \$628.60	\$433.60
	\$25.00	9 Sessions = \$1,351.85	\$1,326.85
	\$25.00	9 Sessions = \$1,351.85	\$1,326.85
	\$50.00	9 Sessions = \$1,351.85	\$1,301.85
	\$50.00	1 Sessions = \$194.65	\$144.65
	\$50.00	8 Sessions = \$1,207.20	\$1,157.20
	\$50.00	6 Sessions = \$917.90	\$867.90
	\$60.00	3 Session = \$483.95	\$423.95
	\$50.00	9 Sessions = \$1,351.85	\$1,301.85
	\$50.00	7 Sessions = \$1,062.55	\$1,012.55
	\$0.00	2 Sessions = \$339.30	\$339.30
	\$0.00	2 Sessions = \$339.30	\$339.30
	\$0.00	6 Sessions = \$917.90	\$917.90
	\$275.10	9 Sessions = \$1,351.85	\$1,076.75
	\$25.00	9 Sessions = \$1,351.85	\$1,326.85
	\$50.00	3 Sessions = \$483.95	\$433.95
	\$50.00	9 Sessions = \$1,351.85	\$1,301.85
	\$50.00	0 Sessions = \$0.00	\$-50.00
Total:	\$2,218.20	\$33,712.30	\$31,494.10

Scholarships

The June and July student scholarship lists were reviewed (**Exhibit 3**). The parent signature logs showed that the 25 students who received scholarships attended summer camp. The scholarships for June was \$120 per week for four weeks totaling \$480 for the month. The scholarships for July paid \$120 per week for five weeks totaling \$600 for the month. The two months of combined scholarships totaled \$1,080 for the nine-week summer camp sessions, plus a twenty-five-dollar registration fee. School based waivers were also attached to the June and July scholarships (See **Table 2**).

The OIG calculated the unpaid balances by applying the scholarship awards and school based waivers. The parents' combined unpaid balance showed \$260.70 and one parent over paid (See Table 2).

(Table 2) Scholarship Awards

Students	Parents Payment History	Number of Weekly Sessions Students Attended	Scholarship Amount	School Based Subsidy Fees Waived by the School based on \$144.65 plus \$25.00	Calculated Parent Balances After applying Scholarship Awards & School Waivers
	\$25.00	9 Sessions	\$1,080.00	\$221.85	\$0.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
	\$25.00	4 Sessions	\$480.00	\$98.60	\$0.00
	\$0.00	7 Sessions	\$840.00	\$172.55	\$25.00
	\$25.00	9 Sessions	\$1,080.00	\$221.85	\$0.00
	\$25.00	8 Sessions	\$960.00	\$197.20	\$0.00
	\$25.00	9 Sessions	\$1,080.00	\$221.85	\$0.00
	\$25.00	9 Sessions	\$1,080.00	\$221.85	\$0.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
	\$29.76	9 Sessions	\$1,080.00	\$221.85	(\$4.76)
	\$29.77	9 Sessions	\$1,080.00	\$221.85	(\$4.77)
	\$29.77	9 Sessions	\$1,080.00	\$221.85	(\$4.77)
	\$25.00	9 Sessions	\$1,080.00	\$221.85	\$0.00
	\$25.00	9 Sessions	\$1,080.00	\$221.85	\$0.00
	\$25.00	9 Sessions	\$1,080.00	\$221.85	\$0.00
	\$25.00	9 Sessions	\$1,080.00	\$221.85	\$0.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
	\$25.00	3 Sessions	\$360.00	\$73.95	\$0.00
	\$0.00	9 Sessions	\$1,080.00	\$221.85	\$25.00
Total	\$364.30	211	\$25,320.00	\$5,201.15	\$260.70

Early Learning Coalition (ELC)

Testimony of ELC Provider Services Director Gina Carello

Ms. Carello explained that the amount a parent should pay for summer camp is determined by the parent's annual income. The camps daily rate plus the registration fee is multiplied by the number of days a child attends camp.

25 parents of 32 students received an ELC credit (**Exhibit 4**). To verify camper's attendance, the OIG reviewed the parent signature logs, class rosters, and ELC final reimbursement report for June

and July 2017. The ELC list cross-referenced with the child’s attendance records shows that the summer camp program submitted incorrect days of attendance to the ELC office. The 25 parents’ uncollected balance is \$6,304.40 (See Table 4).

(Table 4) Early Learning Coalition (ELC)

Students	Camp Rate Plus \$50.00 Registration	ELC Subsidy Credit Received	Parent Responsibility	EZ-Care Family Paid	EZ-Care Parent Calculated less Payments
	\$1,351.85	\$947.29	\$404.56	\$345.00	\$59.56
	\$1,062.55	\$726.99	\$335.56	\$60.00	\$275.56
	\$1,351.85	\$985.99	\$365.85	\$300.00	\$65.85
	\$1,351.85	\$947.29	\$404.56	\$300.00	\$104.56
	\$1,351.85	\$787.33	\$564.52	\$300.00	\$264.52
	\$1,351.85	\$947.29	\$404.56	\$300.00	\$104.56
	\$1,351.85	\$985.99	\$365.86	\$100.00	\$265.86
	\$1,351.85	\$947.29	\$404.56	\$100.00	\$304.56
	\$1,351.85	\$968.79	\$383.06	\$265.00	\$118.06
	\$1,351.85	\$947.29	\$404.56	\$354.00	\$50.56
	\$1,351.85	\$947.29	\$404.56	\$163.00	\$241.56
	\$1,207.20	\$412.87	\$794.33	\$50.00	\$744.33
	\$773.25	\$491.74	\$281.51	\$287.50	-\$5.99
	\$1,207.20	\$837.14	\$370.06	\$50.00	\$320.06
	\$1,351.85	\$1,024.69	\$327.16	\$260.00	\$67.16
	\$1,351.85	\$934.39	\$417.46	\$210.00	\$207.46
	\$1,351.85	\$1,024.69	\$327.16	60.00	\$267.16
	\$1,351.85	\$947.29	\$404.56	\$170.00	\$234.56
	\$1,351.85	\$1,024.69	\$327.16	\$130.00	\$197.16
	\$1,351.85	\$1,024.69	\$327.16	\$130.00	\$197.16
	\$1,351.85	\$1,024.69	\$327.16	\$90.00	\$237.16
	\$1,207.20	\$837.14	\$370.06	\$60.00	\$310.06
	\$1,351.85	\$848.39	\$503.46	\$50.00	\$453.46
	\$773.25	\$451.49	\$321.76	\$50.00	\$271.76
	\$1,351.85	\$947.29	\$404.56	\$445.00	-\$40.44
	\$1,351.85	\$947.29	\$404.56	\$365.00	\$39.56
	\$1,351.85	\$918.91	\$432.94	\$157.60	\$275.34
	\$1,351.85	\$934.39	\$417.46	\$150.00	\$267.46
	\$1,351.85	\$947.29	\$404.56	\$396.81	\$7.75
	\$1,351.85	\$1,024.69	\$327.16	\$234.00	\$92.66
	\$0.00	\$0.00	\$0.00	\$50.00	-\$50.00
	\$628.60	\$223.74	\$404.86	\$50.00	\$354.86
Total:	\$39,303.65	\$26,966.33	\$12,337.31	\$6032.91	\$6,304.40

Investigative Conclusion

As stated by Mr. Soto, after his review of Benoist summer camp financials, the aftercare department had not utilized a receipt book for the past three years to show payments received. Five parents were telephonically interviewed by the OIG, and all parents stated that they made consistent payments, but did not retain any receipts to show proof of payment.

Summer camp information was not updated and entered into the District's EZ-Care by Ms. McKenzie, resulting in inaccurate account balances for unsubsidized parents, scholarship recipients, and ELC recipients. Based on the absence of accurate record keeping, the OIG determined that the allegation that Joeselina McKenzie did not collect summer camp fees from parents who attended the 2017 summer camp was **Substantiated**. The OIG calculated the total summer camp monies not collected is \$38,059.20 (See Table 5).

(Table 5), Combined Parent Balances

Unsubsidized Combined Parents Balance	\$31,494.10
Scholarship Combined Parent Balance	\$260.70
ELC Combined Parent Balance	\$6,304.40
Total Combined Summer Camp Balance	\$38,059.20

ALLEGATION 2: EVIDENCE & TESTIMONY

Allegation: Joeselina McKenzie eliminated the receivable balances owed by parents and did not record the payments received from parents on EZ-Care.

Testimony of Aftercare Director Calvin Lewis

Mr. Lewis stated parents complained to him that Ms. McKenzie did not enter their payments into the District's EZ-Care program.

Mr. Lewis stated his new assistant, Mr. Soto, said, a parent could make a payment, and that same payment can be removed after a receipt is provided to a parent. It can also show that a parent never made a payment, when in fact the parent did make a payment. If a parent had a balance that balance could be eliminated to a zero or reduced balance. Mr. Lewis stated that Ms. McKenzie eliminated payments for parents without permission. If a parent did not have a physical receipt of payment, they would not be able to prove they have made a payment.

Mr. Lewis stated Ms. McKenzie told him, after payment is received from a parent, a District's EZ-Care receipt is generated and provided to the parent as a receipt for payment

Testimony of former Aftercare Counselor Joeselina McKenzie

Ms. McKenzie stated she has never eliminated a payment for any parents to reduce their balance. An electronic signature is attached to the District's EZ-Care program showing if a payment was eliminated, and by who. Ms. McKenzie stated she must charge a parent for nine weekly sessions before the start of summer camp, and if a child is absent during summer camp for a week or two for vacation, an adjustment will be made to the parent's account to reflect the reason for the absence.

Ms. McKenzie stated when a parent pays with cash, a paper receipt is prepared along with an EZ-Care receipt to show the payment is made. The District's EZ-Care program maintains all parents and student information concerning aftercare and summer programs, every payment received from a parent is entered into the District's EZ-Care program and deposited into the schools drop-safe at

the end of the day. The bookkeeper is given the white copy of the Money Collections Report form and the yellow copy is filed in the director's office.

Ms. McKenzie stated she did not mishandle ELC subsidies, scholarship awards, or parent payments.

Investigative Review

Ms. McKenzie stated any student who registers for summer camp is charged the weekly summer camp rate even if the student does not attend summer camp. An adjustment is made later during the summer from a review of the parent signature logs that reflects the child's actual summer camp attendance. Ms. McKenzie stated adjustments are made to parents accounts to apply scholarship awards, ELC subsidies, or correct mistakes.

Ms. McKenzie stated she did not make any adjustments between June 6, 2017, and June 19, 2017, because she was not at work at the time due to illness. Ms. McKenzie provided the OIG a June 12, 2017, email between her and Audit Compliance Specialist Michelle Ciancio showing that she might have been absent from work due to illness (**Exhibit 5**).

The staff payroll information shows that from June 5, 2017 through June 9, 2017, Ms. McKenzie did not work. The District's Accounting and Payroll office provided the OIG a copy of Ms. McKenzie time-record from June 10, 2017 through June 23, 2017, showing that Ms. McKenzie did work and was credited 82.39 hours for the pay period (**Exhibit 6**).

A review of the District EZ-Care payment histories showed that 13 accounts had adjustments for camp fees. Ms. McKenzie made 15 adjustments in those accounts. Of the 15 adjustments, four were done without a legitimate reason or authority to do so. Three were made for parents who had an unpaid balance before the start of summer camp (**Exhibit 7**). Ms. McKenzie did not provide any supportive documentation for these three adjustments. Ms. McKenzie could not recall why she made the adjustments (**See Tables 6**).

(Table 6) Account adjustments for parents with an unpaid balance before the start of 2017 summer camp.

Parent	Fee Type	Date of Adjustment	Amount Owed	Reason	OIG Remarks
	Camp Fees	03/20/17	\$28.50	Unknown	No legitimate reason for the adjustment.
	Camp Fees	03/20/17	\$415.50	Unknown	No legitimate reason for the adjustment.
	Camp Fee	06/12/17	\$32.79	Unknown	No legitimate reason for the adjustment.
Total:			\$476.79		

One of the 15 adjustments was for a parent whose child attended summer camp for seven sessions which totaled \$1,062.55 in fees owed for the summer camp. The \$1,062.55 was for \$144.65 for seven sessions plus the \$50 registration fee. The parent received a \$726.99 ELC subsidy towards the summer camp balance. The parent was required to pay \$335.56. The parent paid \$60, leaving a receivable balance of \$275.56 for the summer camp. Ms. McKenzie made an adjustment on June

12, 2017, for \$1,183.50 (**Exhibit 8**). Ms. McKenzie did not provide any documentation for the adjustment and could not recall the reason why she made the adjustment to reflect a zero balance nor why the adjustment amount was larger than what was owed (**See Table 7**).

(Table 7) Account adjustments for parents whose child attended summer camp

Parent	Fee Type	Date of Adjustment	Amount	Reason	OIG Remarks
	Camp Fees	June 12, 2017	\$1,183.50	Unknown	No legitimate reason for the adjustment. Did not collect camp fee for student.
Total			\$1,183.50		

Investigative Conclusion

Ms. McKenzie made 15 account adjustments; 11 of them were made to correct her error of charging the incorrect summer camp rate. One adjustment was reconciled to show a zero balance. Three adjustments were made for parents with outstanding balances before the start of summer camp. The adjustments appear to have been made to allow the parents to register their children to attend summer camp without paying their outstanding balances. According to the Benoist Farms Summer Camp Program Parent Handbook,

“Registration, Campers must be elementary school age (including incoming kindergarteners and outgoing fifth graders) in order to attend summer camp. Upon acceptance into the summer camp program, a completed registration form and \$50.00 registration fee is due and will hold a camper’s place in the program. The registration fee is non-refundable after the first day in May. Campers CANNOT register in the summer camp program if they have any outstanding balance with the District. For out of District and out of state enrollments, the following documents are required for registration: an original birth certificate, proof of immunization and proof of a health examination. Applicants will be registered on a first-serve basis.”

Based on information obtained and documentation reviewed, the OIG concluded that Joeselina McKenzie reduced the summer camp fees for 4 parents totaling \$1,660.29. The adjustments were made without any justification or documentation.

The OIG determined that Joeselina McKenzie eliminated the receivable balances owed by parents and did not record the payments received from parents on EZ-Care was **Substantiated**.

ADDITIONAL INFORMATION

Parent Signature Logs/Attendance Class Rosters

Mr. Lewis stated parent signature logs are used to verify a child’s summer camp attendance and to calculate summer camp costs. Ms. Miller stated all parents that have children participating in the school’s summer camp program must accompany their child to the summer camp area on campus and sign the signature log to show that their child is present for camp. The parent must also sign

the same signature log before picking their child up from camp. Signature logs showed that parents did not routinely sign the logs.

- The class attendance rosters showed students were marked absent for camp while the parent signature logs showed the parent signed the signature logs indicating the child was present at camp.
- Students attendance rosters showed students were marked present when the parent did not sign the signature logs.

Summer Camp Registration Forms

A review of summer camp registration forms shows that eight parents did not have registration forms on file for their children while attending summer camp. An additional eight children attended camp without a signed registration form in place until several days after camp started.

As required by the Department of Afterschool Programming Benoit Farms Summer Camp Program Parent Handbook (**Exhibit 9**),

"Registration: Campers must be elementary age (including incoming kindergartners and outgoing fifth graders) to attend summer camp. Upon acceptance into the summer camp program, a completed registration form and \$50.00 registration fee is due and will hold a camper's place in the program. The registration fee is non-refundable after the first day in May. Campers cannot register in the summer camp program if they have any outstanding balances with the District. For out of District and out of state enrollments, the following documents are required for registration: an original birth certificate, proof of immunization and proof of a health examination. Applicants will be registered on a first-come, first-serve basis."

Drop Safe Deposits

A safe is located inside Mr. Lewis' office for summer and afterschool program deposits (**Exhibit 10**). Mr. Lewis stated he and Ms. McKenzie would make deposits from payments received from parents into a safe located inside his office. The only acceptable form of payment received was cash or money order. No logs or deposit records were maintained or available to show the amount deposited in the safe located inside Mr. Lewis' office for the day.

In accordance to School Bulletin # P-14051-S/CFO, Drop Safe Log Procedures (#2),

"Teachers must complete a PBS 0180, Monies Collected Report (MCR) for all cash and checks received on a daily basis. The teacher shall bundle the cash/checks and the completed white copy of the MCR according to the school's established money-handling practices. The teacher keeps the yellow copy of the MCR for submittal to the school secretary, along with the official School Cash Receipt at the end of the school year"

The OIG observed \$130 inside the safe in Mr. Lewis' office. Mr. Lewis stated the money in the safe in his office would be deposited into the school's drop safe at a later date.

RECOMMENDATIONS

It is recommended that Afterschool Director Calvin Lewis and Principal Ruthann Miller develop an internal monitoring tool that ensures:

- To maintain an accurate record of summer camp attendees, camp applications should be updated and on file with parent signatures.
- Invoicing PBCYSD for payments should be made on a timely basis to ensure accounts accurately reflect monies collected or owed and scholarship funds are credited to parent accounts.
- ELC awards are appropriately applied to parent's accounts, parents are made aware that the ELC credits they received do not cover the full summer camp balance, and that the parents pay any remaining balances not covered by the ELC subsidy so accounts accurately reflect monies collected or owed.
- Parent sign-in/sign-out logs are completed in their entirety to show parent signatures. Signature logs are cross-referenced with class rosters to confirm and show evidence of summer camp attendance so accurate records are available documenting camp attendance.
- Creation of an internal procedure for management to approve or disapprove all account adjustments so management is aware of any monies eliminated and the reasons why the money was not collected.
- All money owed by parents is collected, receipts are provided, and accurate information is entered into the EZ-Care system so accurate financial accounting can be completed.

Additionally, it is recommended that:

- This investigation be referred to the Office of Professional Standards for action deemed appropriate.
- This investigation be referred to School Police for review to determine if there is any criminality involved.

AFFECTED PARTY NOTICE

In accordance with School Board Policy 1.092 (8)(b)(iv), on October 1, 2018, Joeselina McKenzie was notified of the investigative findings and provided with an opportunity to submit a written response to these findings.

On October 15, 2018, Joselina McKenzie responded via email. Her response is attached to this report as **(Exhibit 11)**. Ms. McKenzie denied the allegations that she collected summer camp fees from parents whose children attended the 2017 summer camp and eliminated parent balances. The District's EZ-Care parent payment histories show Ms. McKenzie's electronic signature as adjusting accounts and collecting payments throughout the summer **(Exhibit 2)**. Five parents stated payments were given to Ms. McKenzie throughout the summer. The parent's balance did not reflect payments made. The OIG stands by its findings.

DISTRIBUTION

Palm Beach County School Board Members
Donald E. Fennoy II, Superintendent
Audit Committee Members
Office of Professional Standards
OIG file


Investigation Conducted by:

Robert Sheppard, CIGI, Senior Investigator


Date 11-5-18

Investigation Supervised by:

Oscar Restrepo, CIGI, Director of Investigations


Date 11-5-18

Investigation Approved by:

K. Lung Chiu, CIG, Inspector General


Date 11/5/18

The evidentiary standard used by the School District of Palm Beach County OIG in determining whether the facts and claims asserted in the complaint were proven or disproven is based upon the preponderance of the evidence. Preponderance of the evidence is contrasted with “beyond a reasonable doubt,” which is the more severe test required to convict a criminal and “clear and convincing evidence,” a standard describing proof of a matter established to be substantially more likely than not to be true. OIG investigative findings classified as “substantiated” means there was sufficient evidence to justify a reasonable conclusion that the actions occurred and there was a violation of law, policy, rule, or contract to support the allegation. Investigative findings classified as “unfounded” means sufficient evidence to justify a reasonable conclusion that the actions did not occur and there was no violation of law, policy, rule, or contract to substantiate the allegation. Investigative findings classified as “unsubstantiated” means there was insufficient evidence to justify a reasonable conclusion that the actions did or did not occur and a violation of law, policy, rule, or contract to support the allegation could not be proven or disproven.

EXHIBIT #1
Written Statement
Aftercare Counselor Ruben Soto

6/11/18

Over the past year I have had the opportunity to review all the accounts in question and also develop relationships with these parents. This has allowed me to earn their trust and provide a platform for them to speak to me candidly. With this information I have developed a hypothesis to what transpired during the summer of 2017. I have discovered that these accounts fall into one of three categories.

The first category involves errors in data entry. I have noticed that many accounts have major errors regarding billing and subsidies. You will find accounts were billed incorrectly for the weeks the campers did or didn't attend.

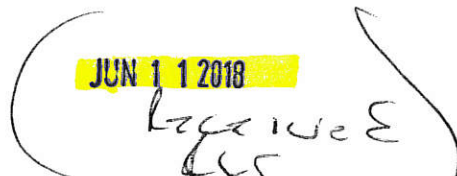
Regarding the ELC and Palm Beach County scholarships many campers were not given the subsidies and the alterations were not entered into the camper's ledgers. These procedures are detailed and trained by the Department of Afterschool Programing during the ongoing EZ Care trainings offered.

The second category is more nefarious in nature. I firmly believe that there was a concerted effort to allow certain children to come to camp for free. Many of these campers have personal ties to the person in question. This is evidenced by the lack of attempt to collect or charge fees correctly if at all.

The third category is the one that is most concerning. Over the past ten months I have questioned numerous parents who have a solid record and history of paying their accounts on a timely and efficient manner. When questioned these parents contend that they paid in cash the total amount owed. They also state that they were never given receipts but instead were given monies collected forms. These forms are not designed to be used in this manner. Copies of these monies collected forms were never submitted and the payments were never entered into EZ Care. It has been explained to me that the person in question would store these cash payments in the safe as well as the desk for days on end. This is a direct violation of the money collected and deposit procedure required by the department. These parents are willing to testify that they paid and to whom those payments were given. These accounts tally to approximately five thousand dollars.







JUN 11 2018

Robert Schaefer
ELC



EXHIBIT #2
District's EZ-Care
Parent Payment Histories
Summer 2017
(REDACTED)

Ledger Date Category Child Amount Entry Program Entered By Entry Date Edited By Entry Date Deleted

Total 1
 06/12/2017 SC Registration Fees JM \$50.00 LEDGER JM 06/12/2017
 06/14/2017 6-9870 Pmt SC JM -\$50.00 CASHREC JM 06/14/2017
 06/14/2017 6-9870 Pmt SC JM -\$50.00 CASHREC JM 06/14/2017
 06/14/2017 Camp Fees RS \$367.90 LEDGER RS 08/31/2017
 07/03/2017 6-9800 Pmt Camp JM -\$144.00 CASHREC JM 07/03/2017
 \$673.90

06/06/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 06/12/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 06/12/2017 SC Registration Fees JM \$50.00 LEDGER JM 06/12/2017
 06/14/2017 6-9870 Pmt SC JM \$60.00 CASHREC JM 06/14/2017
 06/16/2017 ELC-Subsidy Credit JM -\$947.29 LEDGER JM 06/16/2017
 06/19/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 06/23/2017 6-9800 Pmt Camp JM -\$105.00 CASHREC JM 06/23/2017
 06/26/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 07/03/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 07/10/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 07/17/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 07/18/2017 6-9800 Pmt Camp JM \$144.65 GPOSTING JM 06/15/2017
 07/24/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 07/31/2017 6-9800 Pmt Camp JM -\$100.00 CASHREC JM 07/18/2017
 07/31/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 07/31/2017 Camp Fees JM -\$80.00 CASHREC JM 07/31/2017
 \$59.56

Total 2
 06/13/2017 Camp Fees RS \$578.60 LEDGER RS 08/31/2017
 06/13/2017 SC Registration Fees JM \$50.00 LEDGER JM 06/13/2017
 06/14/2017 6-9870 Pmt SC JM -\$25.00 CASHREC JM 06/14/2017
 \$603.60

Total 3
 06/13/2014 ELC-Subsidy Credit RS \$1,024.69 LEDGER RS 08/31/2017
 06/13/2017 Camp Fees RS \$1,301.85 LEDGER RS 08/31/2017
 06/13/2017 SC Registration Fees JM \$50.00 LEDGER JM 06/13/2017
 06/14/2017 6-9870 Pmt SC JM -\$50.00 CASHREC JM 06/14/2017
 07/03/2017 6-9800 Pmt Camp JM -\$184.50 CASHREC JM 07/03/2017
 \$92.66

Total 4
 06/06/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 06/12/2017 Camp Fees JM \$144.65 GPOSTING JM 06/15/2017
 06/12/2017 Camp Fees JM \$1183.50 LEDGER JM 06/12/2017
 06/12/2017 SC Registration Fees JM \$50.00 LEDGER JM 06/12/2017
 06/14/2017 6-9870 Pmt SC JM -\$60.00 CASHREC JM 06/14/2017
 06/16/2017 ELC-Subsidy Credit JM -\$947.29 LEDGER JM 06/16/2017
 06/19/2017

07/17/2017 Camp Fees
 07/17/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/24/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees
 07/31/2017 Camp Fees
 07/31/2017 Camp Fees
 08/21/2017 6-9800 Pmt Camp

Total

06/12/2017 SC Registration Fees
 06/12/2017 SC Registration Fees
 07/21/2017 Camp Fees
 07/21/2017 Camp Fees

Total

03/20/2017 Camp Fees
 03/20/2017 Camp Fees
 03/22/2017 6-9800 Pmt Camp
 07/11/2017 6-9870 Pmt SC
 07/11/2017 SC Registration Fees

Total

06/06/2017 Camp Fees
 06/06/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 SC Registration Fees
 06/12/2017 SC Registration Fees
 06/19/2017 Camp Fees
 06/19/2017 Camp Fees
 06/26/2017 Camp Fees
 06/26/2017 Camp Fees
 06/29/2017 PBC - Subsidy Credit
 06/29/2017 PBC - Subsidy Credit
 07/03/2017 Camp Fees
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees

\$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$500.00 CASHREC RS 08/21/2017

\$489.45
 \$50.00 LEDGER JM 06/12/2017
 \$50.00 LEDGER JM 06/12/2017
 \$1,080.00 LEDGER JM 07/21/2017
 \$1,080.00 LEDGER JM 07/21/2017
 \$50.00 LEDGER JM 07/21/2017
 \$50.00 LEDGER JM 07/21/2017
 \$2,160.00

\$130.00 LEDGER JM 03/20/2017
 -\$28.50 LEDGER JM 03/20/2017
 -\$130.00 CASHREC JM 03/22/2017
 -\$50.00 CASHREC JM 07/11/2017
 \$50.00 LEDGER JM 07/11/2017

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 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$50.00 LEDGER JM 06/12/2017
 \$144.65 GPOSTING JM 06/12/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$0.00 LEDGER JM 06/29/2017
 \$0.00 LEDGER JM 06/29/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017

5

07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees
 07/31/2017 Camp Fees

Total

9

1

03/20/2017 Camp Fees
 03/23/2017 ELC-Subsidy Credit
 03/31/2017 6-9800 Pmt Camp
 06/06/2017 Camp Fees
 06/12/2017 Camp Fees
 06/13/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/19/2017 Camp Fees
 06/23/2017 ELC-Subsidy Credit
 06/26/2017 Camp Fees
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees

Total

10

03/22/2017 6-9800 Pmt Camp
 06/06/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/16/2017 ELC-Subsidy Credit
 06/19/2017 Camp Fees
 06/23/2017 6-9800 Pmt Camp
 06/26/2017 Camp Fees
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees

07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees
 07/31/2017 Camp Fees

\$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
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 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$2,703.70 JM 03/20/2017
 \$130.00 LEDGER JM 03/23/2017
 \$82.10 LEDGER JM 03/31/2017
 \$48.00 CASHREC JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$50.00 LEDGER JM 06/13/2017
 \$50.00 CASHREC JM 06/14/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$758.00 LEDGER JM 06/23/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$543.75 JM 06/15/2017

14

1

15

1

\$20.00 CASHREC JM 03/22/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$131.50 LEDGER JM 06/12/2017
 \$50.00 LEDGER JM 06/12/2017
 \$50.00 CASHREC JM 06/14/2017
 \$927.29 LEDGER JM 06/16/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$112.10 CASHREC JM 06/23/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$113.00 CASHREC JM 07/18/2017
 \$144.65 GPOSTING JM 06/15/2017

2

113 225.10

Calavera, Michael R.

07/31/2017 Camp Fees
 Total 11
 06/12/2017 Camp Fees
 06/12/2017 ELC-Subsidy Credit 11
 06/14/2017 6-9870 Pmt SC
 06/15/2017 SC Registration Fees 2
 06/19/2017 Camp Fees
 06/26/2017 Camp Fees 14
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees

07/31/2017 Camp Fees
 Total 12
 06/12/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC 16
 06/16/2017 Camp Fees
 06/23/2017 6-9800 Pmt Camp 13
 08/21/2017 6-9800 Pmt Camp

07/31/2017 Camp Fees
 Total 13
 06/06/2017 Camp Fees
 06/12/2017 Camp Fees 16
 06/12/2017 Camp Fees
 06/12/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/14/2017 6-9870 Pmt SC
 06/16/2017 ELC-Subsidy Credit 14
 06/19/2017 Camp Fees
 06/26/2017 6-9800 Pmt Camp
 06/26/2017 Camp Fees
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/18/2017 6-9800 Pmt Camp
 07/24/2017 Camp Fees
 07/31/2017 6-9800 Pmt Camp

\$144.65 GPOSTING JM 06/15/2017

~~-\$72.04~~

\$144.65 GPOSTING JM 06/15/2017
~~-\$428.94 LEDGER RS 09/01/2017~~
~~-\$1,028.99 LEDGER RS 08/31/2017~~ ~~09/01/2017~~
~~-\$25.00 CASHREC JM 06/14/2017~~
~~-\$50.00 LEDGER JM 06/15/2017~~
~~\$144.65 GPOSTING JM 06/15/2017~~
~~\$144.65 GPOSTING JM 06/15/2017~~
~~\$144.65 GPOSTING JM 06/15/2017~~
~~-\$578.60 LEDGER RS 09/01/2017~~
~~\$144.65 GPOSTING JM 06/15/2017~~
~~\$144.65 GPOSTING JM 06/15/2017~~
~~\$144.65 GPOSTING JM 06/15/2017~~
~~\$144.65 GPOSTING JM 06/15/2017~~
~~-\$50.00 CASHREC JM 06/15/2017~~
~~\$144.65 GPOSTING JM 06/15/2017~~
~~-\$101.50 CASHREC JM 07/18/2017~~
~~\$144.65 GPOSTING JM 06/15/2017~~
~~-\$101.00 CASHREC JM 07/31/2017~~

~~-\$25.00 CASHREC JM 06/14/2017~~

~~-\$50.00 LEDGER JM 06/15/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~-\$578.60 LEDGER RS 09/01/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~-\$50.00 CASHREC JM 06/15/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~-\$101.50 CASHREC JM 07/18/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~-\$101.00 CASHREC JM 07/31/2017~~

~~-\$947.29 LEDGER JM 06/16/2017~~ RS 08/31/2017

~~\$144.65 GPOSTING JM 06/15/2017~~

~~-\$101.50 CASHREC JM 06/26/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

~~\$144.65 GPOSTING JM 06/15/2017~~

Total \$336.50

06/06/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 06/12/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 06/12/2017 SC Registration Fees JM 06/12/2017 \$50.00 LEDGER JM
 06/14/2017 6-9870 Pmt SC JM 06/14/2017 -\$25.00 CASHREC JM
 06/19/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 06/26/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 07/03/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 07/10/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 07/17/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 07/24/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 07/31/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM

Total 19

Early Learning Coalition 05/02/2017 Parent Receipts

1 Early Learning Coalition Total

06/06/2017 Camp Fees JM 06/29/2017 \$120.00 LEDGER JM
 06/12/2017 Camp Fees JM 06/29/2017 \$120.00 LEDGER JM
 06/19/2017 Camp Fees JM 06/29/2017 \$120.00 LEDGER JM
 06/20/2017 SC Registration Fees JM 06/20/2017 \$50.00 LEDGER JM
 06/23/2017 6-9870 Pmt SC JM 06/23/2017 -\$25.00 CASHREC JM
 06/26/2017 Camp Fees JM 06/29/2017 \$120.00 LEDGER JM
 07/21/2017 Camp Fees JM 07/21/2017 \$600.00 LEDGER JM
 07/21/2017 PBC - Subsidy Credit JM 07/21/2017 -\$25.00 LEDGER JM
 Total 28

Total 28

06/13/2017 SC Registration Fees 23 JM 06/13/2017 \$50.00 LEDGER JM
 06/23/2017 6-9870 Pmt SC JM 06/23/2017 -\$25.00 CASHREC JM
 07/21/2017 Camp Fees JM 07/21/2017 \$1,080.00 LEDGER JM
 07/21/2017 PBC - Subsidy Credit 3 JM 07/21/2017 -\$25.00 LEDGER JM
 Total 24

Total 24

06/06/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 06/12/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 06/12/2017 Camp Fees JM 06/12/2017 -\$131.50 LEDGER JM
 06/12/2017 SC Registration Fees JM 06/12/2017 \$50.00 LEDGER JM
 06/14/2017 6-9870 Pmt SC JM 06/14/2017 -\$50.00 CASHREC JM
 06/19/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 06/26/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 07/03/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 07/10/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM
 07/17/2017 Camp Fees JM 06/15/2017 \$144.65 GPOSTING JM

07/24/2017 Camp Fees
 07/31/2017 Camp Fees
 Total 22

\$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$1,170.35 JM
 \$130.00 LEDGER JM 03/21/2017
 \$130.00 LEDGER JM 03/21/2017
 -\$114.60 LEDGER JM 03/21/2017
 -\$20.00 CASHREC JM 03/22/2017
 -\$20.00 CASHREC JM 04/07/2017
 -\$140.10 LEDGER JM 04/07/2017
 -\$985.99 LEDGER RS 08/31/2017
 -\$947.29 LEDGER RS 08/31/2017
 \$50.00 LEDGER JM 06/12/2017
 \$50.00 LEDGER JM 06/13/2017
 -\$25.00 CASHREC JM 07/03/2017
 -\$25.00 CASHREC JM 07/03/2017
 \$1,080.00 LEDGER JM 07/21/2017
 \$1,080.00 LEDGER JM 07/21/2017
 -\$25.00 LEDGER JM 07/21/2017
 -\$25.00 LEDGER JM 07/21/2017
 \$222.02 JM 08/30/2017
 \$50.00 LEDGER JM 08/30/2017
 \$1,080.00 LEDGER JM 08/30/2017
 -\$25.00 LEDGER JM 08/30/2017
 \$1,105.00 JM M

03/21/2017 Camp Fees
 03/21/2017 Camp Fees
 03/21/2017 EL-C-Subsidy Credit
 03/22/2017 6-9800 Pmt Camp
 04/07/2017 6-9800 Pmt Camp
 04/07/2017 EL-C-Subsidy Credit
 06/12/2017 EL-C-Subsidy Credit
 06/12/2017 EL-C-Subsidy Credit
 06/12/2017 SC Registration Fees
 06/13/2017 SC Registration Fees
 07/03/2017 6-9870 Pmt SC
 07/03/2017 6-9870 Pmt SC
 07/21/2017 Camp Fees
 07/21/2017 Camp Fees
 Total 23

\$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$1,170.35 JM
 \$130.00 LEDGER JM 03/21/2017
 \$130.00 LEDGER JM 03/21/2017
 -\$114.60 LEDGER JM 03/21/2017
 -\$20.00 CASHREC JM 03/22/2017
 -\$20.00 CASHREC JM 04/07/2017
 -\$140.10 LEDGER JM 04/07/2017
 -\$985.99 LEDGER RS 08/31/2017
 -\$947.29 LEDGER RS 08/31/2017
 \$50.00 LEDGER JM 06/12/2017
 \$50.00 LEDGER JM 06/13/2017
 -\$25.00 CASHREC JM 07/03/2017
 -\$25.00 CASHREC JM 07/03/2017
 \$1,080.00 LEDGER JM 07/21/2017
 \$1,080.00 LEDGER JM 07/21/2017
 -\$25.00 LEDGER JM 07/21/2017
 -\$25.00 LEDGER JM 07/21/2017
 \$222.02 JM 08/30/2017
 \$50.00 LEDGER JM 08/30/2017
 \$1,080.00 LEDGER JM 08/30/2017
 -\$25.00 LEDGER JM 08/30/2017
 \$1,105.00 JM M

07/21/2017 PBC - Subsidy Credits
 06/06/2017 Camp Fees
 06/06/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 Camp Fees
 06/13/2017 SC Registration Fees
 06/13/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/14/2017 6-9870 Pmt SC
 06/19/2017 Camp Fees
 06/19/2017 Camp Fees
 06/26/2017 Camp Fees
 06/26/2017 Camp Fees
 06/29/2017 6-9800 Pmt Camp
 07/03/2017 Camp Fees
 07/03/2017 Camp Fees
 Total 24

\$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$1,170.35 JM
 \$130.00 LEDGER JM 03/21/2017
 \$130.00 LEDGER JM 03/21/2017
 -\$114.60 LEDGER JM 03/21/2017
 -\$20.00 CASHREC JM 03/22/2017
 -\$20.00 CASHREC JM 04/07/2017
 -\$140.10 LEDGER JM 04/07/2017
 -\$985.99 LEDGER RS 08/31/2017
 -\$947.29 LEDGER RS 08/31/2017
 \$50.00 LEDGER JM 06/12/2017
 \$50.00 LEDGER JM 06/13/2017
 -\$25.00 CASHREC JM 07/03/2017
 -\$25.00 CASHREC JM 07/03/2017
 \$1,080.00 LEDGER JM 07/21/2017
 \$1,080.00 LEDGER JM 07/21/2017
 -\$25.00 LEDGER JM 07/21/2017
 -\$25.00 LEDGER JM 07/21/2017
 \$222.02 JM 08/30/2017
 \$50.00 LEDGER JM 08/30/2017
 \$1,080.00 LEDGER JM 08/30/2017
 -\$25.00 LEDGER JM 08/30/2017
 \$1,105.00 JM M

07/21/2017 PBC - Subsidy Credits
 06/06/2017 Camp Fees
 06/06/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 Camp Fees
 06/13/2017 SC Registration Fees
 06/13/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/14/2017 6-9870 Pmt SC
 06/19/2017 Camp Fees
 06/19/2017 Camp Fees
 06/26/2017 Camp Fees
 06/26/2017 Camp Fees
 06/29/2017 6-9800 Pmt Camp
 07/03/2017 Camp Fees
 07/03/2017 Camp Fees
 Total 24

07/10/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees
 07/31/2017 Camp Fees
 Total 95

06/12/2017 SC Registration Fees 2
 06/14/2017 6-9870 Pmt SC
 06/16/2017 ELC-Subsidy Credit 2
 06/16/2017 PBC - Subsidy Charge 2
 Total 96

06/14/2017 6-9870 Pmt SC 3
 06/14/2017 Camp Fees
 07/19/2017 SC Registration Fees
 08/30/2017 6-9800 Pmt Camp
 Total 97

03/21/2017 Camp Fees 3
 03/21/2017 Camp Fees
 06/12/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/16/2017 Camp Fees
 06/16/2017 ELC-Subsidy Credit 3
 Total 98

06/12/2017 SC Registration Fees 3
 06/14/2017 6-9870 Pmt SC
 06/14/2017 Camp Fees
 Total 99

06/06/2017 Camp Fees 3
 06/12/2017 Camp Fees
 06/12/2017 Camp Fees
 06/13/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/16/2017 Camp Fees
 06/16/2017 ELC-Subsidy Credit 4
 06/19/2017 Camp Fees
 06/26/2017 Camp Fees

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 \$144.65 GPOSTING JM 06/15/2017
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 -\$50.00 CASHREC JM 06/14/2017

-\$947.29 LEDGER JM 06/16/2017 JM 4 06/19/2017
 -\$1,301.80 LEDGER JM 06/16/2017
 -\$2,249.09
 -\$50.00 CASHREC JM 06/14/2017

\$1,080.00 LEDGER RS 06/14/2017
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 \$50.00 LEDGER JM 07/19/2017
 -\$145.10 CASHREC RS 08/30/2017
 \$934.90
 -\$263.68 LEDGER JM 03/21/2017 JM PD 06/12/2017
 \$130.00 LEDGER JM 03/21/2017
 \$50.00 LEDGER JM 06/12/2017
 -\$50.00 CASHREC JM 06/14/2017

\$1,301.80 LEDGER JM 06/16/2017
 -\$947.29 LEDGER JM 06/16/2017 JM 11 06/19/2017
 \$220.83
 \$50.00 LEDGER JM 06/12/2017
 -\$50.00 CASHREC JM 06/14/2017
 \$1,080.00 LEDGER RS 08/30/2017
 \$1,080.00

\$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 -\$433.95 LEDGER RS 08/31/2017
 \$300.00 LEDGER JM 06/13/2017
 \$50.00 CASHREC JM 06/14/2017

-\$144.65 LEDGER JM 2 8 06/16/2017 RS 08/31/2017 M
 -\$653.40 LEDGER JM 06/16/2017 JM 06/19/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017

07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/21/2017 PBC - Subsidy Credit
 07/21/2017 PBC - Subsidy Credit
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees
 Total 83

06/13/2017 SC Registration Fees
 06/13/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/14/2017 6-9870 Pmt SC
 07/21/2017 Camp Fees
 07/21/2017 Camp Fees
 07/21/2017 PBC - Subsidy Credit
 07/21/2017 PBC - Subsidy Credit
 Total 34

03/21/2017 Camp Fees
 06/06/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 EL-C-Subsidy Credit
 06/13/2017 Camp Fees
 06/13/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/19/2017 Camp Fees
 06/26/2017 Camp Fees
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees
 Total 85

06/12/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 Camp Fees
 06/12/2017 SC Registration Fees
 06/13/2017 SC Registration Fees
 06/13/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/14/2017 6-9870 Pmt SC

\$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 -\$25.00 LEDGER JM 07/21/2017
 -\$221.85 LEDGER JM 07/21/2017
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 \$144.65 GPOSTING JM 06/15/2017
 \$1,080.00
 \$50.00 LEDGER JM 06/13/2017
 \$50.00 LEDGER JM 06/13/2017
 -\$25.00 CASHREC JM 06/14/2017
 -\$25.00 CASHREC JM 06/14/2017
 \$1,080.00 LEDGER JM 07/21/2017
 \$1,080.00 LEDGER JM 07/21/2017
 -\$25.00 LEDGER JM 07/21/2017
 -\$25.00 LEDGER JM 07/21/2017
 -\$25.00 LEDGER JM 07/21/2017
 \$2,160.00
 \$130.00 LEDGER JM 03/21/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$1,024.69 LEDGER ✓ RS 08/31/2017
 -\$130.00 LEDGER ✓ JM 06/13/2017
 \$50.00 LEDGER JM 06/13/2017
 -\$50.00 CASHREC ✓ JM 06/14/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
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 \$144.65 GPOSTING JM 06/15/2017
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 \$1,157.20 LEDGER RS 08/31/2017
 \$1,157.20 LEDGER RS 08/31/2017
 \$50.00 LEDGER JM 06/12/2017
 \$50.00 LEDGER JM 06/12/2017
 \$50.00 LEDGER JM 06/13/2017
 \$50.00 LEDGER JM 06/13/2017
 -\$25.00 CASHREC JM 06/14/2017
 -\$25.00 CASHREC JM 06/14/2017

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07/17/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees
 07/31/2017 Camp Fees
 06/14/2017 6-9870 Pmt SC
 06/14/2017 Camp Fees
 06/13/2017 Camp Fees
 06/13/2017 SC Registration Fee
 06/13/2017 SC Registration Fee
 06/14/2017 6-9870 Pmt SC
 06/14/2017 6-9870 Pmt SC
 06/13/2017 Camp Fees
 06/13/2017 SC Registration Fee
 06/13/2017 SC Registration Fee
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 06/13/2017 SC Registration Fee
 06/12/2017 SC Registration Fees
 06/20/2017 Camp Fees
 06/06/2017 Camp Fees
 06/12/2017 Camp Fees
 06/13/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/16/2017 ELC-Subsidy Credit
 06/19/2017 Camp Fees
 06/26/2017 Camp Fees
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees

\$144.65 GPOSTING JM 06/15/2017
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 \$144.65 GPOSTING JM 06/15/2017
 \$2,025.10
 -\$60.00 CASHREC JM 06/14/2017
 \$144.65 LEDGER RS 08/31/2017
 \$50.00 LEDGER JM 06/14/2017
 \$134.65
 \$1,012.55 LEDGER RS 08/31/2017
 \$1,012.55 LEDGER RS 08/31/2017
 \$50.00 LEDGER JM 06/13/2017
 \$50.00 LEDGER JM 06/13/2017
 -\$25.00 CASHREC JM 06/14/2017
 -\$25.00 CASHREC JM 06/14/2017
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 \$578.60 LEDGER RS 08/31/2017
 \$50.00 LEDGER JM 06/13/2017
 \$50.00 LEDGER JM 06/13/2017
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 \$50.00 LEDGER JM 06/12/2017
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 \$1,351.80
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$50.00 LEDGER JM 06/13/2017
 -\$60.00 CASHREC JM 06/14/2017
 -\$1,072.30 LEDGER JM 06/16/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
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06/06/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
06/12/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
06/13/2017	SC Registration Fees	\$50.00	LEDGER	JM		06/13/2017	
06/14/2017	6-9870 Pmt SC	<u>-\$50.00</u>	CASHREC	JM		06/14/2017	
06/19/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/03/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/10/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/17/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/24/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/31/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/31/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
08/15/2016	Camp Fees	1,301.85	LEDGER	JM		07/31/2017	RS
06/06/2017	Camp Fees	<u>-\$394.50</u>	LEDGER	JM		06/13/2017	JM
06/06/2017	Camp Fees	<u>-\$394.50</u>					07/03/2017
06/08/2017	SC Registration Fees	\$144.65	GPOSTING	JM		06/15/2017	
06/08/2017	SC Registration Fees	\$144.65	GPOSTING	JM		06/15/2017	
06/12/2017	Camp Fees	\$50.00	LEDGER	JM		06/08/2017	
06/12/2017	Camp Fees	\$50.00	LEDGER	JM		06/08/2017	
06/14/2017	6-9870 Pmt SC	<u>-\$50.00</u>	CASHREC	JM		06/14/2017	
06/14/2017	6-9870 Pmt SC	<u>-\$50.00</u>	CASHREC	JM		06/14/2017	
06/16/2017	ELC-Subsidy Credit	<u>-\$919.34</u>	LEDGER	JM		06/16/2017	JM
06/16/2017	ELC-Subsidy Credit	<u>-\$971.80</u>	LEDGER	JM		06/16/2017	JM
06/19/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
06/19/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
06/26/2017	6-9800 Pmt Camp	<u>-\$237.50</u>	CASHREC	JM		06/26/2017	
06/26/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/03/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/03/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/10/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/10/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/17/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/24/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/31/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	
07/31/2017	Camp Fees	\$144.65	GPOSTING	JM		06/15/2017	

09/22/2017	Parent Receipts	54	\$475.06		RS	09/22/2017	
09/22/2017	Parent Receipts		3,800.00 CASHREC		RS	09/22/2017	
			9,000.00 CASHREC		RS	09/22/2017	
		al 55	\$22,800.00				
07/11/2017	Camp Fees		\$144.65 LEDGER		RS	08/31/2017	
07/11/2017	SC Registration Fees	70	\$50.00 LEDGER		JM	07/11/2017	RS 08/30/2017
07/22/2016	Camp Fees		-131.50 LEDGER		JM	07/11/2017	
32 516 55			\$63.15				
06/06/2017	Camp Fees	70	\$144.65 GPOSTING		JM	06/15/2017	
06/08/2017	SC Registration Fees		\$50.00 LEDGER		JM	06/08/2017	
06/12/2017	Camp Fees		\$144.65 GPOSTING		JM	06/15/2017	
06/14/2017	6-9870 Pmt SC		-\$60.00 CASHREC		JM	06/14/2017	
06/19/2017	Camp Fees		\$144.65 GPOSTING		JM	06/15/2017	
06/19/2017	ELC-Subsidy Credit	71	-\$947.29 LEDGER		JM	06/19/2017	
06/26/2017	Camp Fees		\$144.65 GPOSTING		JM	06/15/2017	
06/29/2017	6-9800 Pmt Camp		-120.00 CASHREC		JM	06/29/2017	
07/03/2017	Camp Fees		\$144.65 GPOSTING		JM	06/15/2017	
07/10/2017	Camp Fees		\$144.65 GPOSTING		JM	06/15/2017	
07/11/2017	6-9870 Pmt SC		-145.00 CASHREC		JM	07/11/2017	
07/17/2017	Camp Fees		\$144.65 GPOSTING		JM	06/15/2017	
07/24/2017	Camp Fees		\$144.65 GPOSTING		JM	06/15/2017	
07/31/2017	6-9800 Pmt Camp		-170.00 CASHREC		JM	07/31/2017	
07/31/2017	Camp Fees		\$144.65 GPOSTING		JM	06/15/2017	
51 89 56			-\$40.44				
03/21/2017	Camp Fees	22	\$130.00 LEDGER		JM	03/21/2017	
03/21/2017	Camp Fees	71	\$130.00 LEDGER		JM	03/21/2017	
03/22/2017	6-9800 Pmt Camp	73	-\$260.00 CASHREC		JM	03/22/2017	
06/13/2017	SC Registration Fees		\$50.00 LEDGER		JM	06/13/2017	
06/13/2017	SC Registration Fees	22	\$50.00 LEDGER		JM	06/13/2017	
06/13/2017	SC Registration Fees	22	\$50.00 LEDGER		JM	06/13/2017	
07/21/2017	Camp Fees	71	\$1,080.00 LEDGER		JM	07/21/2017	
07/21/2017	Camp Fees		\$1,080.00 LEDGER		JM	07/21/2017	
07/21/2017	Camp Fees		\$1,080.00 LEDGER		JM	07/21/2017	
07/21/2017	PBC - Subsidy Credit		-\$25.00 LEDGER		JM	07/21/2017	
07/21/2017	PBC - Subsidy Credit		-\$25.00 LEDGER		JM	07/21/2017	
07/21/2017	PBC - Subsidy Credit		-\$25.00 LEDGER		JM	07/21/2017	
06/12/2017	Camp Fees	75	\$3,315.00		JM	06/15/2017	
06/12/2017	Camp Fees		\$144.65 GPOSTING		JM	06/15/2017	
06/12/2017	SC Registration Fees		\$50.00 LEDGER		JM	06/12/2017	

07/10/2017	Camp Fees	\$144.65	GPOSTING	JM	06/15/2017
07/17/2017	Camp Fees	\$144.65	GPOSTING	JM	06/15/2017
07/24/2017	Camp Fees	\$144.65	GPOSTING	JM	06/15/2017
07/31/2017	Camp Fees	\$144.65	GPOSTING	JM	06/15/2017
		\$1,012.20			
		\$68,492.09			

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EXHIBIT #3

Benoist Farms Elementary School
Summer Camp Scholarship Students

For

June & July 2017

(REDACTED)

BENOIST FARMS SCIENCE & NATURE CAMP

(561) 383-9730 & CALVIN.LEWIS@PALMBEACHSCHOOLS.ORG

INVOICE

Invoice Number: 1001

Weekly Rate: \$120.00

Invoice Date: 6/30/2017

Billing cycle: 06/05/17-6/30/17

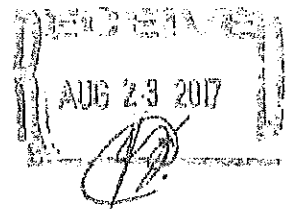
<u>Child's Name</u>	<u>Scholarship No.</u>	<u>Number of weeks</u>	<u>Total Invoice</u>
	2017-00028	4	\$480.00
	2017-00029	4	\$480.00
	2017-00252	4	\$480.00
	2017-00170	4	\$480.00
	2017-00171	4	\$480.00
	2017-00172	4	\$480.00
	2017-00296	4	480.00
	2017-00297	4	\$480.00
	2017-00728	4	\$480.00
	2017-00729	4	\$480.00
	2017-00733	4	\$480.00
	2017-00734	4	\$480.00
	2017-00732	4	\$480.00
	SD2017-050	4	\$480.00
	SD2017-051	4	\$480.00
	SD2017-075	3	\$360.00
	SD2017-159	4	\$480.00
	SD2017-262	4	\$480.00
	SD2017-263	4	\$480.00

Total Number of Scholarships: 19

Total Invoice Amount: \$9,000

Authorized Signature: Calvin Lewis

BENOIST FARMS SCIENCE & NATURE CAMP
 (561) 383-9730 & CALVIN.LEWIS@PALMBEACHSCHOOLS.ORG



INVOICE

Invoice Number: 1001

Weekly Rate: \$120.00

Invoice Date: 8/21/2017

Billing cycle: 07/01/17-8/04/17

Child's Name	Scholarship No.	Number of weeks	Total Invoice
	2017-00028	5	\$600.00
	2017-00029	5	\$600.00
	2017-00252	5	\$600.00
	2017-00170	5	\$600.00
	2017-00171	5	\$600.00
	2017-00172	5	\$600.00
	2017-00296	5	\$600.00
	2017-00297	5	\$600.00
	2017-00728	5	\$600.00
	2017-00729	5	\$600.00
	2017-00733	5	\$600.00
	2017-00734	5	\$600.00
	2017-00735	5	\$600.00
	SD2017-050	5	\$600.00
	SD2017-051	5	\$600.00
	SD2017-262	5	\$600.00
	SD2017-263	5	\$600.00
	SD2017-00827	9	\$1080.00
	SD2017-00826	7	\$1080.00
	SD2017-039	4	\$600.00

1200.00

1560.00

360.00

sign in sheets missing

840.00

480.00

Last three students were omitted from mid-term invoice

Total Number of Scholarships: 19

22

Total Invoice Amount: \$12,960
 \$13,560



Summer Camp Scholarship Program

50 South Military Trail, Suite 203 West Palm Beach, Florida 33415

Child List by Approved Camp

From Date: 01/01/2017

To Date: 12/31/2017

Camp: BENOIST FARMS ELEMENTARY SCII Cost: \$120.00 Slots: 100 Allocated: 18 Available: 82

Child's Name Voucher No Parent / Guardian Phone

Choice 1

Choice 2

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

BOYS & GIRLS CLUB - MARJORIE S
FISHER #20

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

BOYS & GIRLS CLUB - MARJORIE S
FISHER #20

BOYS & GIRLS CLUB -
MARJORIE S FISHER #20

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

BEAR LAKES MIDDLE SCHOOL

CITY OF GREENACRES

PBC PARK & REC WEST BOYNTON
RECREATION CENTER-YOUTH CAMP

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

TURINING POINTS ACADEMY

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

TURINING POINTS ACADEMY

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

JUPITER ELEMENTARY SUMMER
CAMP

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

JUPITER ELEMENTARY SUMMER
CAMP

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

JUPITER ELEMENTARY SUMMER
CAMP

BENOIST FARMS ELEMENTARY
SCIENCE & NATURE CAMP

BOYS & GIRLS CLUB - NEIL S
HIRSCH #30



Summer Camp Scholarship Program

50 South Military Trail, Suite 203 West Palm Beach, Florida 33415

BENOIST FARMS ELEMENTARY SCIENCE & NATURE CAMP	BOYS & GIRLS CLUB - NEIL S HIRSCH #30
BENOIST FARMS ELEMENTARY SCIENCE & NATURE CAMP	Future Stars
BENOIST FARMS ELEMENTARY SCIENCE & NATURE CAMP	Future Stars
BENOIST FARMS ELEMENTARY SCIENCE & NATURE CAMP	BOYS & GIRLS CLUB - MARJORIE S FISHER #20
BENOIST FARMS ELEMENTARY SCIENCE & NATURE CAMP	BOYS & GIRLS CLUB - MARJORIE S FISHER #20
BENOIST FARMS ELEMENTARY SCIENCE & NATURE CAMP	BOYS & GIRLS CLUB - MARJORIE S FISHER #20
BENOIST FARMS ELEMENTARY SCIENCE & NATURE CAMP	BOYS & GIRLS CLUB - MARJORIE S FISHER #20

Total of 18 Child/Children Approved For: BENOIST FARMS ELEMENTARY SCIENCE & NATURE CAMP

EXHIBIT #4
Early Learning Coalition (ELC)
of
Palm Beach County
Eligible Students
for
June & July 2017
(REDACTED)

15#
15#

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
2300 HIGHERIDGE ROAD, SUITE 115
ROYNTON BEACH, FL 33426

Report Date: 7/12/2017

BENOIST FARMS EL AFTERSCHOOL (596000786, 180)
Provider Vendor ID: 12539

Final Reimbursement Detail Report for Month of:

June 2017

Att Month	Funding	Match	U Care	C Level	Days	Rate	GS Rate	P Fee	Net Amount	Adj	Adjustment Reason
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.96	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child:					45				\$720.15		

May 2017	BGS	001	PT	SCH	22	10.44	2.09	1.10	\$251.46	N	
Total for Child:					22				\$251.46		

May 2017	BGS	001	PT	SCH	22	10.44	2.09	1.38	\$245.30	N	
Total for Child:					22				\$245.30		

May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	13	19.86	3.97	1.80	\$286.39	N	
Total for Child:					38				\$565.94		

Jun 2017	CCPP		FT	PR4	18	20.27	4.05	5.52	\$338.40	N	
Total for Child:					18				\$338.40		

May 2017	CTCA		PT	SCH	22	10.44	2.09	0.90	\$256.86	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	0.90	\$22.93	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	0.90	\$23.26	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	0.90	\$458.60	N	
Total for Child:					45				\$760.65		

May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child:					45				\$720.15		

May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child:					45				\$720.15		

May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child:					45				\$720.15		

May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child:					45				\$720.15		

May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child:					45				\$720.15		

May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child:					45				\$720.15		

6.90 X 43 =

6.90 X 43 =

6.00 X 43 =

12.62 X 39 =

6.9 X 45 = 310.50

1.10

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
 2300 HIGHLAND RIDGE ROAD, SUITE 115
 BOYNTON BEACH, FL 33426

Report Date: 7/12/2017

BENOIST FARMS ELAFTERSCHOOL (596000786, 180)

Provider Vendor ID: 12539

Final Reimbursement Detail Report for Month of:

June 2017

Alt Month	Funding	Match	Y Care	C Level	Days	Rate	GS Rate	P Fee	Net Amount	Adj	Adjustment Reason
Total for Child: 24											
May 2017	BG8	001	FT	SCH	1	19.86	3.97	2.45	\$21.38	N	7.55 x 17 = 128.35
May 2017	BG8	001	PT	SCH	13	10.44	2.09	2.45	\$131.04	N	
May 2017	BG8	001	PT	SCH	9	10.44	2.09	2.45	\$90.72	N	
Jun 2017	BG8	001	PT	SCH	2	10.44	2.09	2.45	\$20.16	N	22
Jun 2017	BG8	001	FT	SCH	15	19.86	3.97	4.20	\$294.45	N	= 39
Total for Child: 40											
Total for Child: 40											
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	6.92 x 24 = 165.60
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Total for Child: 24											
Total for Child: 24											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	1.23	\$248.60	N	\$248.60
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
Total for Child: 22											
Total for Child: 22											
Jun 2017	CTCA		FT	SCH	18	19.86	3.97	1.80	\$396.54	N	6.92 x 39 = 269.10
May 2017	CTCA		PT	SCH	22	10.44	2.09	0.00	\$275.65	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	0.00	\$25.06	N	5.10 x 39 = 198.90
Jun 2017	CTCA		FT	SCH	16	19.86	3.97	0.00	\$381.28	N	
Total for Child: 18											
Total for Child: 18											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	1.23	\$248.60	N	7.20 x 43 = 309.60
May 2017	BG8	001	FT	SCH	1	19.86	3.97	1.23	\$22.60	N	
Jun 2017	BG8	001	PT	SCH	20	10.44	2.09	1.23	\$22.60	N	
Jun 2017	BG8	001	FT	SCH	20	19.86	3.97	2.10	\$434.80	N	
Total for Child: 45											
Total for Child: 45											
May 2017	CTCA		PT	SCH	18	10.44	2.09	0.00	\$225.54	N	\$225.54
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.08	N	
Total for Child: 18											
Total for Child: 18											
May 2017	CTCM		PT	SCH	22	10.44	2.09	0.00	\$275.66	N	5.10 x 45 = 219.30
Jun 2017	CTCM		PT	SCH	2	10.44	2.09	0.00	\$25.06	N	
Total for Child: 22											
Total for Child: 22											
May 2017	CTCM		PT	SCH	22	10.44	2.09	0.00	\$275.66	N	5.10 x 45 = 219.30
Jun 2017	CTCM		PT	SCH	2	10.44	2.09	0.00	\$25.06	N	
Total for Child: 22											
Total for Child: 22											

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(2)

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
 2300 HIGH RIDGE ROAD, SUITE 115
 BOYNTON BEACH, FL 33426

Report Date: 7/12/2017

BENOIST FARMS ELAFTERSCHOOL (596000766, 180)
 Provider Vendor ID: 12539

Final Reimbursement Detail Report for Month of:

June 2017

At Month	Funding	Match	V-Care	C-Layel	Days	Rate	GS Rate	P-Fee	Net Amount	Adj	Adjustment Reason
Jun 2017	CTCM		FT	SCH	20	19.86	3.97	0.00	\$476.60	N	
Total for Child: 20 45 \$801.15											
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Total for Child: 24 47 \$257.52											
May 2017	CTCA		PT	SCH	22	10.44	2.09	0.00	\$275.66	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	0.00	\$25.06	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	0.00	\$476.60	N	
Total for Child: 44 72 \$777.32											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	1.36	\$245.30	N	
Total for Child: 22 \$245.30											
May 2017	BG1		PT	SCH	22	10.44	2.09	0.00	\$275.66	N	
May 2017	BG1		FT	SCH	1	19.86	3.97	0.00	\$23.83	N	
Jun 2017	BG1		PT	SCH	2	10.44	2.09	0.00	\$25.06	N	
Jun 2017	BG1		FT	SCH	20	19.86	3.97	0.00	\$476.60	N	
Total for Child: 45 22 \$801.15											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	1.10	\$251.46	N	
Total for Child: 22 \$251.46											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	0.99	\$255.86	N	
May 2017	BG8	001	FT	SCH	1	19.86	3.97	0.99	\$22.93	N	
Total for Child: 23 \$278.79											
Jun 2017	CTCM		FT	PR4	16	20.27	4.05	1.80	\$360.32	N	
Total for Child: 16 \$360.32											
May 2017	CTCA		PT	SCH	21	10.44	2.09	1.80	\$225.33	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child: 44 22 \$709.42											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	2.76	\$214.94	N	
Total for Child: 22 \$214.94											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	2.30	\$225.06	N	
May 2017	BG8	001	FT	SCH	1	19.86	3.97	2.30	\$21.53	N	

6.90 x 37 = 255.30
 6.90 x 43 = 296.70

5.10 x 43 = 219.30

5.10 x 43 = 219.30

6.90 x 28 = 193.20

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
2300 HIGH RIDGE ROAD, SUITE 115
BOYNTON BEACH, FL 33426

Report Date: 7/12/2017

BENOIST FARMS EL AFTERSCHOOL (59600786, 180)
Provider Vendor ID: 12539

Final Reimbursement Detail Report for Month of: **June 2017**

All Months	Funding	Match	U Care	C Level	Days	Rate	GS Rate	P Fee	Net Amount	Adj	Adjustment Reason
Jun 2017	BG8	001	PT	SCH	2	10.44	2.09	2.30	\$20.46	N	9.26 X 43 =
Jun 2017	BG8	001	FT	SCH	20	19.86	3.97	4.10	\$394.60	N	
Total for Child: 22 45 \$661.65											
May 2017	BG8	001	PT	SCH	8	10.44	2.09	2.45	\$80.64	N	9.55 X
May 2017	BG8	001	PT	SCH	14	10.44	2.09	2.45	\$141.32	N	
May 2017	BG8	001	FT	SCH	1	19.86	3.97	2.45	\$21.38	N	
Total for Child: 23 23 \$243.14											
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.05	N	6.90 X 43 = 296.70
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Total for Child: 23 23 \$258.09											
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	6.90 X 43
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child: 24 45 \$720.15											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	1.38	\$245.30	N	
Total for Child: 22 22 \$245.30											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	2.76	\$214.94	N	
Total for Child: 22 22 \$214.94											
May 2017	BG1		PT	SCH	22	10.44	2.09	0.00	\$275.66	N	
Total for Child: 22 22 \$275.66											
May 2017	BG8	001	PT	SCH	21	10.44	2.09	1.30	\$235.83	N	7.56 X 43 = 325.58
May 2017	BG8	001	FT	SCH	1	19.86	3.97	1.30	\$22.53	N	
Jun 2017	BG8	001	FT	SCH	20	19.86	3.97	2.46	\$427.40	N	
Jun 2017	BG8	001	PT	SCH	2	10.44	2.09	1.30	\$22.46	N	
Total for Child: 24 44 \$708.22											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	1.23	\$248.60	N	
May 2017	BG8	001	FT	SCH	1	19.86	3.97	1.23	\$22.60	N	

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
 2300 HIGH RIDGE ROAD, SUITE 115
 ROYNTON BEACH, FL 33426

Report Date: 7/12/2017

BENOIST FARMS EL AFTERSCHOOL (595000786, 180)
 Provider Vendor ID: 12539

Final Reimbursement Detail Report for Month of:

June 2017

Alt Month	Enrolling	Match	V Care	C Level	Days	Rate	SS Rate	P Fee	Net Amount	Adj	Adjustment Reason
Jun 2017	BG8	001	PT	SCH	2	10.44	2.09	1.23	\$22.60	N	
Jun 2017	BG8	001	FT	SCH	20	19.86	3.97	2.10	\$434.60	N	
Total for Child: 45											
\$728.40											
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N	
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N	
Total for Child: 45											
\$720.15											
May 2017	CCPP	1CSC	PT	SCH	22	10.44	2.09	1.30	\$247.06	N	
Total for Child: 22											
\$247.06											
May 2017	CCPP	1CSC	PT	SCH	21	10.44	2.09	1.30	\$235.83	N	
Total for Child: 21											
\$235.83											
May 2017	BG1		PT	SCH	22	10.44	2.09	0.00	\$275.66	N	
Jun 2017	BG1		PT	SCH	2	10.44	2.09	0.00	\$25.06	N	
Total for Child: 24											
\$300.72											
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N	
May 2017	CTCA		PT	SCH	22	19.44	2.09	1.80	\$236.06	N	
Total for Child: 23											
\$258.09											
Jun 2017	CTCA		PT	SCH	19	10.44	2.09	0.00	\$238.07	N	
Total for Child: 19											
\$238.07											
May 2017	BG8	001	PT	SCH	13	10.44	2.09	1.23	\$146.90	N	
May 2017	BG8	001	PT	SCH	9	10.44	2.09	1.23	\$101.70	N	
May 2017	BG8	001	FT	SCH	1	19.86	3.97	1.23	\$22.50	N	
Jun 2017	BG8	001	PT	SCH	2	10.44	2.09	1.23	\$22.50	N	
Jun 2017	BG8	001	FT	SCH	15	19.86	3.97	2.10	\$325.95	N	
Total for Child: 40											
\$619.75											
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
Total for Child: 22											
\$236.06											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	2.20	\$227.26	N	
Total for Child: 22											
\$227.26											
May 2017	BG8	001	PT	SCH	22	10.44	2.09	1.10	\$251.45	N	
Total for Child: 22											
\$251.46											

6.33 x 17 = 107.61

40 x 5.10

43 x 6.90

61

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
 2300 HIGH RIDGE ROAD, SUITE 115
 BOYNTON BEACH, FL 33426

Report Date: 7/12/2017

BENOIST FARMS ELAFTERSCHOOL (596000786, 180)
 Provider Vendor ID: 12339

Final Reimbursement Detail Report for Month of: June 2017

Att Month	Funding	Match	U Care	C Level	Days	Rate	GS Rate	P Fee	Net Amount	Adj	Adjustment Reason	
May 2017	BGS	001	PT	SCH	22	10.44	2.09	1.10	\$251.46	N		
Total for Child: 22 \$251.46												
May 2017	CTCA		PT	SCH	21	10.44	2.09	1.80	\$225.33	N		
May 2017	CTCA		FT	SCH	1	19.86	3.97	1.80	\$22.03	N		
Jun 2017	CTCA		PT	SCH	2	10.44	2.09	1.80	\$21.46	N		
Jun 2017	CTCA		FT	SCH	20	19.86	3.97	1.80	\$440.60	N		
Total for Child: 44 \$709.42												
May 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N		
Total for Child: 22 \$236.06												
May 2017	CTCA		PT	SCH	19	10.44	2.09	0.90	\$220.97	N		
Total for Child: 19 \$220.97												
Jun 2017	CCPP	1CSC	FT	SCH	20	19.86	3.97	11.40	\$248.60	N		
Total for Child: 20 \$248.60												
Total for Provider:										1,919	\$27,390.24	41 x 16.50

* 5.10 x Parent fee to determine daily rate
 * by number of days attended comp...
 * 34 - students

43 x 6.90 = 296.70

5.10 x 43 = 219.30

(7)

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
2300 HIGH RIDGE ROAD, SUITE 115
BOYNTON BEACH, FL 33426

BENOIST FARMS EL AFTERSCHOOL (596000786, 180)
 Provider Vendor ID: 12539

Final Reimbursement Detail Report for Month of October 2017

Alt Month	Funding	Match	U Care	C Level	Days	Rate	GS Rate	P Fee	Net Amount	Adj
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$462.63	N
Total for Child: 21 \$462.63										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	1.10	\$251.46	N
Total for Child: 22 \$251.46										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	1.38	\$245.30	N
Total for Child: 22 \$245.30										
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$462.63	N
Total for Child: 21 \$462.63										
Jul 2017	CCPP	1CSC	FT	PR4	21	20.27	4.05	5.52	\$394.80	N
Oct 2017	CCPP	1CSC	PT	SCH	22	10.44	2.09	2.76	\$214.94	N
Total for Child: 43 \$609.74										
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	0.90	\$481.53	N
Total for Child: 21 \$481.53										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$462.63	N
Total for Child: 43 \$698.69										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	0.90	\$255.86	N
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	0.90	\$481.53	N
Total for Child: 43 \$737.39										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N
Total for Child: 22 \$236.06										
Aug 2017	BG8	001	PT	SCH	4	10.44	2.09	1.30	-\$44.92	Y
Jul 2017	BG8	001	PT	SCH	21	10.44	2.09	1.30	\$235.83	N
Total for Child: 25 \$190.91										
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$462.63	N
Total for Child: 21 \$462.63										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N
Total for Child: 24 \$462.63										

[Signature]

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84
 81
 5/5

ELC
 PA, S

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
2300 HIGH RIDGE ROAD, SUITE 115
BOYNTON BEACH, FL 33426

BENOIST FARMS EL AFTERSCHOOL (596000786, 180) Final Reimbursement Detail Report for Month of: **October 2017**
 Provider Vendor ID: 12539

Alt Month	Funding	Match	U-Care	C-Level	Days	Rate	GS Rate	P-Fee	Net Amount	Adj
Total for Child: 22										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	0.90	\$255.86	N
Total for Child: 22										
Oct 2017	BG1		PT	SCH	22	10.44	2.09	0.00	\$275.66	N
Total for Child: 22										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$462.63	N
Total for Child: 43										
Total for Child: \$698.69										
Total for Child: 22										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	2.45	\$221.76	N
Total for Child: 22										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N
Total for Child: 22										
Total for Child: 22										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	2.76	\$214.94	N
Total for Child: 22										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	1.23	\$248.60	N
Total for Child: 22										
Total for Child: \$248.60										
Total for Child: 22										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N
Total for Child: 22										
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$462.63	N
Total for Child: 21										
Total for Child: \$462.63										
Total for Child: 21										
Oct 2017	CTCA		FT	SCH	21	19.86	3.97	0.00	\$500.43	N
Total for Child: 21										
Total for Child: \$500.43										
Total for Child: 43										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	1.10	\$261.46	N
Jul 2017	BG8	001	FT	SCH	21	19.86	3.97	2.10	\$456.33	N
Total for Child: 43										
Total for Child: \$707.79										
Total for Child: 43										
Oct 2017	CTCM		FT	SCH	21	19.86	3.97	0.00	\$500.43	N
Oct 2017	CTCM		PT	SCH	22	10.44	2.09	0.00	\$275.66	N
Total for Child: 43										
Total for Child: \$776.09										

21

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EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
2300 HIGH RIDGE ROAD, SUITE 115
BOYNTON BEACH, FL 33426

BENOIST FARMS EL AFTERSCHOOL (596000786,180) Final Reimbursement Detail Report for Month of: **October 2017**
 Provider Vendor ID: 12539

Att Month	Funding	Match	U Care	C Level	Days	Rate	GS Rate	P Fee	Net Amount	Adj
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	0.00	\$275.66	N
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	0.00	\$500.43	N
Total for Child: 43										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	2.19	\$229.46	N
Total for Child: 22										
Oct 2017	BG8	001	PT	SCH	19	10.44	2.09	2.20	\$196.27	N
Total for Child: 19										
Jul 2017	BG1		FT	SCH	21	19.86	3.97	0.00	\$500.43	N
Oct 2017	BG1		PT	SCH	22	10.44	2.09	1.40	\$244.86	N
Total for Child: 43										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	0.90	\$255.96	N
Total for Child: 22										
Jul 2017	BG8	001	FT	SCH	3	19.86	3.97	4.91	\$56.76	N
Total for Child: 3										
Oct 2017	CTCA		PT	SCH	20	10.44	2.09	1.80	\$214.60	N
Total for Child: 20										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N
Total for Child: 22										
Jul 2017	CTCA		FT	SCH	19	19.86	3.97	1.80	\$418.57	N
Total for Child: 19										
Jul 2017	CTCM		FT	PR4	21	20.27	4.05	1.80	\$472.92	N
Total for Child: 21										
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$472.92	N
Total for Child: 21										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	4.20	\$183.26	N
Total for Child: 22										
Jul 2017	BG8	001	FT	SCH	21	19.86	3.97	4.10	\$414.33	N
Total for Child: 21										
Oct 2017	CCPP		PT	SCH	22	10.44	2.09	2.76	\$214.94	N
Total for Child: 22										

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
2300 HIGH RIDGE ROAD, SUITE 115
BOYNTON BEACH, FL 33426

BENOIST FARMS EL AFTERSCHOOL (596600766, 180)
 Provider Vendor ID: 12539

Final Reimbursement Detail Report for Month of: **October 2017**

Att Month	Funding	Match	U Care	C Level	Days	Rate	GS Rate	P Fee	Net Amount	Adj
Jul 2017	BG8	001	FT	SCH	6	19.86	3.97	4.20	\$117.78	N
Total for Child: 6										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N
Total for Child: 22										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$452.63	N
Total for Child: 43										
Total for Child: \$698.69										
Oct 2017	BG1		PT	SCH	22	10.44	2.09	0.00	\$275.66	N
Total for Child: 22										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	1.30	\$247.06	N
Jul 2017	BG8	001	FT	SCH	21	19.86	3.97	2.46	\$448.77	N
Total for Child: 43										
Total for Child: \$695.83										
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	1.23	\$248.60	N
Jul 2017	BG8	001	FT	SCH	21	19.86	3.97	2.10	\$456.33	N
Total for Child: 43										
Total for Child: \$704.93										
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$462.63	N
Total for Child: 21										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	0.90	\$255.86	N
Total for Child: 22										
Total for Child: \$255.86										
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	0.90	\$275.86	N
Total for Child: 22										
Total for Child: \$275.86										
Oct 2017	CCPP	1CSC	PT	SCH	22	10.44	2.09	1.30	\$247.06	N
Total for Child: 22										
Total for Child: \$247.06										
Oct 2017	CCPP	1CSC	PT	SCH	22	10.44	2.09	1.30	\$247.06	N
Total for Child: 22										
Total for Child: \$247.06										
Oct 2017	CCPP	1CSC	PT	SCH	22	10.44	2.09	2.80	\$218.46	N
Total for Child: 22										
Total for Child: \$218.46										

510
 4.25 x 10
 4.25 x 6

EARLY LEARNING COALITION OF PALM BEACH COUNTY, INC.
 2300 HIGH RIDGE ROAD, SUITE 115
 BOYNTON BEACH, FL 33426

BENOIST FARMS EL AFTERSCHOOL (596000786, 180) Final Reimbursement Detail Report for Month of: October 2017
 Provider Vendor ID: 12539

Alt Month	Funding	Match	U Care	C Level	Days	Rate	ISS Rate	P Fee	Net Amount	Adj	
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
Total for Child: 22 \$236.06											
Jul 2017	CTCA		PT	SCH	21	10.44	2.09	0.00	\$263.13	N	
Total for Child: 21 \$263.13											
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	1.23	\$248.60	N	
Total for Child: 22 \$248.60											
Oct 2017	BG8	001	PT	SCH	22	10.44	2.09	0.90	\$255.86	N	
Total for Child: 22 \$255.86											
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	1.80	\$236.06	N	
Total for Child: 22 \$236.06											
Oct 2017	CTCA		PT	SCH	20	10.44	2.09	0.00	\$250.60	N	
Total for Child: 20 \$250.60											
Oct 2017	CTCA		PT	SCH	22	10.44	2.09	0.00	\$275.66	N	
Total for Child: 22 \$275.66											
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	1.80	\$462.63	N	
Total for Child: 21 \$462.63											
Oct-2017	CTCA		PT	SCH	22	10.44	2.09	0.00	\$275.66	N	
Jul 2017	CTCA		FT	SCH	21	19.86	3.97	0.00	\$500.43	N	
Total for Child: 43 \$776.09											
Jul 2017	CCPP	1CSC	FT	SCH	21	19.86	3.97	11.40	\$261.03	N	
Total for Child: 21 \$261.03											
Total for Provider:										1,617	\$24,141.28

32 - 573 dnf

EXHIBIT #5

June 12, 2017, Email

Between

Joselina McKenzie & Michelle Ciano



Joselina McKenzie <joselina.mckenzie@palmbeachschools.org>

(no subject)

5 messages

Joselina McKenzie <joselina.mckenzie@palmbeachschools.org>
To: Michelle Ciancio <michelle.ciancio@palmbeachschools.org>

Mon, Jun 12, 2017 at 12:46 PM

Hey could I please have the gross and fringe from February until now please please please.

Thanks in advance

-Jay

Michelle Ciancio <michelle.ciancio@palmbeachschools.org>
To: Joselina McKenzie <joselina.mckenzie@palmbeachschools.org>

Mon, Jun 12, 2017 at 4:19 PM

This is the whole year 1301.

I heard you were sick, I hope you are feeling better!

Best Regards--

Michelle Ciancio

Audit Compliance Specialist, Afterschool Programming

Phone: 640-1169 (PX 81169)

Fax: 640-1175 (PX 81175)

[Quoted text hidden]

*3 of these emails
one not directly
relevant.
Consider only including
the more relevant
e-mails*

Benoist.PDF
91K

Joselina McKenzie <joselina.mckenzie@palmbeachschools.org>
To: Michelle Ciancio <michelle.ciancio@palmbeachschools.org>

Mon, Jun 12, 2017 at 4:20 PM

Thanks I'm finally released to come back to work on light duty.

[Quoted text hidden]

Michelle Ciancio <michelle.ciancio@palmbeachschools.org>
To: Joselina McKenzie <joselina.mckenzie@palmbeachschools.org>

Tue, Jun 13, 2017 at 6:45 AM

Please take that seriously. Don't overdo it! Take care of you because there is only one Ms. Jay!!

Best Regards--

Michelle Ciancio

Audit Compliance Specialist, Afterschool Programming

Phone: 640-1169 (PX 81169)

Fax: 640-1175 (PX 81175)

[Quoted text hidden]

Joselina McKenzie <joselina.mckenzie@palmbeachschools.org>
To: Michelle Ciancio <michelle.ciancio@palmbeachschools.org>

Tue, Jun 13, 2017 at 8:38 AM

Ok I will.

[Quoted text hidden]

EXHIBIT #6

Joselina McKenzie

Time Sheet Records

From

June 10, 2017 – June 23, 2017

Timesheet

Mckenzie, Joeselina

Counselor AfterSchool

Actions

Frequently Asked Questions

Employee ID 1099442

Empl Record 1

Select Another Timesheet

*View By Calendar Period

Date 06/10/2017



Previous Period Next Period
Previous Employee

Print Timesheet Elapsed Timesheet

Reported Hours 82.39

Reported time on or before 05/25/2018 is for a prior period.

From 06/10/2017 to 06/23/2017

Add Comments	Day	Date	In	Out	In	Out	Punch Total	Time Reporting Code	Quantity	*Taskgroup
<input type="radio"/>	Sat	6/10								GENERIC
<input type="radio"/>	Sun	6/11								GENERIC
<input type="radio"/>	Mon	6/12	8:00:00AM	4:00:00PM	8:00		8:00			GENERIC
<input type="radio"/>	Tue	6/13	10:00:00AM	6:00:00PM	8:00		8:00			GENERIC
<input type="radio"/>	Wed	6/14	8:00:00AM	4:00:00PM	8:00		8:00			GENERIC
<input type="radio"/>	Thu	6/15	10:00:00AM	6:00:00PM	8:00		8:00			GENERIC
<input type="radio"/>	Fri	6/16	9:55:35AM	6:12:15PM	8:28		8:28			GENERIC
<input type="radio"/>	Sat	6/17								GENERIC
<input type="radio"/>	Sun	6/18								GENERIC
<input type="radio"/>	Mon	6/19	9:54:43AM	6:02:02PM	8:13		8:13			GENERIC
<input type="radio"/>	Tue	6/20	9:48:19AM	6:11:47PM	8:38		8:38			GENERIC
<input type="radio"/>	Wed	6/21	9:36:22AM	6:09:49PM	8:55		8:55			GENERIC
<input type="radio"/>	Thu	6/22	9:14:29AM	6:21:45PM	9:11		9:11			GENERIC
<input type="radio"/>	Fri	6/23	10:07:37AM	6:03:01PM	7:93		7:93			GENERIC

Summary

Leave / Compensatory Time

Exceptions

Payable Time

Reported Time Summary

Personalize | Find |

1-2 of 2

2017 Impact Tool Actual Expenses.

SUMMER CAMP 2017 Information	
School Name	Benoit Farms Elementary
<i>Please answer Yes or No to the following questions</i>	
Will you have summer school or summer reading academy on your campus?	NO
Is your current Afterschool director available to run this camp?	YES
Are you interested in academic components provided by Afterschool Programming for your summer camp?	YES
Beginning balance in 1303	\$12,410.73
Hours of operation	7:00am-6:00pm
Dates of camp	6/6/2017-8/4/2017
Number of sessions	
<i>Please describe facility zone usage to be used on your campus to minimize utility/maintenance costs for summer camp.</i>	
Sacc Office:1-145, Class Rooms:1-139,1-136,1-128,1-133, cafeteria:1-150, Art room:1-148, computer lab:1-147, llbrary:1-158, music room:1-149	

EXHIBIT #7

Backed-Out Adjustments for Parents

(Parents' Names Redacted)

August 31, 2017

PREVIOUS BALANCE: \$273.50

Date	Category	Child	Description	Charges	Credits & Payments	Balance
07/15/2016	Camp Fees		Session 7	\$131.50		\$405.00
07/21/2016	6-9800 Pmt Camp Fees		Cash		\$121.50	\$283.50
07/22/2016	Camp Fees		Session 8	\$131.50		\$415.00
07/29/2016	Camp Fees		Session 9	\$131.50		\$546.50
08/15/2016	6-9800 Pmt Camp Fees		Cash		\$131.00	\$415.50
03/21/2017	Camp Fees			\$-415.50		\$0.00
03/21/2017	Camp Fees		3/20/2017-3/24/2017	\$130.00		\$130.00
06/22/2017	Camp Fees			\$-130.00		\$0.00
06/22/2017	SC Registration Fees			\$50.00		\$50.00
06/22/2017	Camp Fees		Session 4	\$144.65		\$194.65
06/23/2017	6-9800 Pmt Camp Fees		Cash		\$145.00	\$49.65
06/23/2017	6-9870 Pmt SC Registra		Cash		\$50.00	\$-0.35
Current Totals				\$173.65	\$447.50	\$-0.35
<u>Previous Balance</u>		<u>Total Charges</u>	<u>Total Credits</u>	<u>Total Payments</u>	<u>Current Balance</u>	
\$273.50		\$173.65	\$0.00	\$447.50	\$-0.35	

Balance from (2016) Removed
 1
 Camp

Balance from (2017) Removed
 Spring
 Camp

Did they come for Summer 2017?

5 weeks.

Benoist Farms 2017 summer Camp
 1765 Benoist Farms road
 West Palm Beach FL. 33411
 Federal ID

Invoice

Preview
 Page #: 1

November 14, 2017

PREVIOUS BALANCE: \$-32.44

Date	Category	Child	Description	Charges	Credits & Payments	Balance
06/01/2016	SC Registration Fees			\$50.00		\$17.56
06/01/2016	SC Registration Fees			\$50.00		\$67.56
06/02/2016	6-9870 Pmt SC Registra		Cash		\$100.00	\$-32.44
06/03/2016	Camp Fees		Session 1	\$131.50		\$99.06
06/03/2016	Camp Fees		Session 1	\$131.50		\$230.56
06/10/2016	Camp Fees		Session 2	\$131.50		\$362.06
06/10/2016	Camp Fees		Session 2	\$131.50		\$493.56
06/17/2016	ELC-Subsidy Credit		Session 4-9		\$687.90	\$-194.34
06/17/2016	ELC-Subsidy Credit		Session 4-9		\$660.90	\$-855.24
06/18/2016	Camp Fees		Session 3	\$131.50		\$-723.74
5/18/2016	Camp Fees		Session 3	\$131.50		\$-592.24
06/22/2016	Camp Fees			\$-394.50		\$-986.74
06/22/2016	Camp Fees			\$-394.50		\$-1,381.24
06/25/2016	Camp Fees		Session 4	\$131.50		\$-1,249.74
06/25/2016	Camp Fees		Session 4	\$131.50		\$-1,118.24
07/01/2016	Camp Fees		Session 5	\$131.50		\$-986.74
07/01/2016	Camp Fees		Session 5	\$131.50		\$-855.24
07/08/2016	Camp Fees		Session 6	\$131.50		\$-723.74
07/08/2016	Camp Fees		Session 6	\$131.50		\$-592.24
07/12/2016	6-9800 Pmt Camp Fees		Check 5623		\$65.59	\$-657.83
07/12/2016	6-9800 Pmt Camp Fees		Check 5818		\$98.38	\$-756.21
07/15/2016	Camp Fees		Session 7	\$131.50		\$-624.71
07/15/2016	Camp Fees		Session 7	\$131.50		\$-493.21
07/22/2016	Camp Fees		Session 8	\$131.50		\$-361.71
07/22/2016	Camp Fees		Session 8	\$131.50		\$-230.21
07/29/2016	Camp Fees		Session 9	\$131.50		\$-98.71
07/29/2016	Camp Fees		Session 9	\$131.50		\$32.79
Current Totals				\$1,678.00	\$1,612.77	\$32.79

Previous Balance	Total Charges	Total Credits	Total Payments	Current Balance
\$-32.44	\$1,678.00	\$1,348.80	\$263.97	\$32.79

07/31/2017 Camp Fees
 Total 15

06/12/2017 Camp Fees
 4 06/12/2017 ELC-Subsidy Credit 11
 06/12/2017 ELC-Subsidy Credit 12

06/14/2017 6-9870 Pmt SC
 06/15/2017 SC Registration Fees 5
 06/19/2017 Camp Fees
 06/26/2017 Camp Fees
 07/03/2017 Camp Fees
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/24/2017 Camp Fees
 07/31/2017 Camp Fees

Total 42
 06/12/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC 16
 06/16/2017 Camp Fees

5 06/16/2017 ELC-Subsidy Credit 13
 06/23/2017 6-9800 Pmt Camp
 08/21/2017 6-9800 Pmt Camp

Total 13
 06/06/2017 Camp Fees
 06/12/2017 Camp Fees 16
 06/12/2017 Camp Fees

6 06/12/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/14/2017 6-9870 Pmt SC 16
 06/16/2017 ELC-Subsidy Credit 14
 06/19/2017 Camp Fees
 06/26/2017 6-9800 Pmt Camp
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/18/2017 6-9800 Pmt Camp
 07/24/2017 Camp Fees
 07/31/2017 6-9800 Pmt Camp

06/12/2017 Camp Fees 16
 06/12/2017 SC Registration Fees
 06/14/2017 6-9870 Pmt SC
 06/14/2017 6-9870 Pmt SC 16
 06/16/2017 ELC-Subsidy Credit 14
 06/19/2017 Camp Fees
 06/26/2017 6-9800 Pmt Camp
 07/03/2017 Camp Fees
 07/10/2017 Camp Fees
 07/17/2017 Camp Fees
 07/18/2017 6-9800 Pmt Camp
 07/24/2017 Camp Fees
 07/31/2017 6-9800 Pmt Camp

\$144.65 GPOSTING JM 06/15/2017
 -\$22.04
 \$144.65 GPOSTING JM 06/15/2017
 -\$428.94 LEDGER RS 09/01/2017

-\$1,028.99 LEDGER RS 08/31/2017 RS 06/09/01/2017 M 3
 -\$25.00 CASHREC JM 06/14/2017
 \$50.00 LEDGER JM 06/15/2017

Sch 3
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017

1
 -\$578.60 LEDGER RS 4 09/01/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017

see summer
 Camp fees
 on parents

16
 -\$854.33
 \$50.00 LEDGER JM 06/12/2017
 -\$60.00 CASHREC JM 06/14/2017
 \$1,301.80 LEDGER JM 06/16/2017

17
 -\$985.99 LEDGER JM 06/16/2017 JM 9 06/19/2017
 -\$75.00 CASHREC JM 06/23/2017
 -\$130.00 CASHREC RS 08/21/2017 5
 \$100.81

18
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$50.00 LEDGER JM 06/12/2017
 -\$50.00 CASHREC JM 06/14/2017
 -\$25.00 CASHREC JM 06/14/2017
 -\$947.29 LEDGER JM 06/16/2017 RS 08/31/2017 M 4
 \$144.65 GPOSTING JM 06/15/2017
 -\$101.50 CASHREC JM 06/26/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 -\$101.50 CASHREC JM 07/18/2017
 \$144.65 GPOSTING JM 06/15/2017
 -\$101.00 CASHREC JM 07/31/2017

19
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$50.00 LEDGER JM 06/12/2017
 -\$50.00 CASHREC JM 06/14/2017
 -\$25.00 CASHREC JM 06/14/2017
 -\$947.29 LEDGER JM 06/16/2017 RS 08/31/2017 M 4
 \$144.65 GPOSTING JM 06/15/2017
 -\$101.50 CASHREC JM 06/26/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 -\$101.50 CASHREC JM 07/18/2017
 \$144.65 GPOSTING JM 06/15/2017
 -\$101.00 CASHREC JM 07/31/2017

20
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$50.00 LEDGER JM 06/12/2017
 -\$50.00 CASHREC JM 06/14/2017
 -\$25.00 CASHREC JM 06/14/2017
 -\$947.29 LEDGER JM 06/16/2017 RS 08/31/2017 M 4
 \$144.65 GPOSTING JM 06/15/2017
 -\$101.50 CASHREC JM 06/26/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 -\$101.50 CASHREC JM 07/18/2017
 \$144.65 GPOSTING JM 06/15/2017
 -\$101.00 CASHREC JM 07/31/2017

21
 \$144.65 GPOSTING JM 06/15/2017
 \$144.65 GPOSTING JM 06/15/2017
 \$50.00 LEDGER JM 06/12/2017
 -\$50.00 CASHREC JM 06/14/2017
 -\$25.00 CASHREC JM 06/14/2017
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22
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23
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Benoist Farms 2017 summer Camp
 1765 Benoist Farms road
 West Palm Beach FL. 33411
 Federal ID

Invoice

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 Page #: 1

September 25, 2017

PREVIOUS BALANCE: \$28.50

Date	Category	Child	Description	Charges	Credits & Payments	Balance
06/24/2015	SC Registration Fees			\$50.00		\$78.50
06/25/2015	Camp Fees		Session 3	\$130.00		\$208.50
06/26/2015	Camp Fees		Session 4	\$130.00		\$338.50
06/26/2015	6-9800 Pmt Camp Fees		Cash		\$135.00	\$203.50
06/26/2015	6-9850 Pmt Camp Special		Cash		\$45.00	\$158.50
07/02/2015	Camp Fees		Session 4	\$-130.00		\$28.50
03/20/2017	Camp Fees			\$-28.50		\$0.00
03/20/2017	Camp Fees			\$130.00		\$130.00
03/22/2017	6-9800 Pmt Camp Fees		Cash		\$130.00	\$0.00
7/11/2017	SC Registration Fees			\$50.00		\$50.00
07/11/2017	6-9870 Pmt SC Registra		Cash		\$50.00	\$0.00
Current Totals				\$331.50	\$360.00	\$0.00

<u>Previous Balance</u>	<u>Total Charges</u>	<u>Total Credits</u>	<u>Total Payments</u>	<u>Current Balance</u>
\$28.50	\$331.50	\$0.00	\$360.00	\$0.00

Was not charged for
 Summer camp 2016, 2017
 Balance backed out?

07/17/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/17/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/17/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/24/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/24/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/24/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/31/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/31/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/31/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
08/21/2017	6-9800 Pmt Camp	RS	-\$500.00	CASHREC	RS	08/21/2017	

Total

06/12/2017	SC Registration Fees	JM	\$50.00	LEDGER	JM	06/12/2017	
06/12/2017	SC Registration Fees	JM	\$50.00	LEDGER	JM	06/12/2017	
07/21/2017	Camp Fees	JM	\$1,080.00	LEDGER	JM	07/21/2017	
07/21/2017	Camp Fees	JM	\$1,080.00	LEDGER	JM	07/21/2017	
07/21/2017	PBC - Subsidy Credit	JM	-\$50.00	LEDGER	JM	07/21/2017	
07/21/2017	PBC - Subsidy Credit	JM	-\$50.00	LEDGER	JM	07/21/2017	
Total		JM	\$2,160.00		JM		

Total

03/20/2017	Camp Fees	JM	\$130.00	LEDGER	JM	03/20/2017	
03/22/2017	6-9800 Pmt Camp	JM	-\$130.00	CASHREC	JM	03/22/2017	
07/11/2017	6-9870 Pmt SC	JM	-\$50.00	CASHREC	JM	07/11/2017	
07/11/2017	SC Registration Fees	JM	\$50.00	LEDGER	JM	07/11/2017	
Total		JM	-\$28.50		JM		
06/06/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
06/06/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
06/12/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
06/12/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
06/12/2017	SC Registration Fees	JM	\$50.00	LEDGER	JM	06/12/2017	
06/12/2017	SC Registration Fees	JM	\$50.00	LEDGER	JM	06/12/2017	
06/19/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
06/19/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
06/26/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
06/26/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
06/29/2017	PBC - Subsidy Credit	JM	\$0.00	LEDGER	JM	06/29/2017	
06/29/2017	PBC - Subsidy Credit	JM	\$0.00	LEDGER	JM	06/29/2017	
07/03/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/03/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	
07/10/2017	Camp Fees	JM	\$144.65	GPOSTING	JM	06/15/2017	

5

no parent pmts

50 Summer Camp fees not posted

EXHIBIT #8

Backed-Out Adjustments for Parent

(Parent Name Redacted)

Benoist Farms 2017 summer Camp

1765 Benoist Farms road
 West Palm Beach FL. 33411
 Federal ID

Invoice

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September 25, 2017

PREVIOUS BALANCE: \$12.43

Date	Category	Child	Description	Charges	Credits & Payments	Balance
06/04/2015	Camp Fees		Session 1	\$130.00		\$142.43
06/04/2015	Camp Fees		Session 2	\$130.00		\$272.43
06/04/2015	Camp Fees		Session 3	\$130.00		\$402.43
06/04/2015	ELC-Subsidy Credit		Subsidy Credit \$22.03 Sessions 1,2,3		\$330.45	\$71.98
06/08/2015	6-9800 Pmt Camp Fees		Cash		\$45.00	\$26.98
06/08/2015	6-9850 Pmt Camp Special		Cash		\$15.00	\$11.98
06/26/2015	Camp Fees		Session 4	\$130.00		\$141.98
06/26/2015	Camp Fees		Session 5	\$130.00		\$271.98
06/26/2015	Camp Fees		Session 6	\$130.00		\$401.98
06/26/2015	ELC-Subsidy Credit		Subsidy Credit \$22.03		\$330.45	\$71.53
07/13/2015	6-9800 Pmt Camp Fees		Cash		\$52.50	\$19.03
07/13/2015	6-9850 Pmt Camp Special		Cash		\$17.50	\$1.53
06/03/2016	Camp Fees		Session 1	\$131.50		\$133.03
06/06/2016	SC Registration Fees			\$50.00		\$183.03
06/07/2016	6-9870 Pmt SC Registra		Cash		\$50.00	\$133.03
06/10/2016	Camp Fees		Session 2	\$131.50		\$264.53
06/18/2016	Camp Fees		Session 3	\$131.50		\$396.03
06/25/2016	Camp Fees		Session 4	\$131.50		\$527.53
07/01/2016	Camp Fees		Session 5	\$131.50		\$659.03
07/08/2016	Camp Fees		Session 6	\$131.50		\$790.53
07/15/2016	Camp Fees		Session 7	\$131.50		\$922.03
07/22/2016	Camp Fees		Session 8	\$131.50		\$1,053.53
07/29/2016	Camp Fees		Session 9	\$131.50		\$1,185.03
06/06/2017	Camp Fees		Session 1	\$144.65		\$1,329.68
06/12/2017	Camp Fees		Session 1-9	\$1,183.50		\$146.18
06/12/2017	SC Registration Fees			\$50.00		\$196.18
06/12/2017	Camp Fees		Session 2	\$144.65		\$340.83
06/14/2017	6-9870 Pmt SC Registra		Cash		\$60.00	\$280.83
06/16/2017	ELC-Subsidy Credit		Session 1-9		\$947.29	\$-666.46
06/19/2017	Camp Fees		Session 3	\$144.65		\$-521.81
06/26/2017	Camp Fees		Session 4	\$144.65		\$-377.16
07/03/2017	Camp Fees		Session 5	\$144.65		\$-232.51
07/10/2017	Camp Fees		Session 6	\$144.65		\$-87.86
07/17/2017	Camp Fees		Session 7	\$144.65		\$56.79
07/24/2017	Camp Fees		Session 8	\$144.65		\$201.44
07/31/2017	Camp Fees		Session 9	\$144.65		\$346.09

EXHIBIT #9

Benoist Farms Summer Camp Parent
Handbook



Department of Afterschool Programming Benoist Farms Summer Camp Program Parent Handbook

AFTERSCHOOL PROGRAMMING PHILOSOPHY

The purpose of the Department of Afterschool Programming is to facilitate opportunities for quality afterschool programs which meet the fundamental needs common to all students during after school hours. It is important that students have access to the best possible opportunities to develop into healthy, well-adjusted and responsible adults.

The mission of the Department of Afterschool Programming is to work collaboratively with stakeholders to provide a high quality program in a safe, secure environment during out-of-school hours.

REGISTRATION

Campers must be elementary school age, (including incoming kindergartners and outgoing fifth graders) in order to attend summer camp. Upon acceptance into the summer camp program, a completed registration form and \$50.00 registration fee is due and will hold a camper's place in the program. The registration fee is non-refundable after the first Friday in May. Campers CANNOT register in the summer camp program if they have any outstanding balances with the District.

For out of District and out of state enrollments, the following documents are required for registration: an original birth certificate, proof of immunization and proof of a health examination.

Applicants will be registered on a first-come, first-serve basis.

SUMMER CAMP HOURS

The summer camp program will operate Monday through Friday from 6/6/2017 to 8/4/2017. Daily hours of operation are 7:00 am to 6:00 pm. We will be closed July 4th.

PAYMENT POLICIES AND LATE PICKUP FEES

Fees for sessions must be paid in full no later than prior then two weeks prior to the session. No adjustments will be made for absences.

RATES/LATE FEES

For every minute that a parent/guardian is late in picking up his/her child/children, a late pick-up fee of \$1.00 is charged. Multiple late pick-ups can lead to a student being removed from the summer camp program. Listed below is a sample time scale of the late pick-up fee charges of \$1.00 per minute:

6:00pm-6:15 pm, student being picked up at 6:15 will incur a \$10.00 late charge.

ARRIVAL/DISMISSAL PROCEDURES

Parents/guardians must escort their child(ren) to the designated area on campus for check-in, and campers must be signed in by a parent/guardian at arrival. All campers must arrive by 8:30 AM. Please notify the summer camp program of any absences.

Only authorized persons, as designated in the registration form, can pick up the child. For safety reasons, calls from parents/guardians are not adequate for dismissal. Authorized persons must be of 18 years of age or older and have a photo I.D. card to show daily to afterschool management personnel upon release of camper. **Unless there is a specific State of Florida (any other state is not valid) custody order on file with the summer camp program, a camper may be released to the non-custodial parent if they are on the camper's registration form.**

The parent/guardian/authorized person must come to the school to sign his/her complete legal name, (initials are not permitted) camper's name, date and time on a dismissal log.

For safety reasons, campers cannot be dropped off and will not be released at field trip locations without prior approval. Campers may not be accepted from or released to anyone at a field trip location without prior authorization from the afterschool camp director.

MEALS AND SNACKS

Campers will be provided two healthy snacks per day. Please see the Parent Information board for a full snack menu to address any food allergies with the afterschool camp director. No refunds will be given for meals or snacks.

CLOTHING REQUIREMENTS

Campers must wear camp shirts during all field trips. This includes wearing shirts over one-piece bathing suits in the water during all water activities. Closed-toed shoes are required for the safety of campers. Water shoes must be brought in the campers bag to be worn on water activity days.

SUMMER CAMP BEHAVIOR GUIDELINES

Campers will take part in the formulation of group rules. Campers will be encouraged to make responsible choices and be rewarded for appropriate behavior. Likewise, campers will receive logical consequences when the outcome of their decision is inappropriate. The hope is to produce children who take responsibility for their actions and who have the power to choose the best behavior.

Offenses that are more serious will result in an Afterschool Behavior Report. Three Afterschool Behavior Reports received during summer camp will result in dismissal from the program **without a refund**. If your child is involved in any physical confrontation, and is deemed dangerous to themselves or others, **immediate** termination from the program will be imposed.

ILLNESS/INJURY

Parents or guardians shall be notified immediately of any illness or injury to the student, especially head injuries. If the parents or persons designated in case of an emergency, serious illness, or injury cannot be reached, afterschool staff will contact those sources designated on the student's registration form. Immediate pick-up will be necessary. If these designated individuals cannot be reached or do not arrive at school by the time a student must be transported by ambulance to a hospital, an afterschool staff member must accompany the student to the hospital.

Summer camp personnel cannot administer any type of medication unless a medical authorization form signed by a parent and the physician is on file in the summer camp office. **Campers are not allowed to possess any medication at any time, with the exception of prescribed asthma inhalers.**

Any child, childcare personnel or other person in the afterschool program suspected of having a communicable disease shall be removed from the program or placed in an isolation area until removed. Such person may not return without medical authorization, or until the signs and symptoms of the disease are no longer present.

REQUIRED ITEMS

The following items may be needed for each camper on a daily basis: camp T-shirt, backpack, cooler, extra clothes, hat, sneakers, sunscreen, swimsuit (one-piece only), towel and water shoes. Please note the summer camp staff cannot be responsible for personal belongings such as money, electronics, cell phones, etc.

FIELD TRIPS AND ACTIVITIES

Refer to the summer camp schedule for all field trip and activity information. Please remember that all information on the summer camp schedule is subject to change. Parents/guardians will be notified daily of approximate return times from field trips. The afterschool camp director or designee will carry a cell phone on all field trips: 561-383-9730.

REFUND POLICY

There will be no reimbursements for the summer camp program after 5/26/2017. If you wish to withdraw your child from summer camp, you must notify the Director in writing prior to 6/2/2017. Summer camp fees **CANNOT** be transferred to another summer camp.

For any questions, please contact the afterschool camp director at 561-383-9730.

BENOIST FARMS SCIENCE & NATURE SUMMER CAMP

BENOIST FARMS ELEMENTARY SCHOOL

1765 BENOIST FARMS ROAD

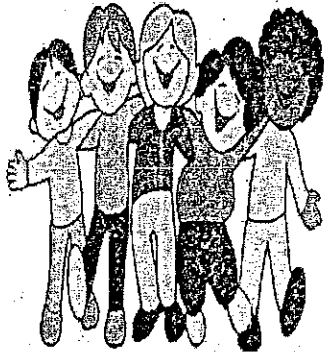
WEST PALM BEACH, FLORIDA 33411

TITLE I SCHOOL

561-383-9730



COME OUT AND JOIN BENOIST FARMS SCIENCE & NATURE SUMMER CAMP FIELD TRIPS, SKATING, ARTS & CRAFTS, WATER ACTIVITIES, SPORTS & NATURE!



** BENOIST FARMS SCIENCE & NATURE SUMMER CAMP ARE PARTICIPANTS OF THE "LET'S MOVE" LAUNCH WHICH IS DEDICATED TO ENCOURAGING AND EDUCATING OUR KIDS ABOUT HEALTH AWARENESS & PLAY 60 PROGRAM**

\$144.65 WEEKLY PER CAMPER

\$50.00 NON-REFUNDABLE REGISTRATION

\$120 WEEKLY SCHOLARSHIP CAMPERS (INCLUDES TWO (2) T-SHIRTS & BACKPACK.

REGISTRATION FEE IS DUE AT THE TIME OF REGISTERING YOUR CHILD.

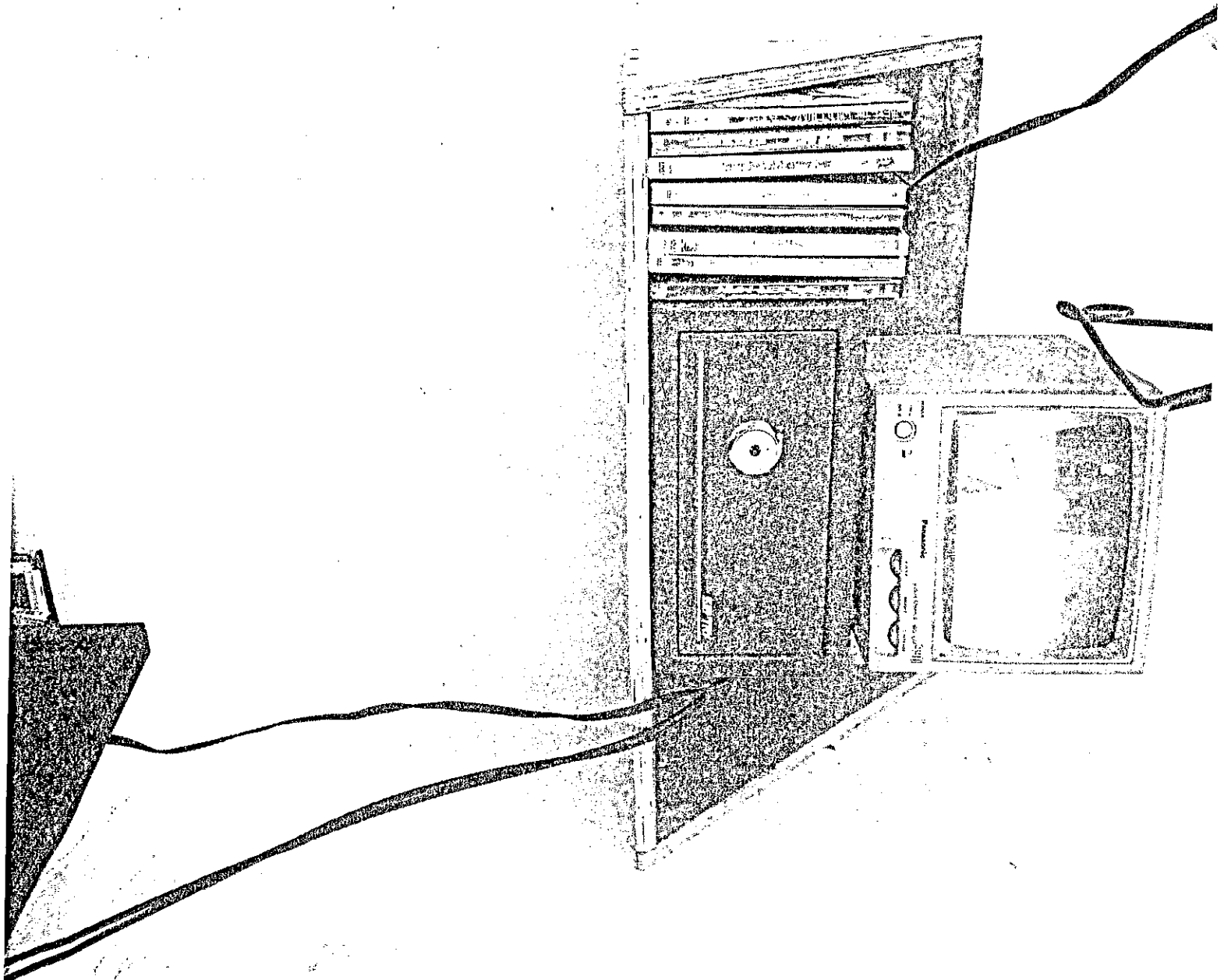
EXHIBIT #10

Photos of Safe located inside Aftercare

Director Office

Mr. Lewis

6-27-18



DONT
FORGET
TO RE
MEASURE

6-27-18

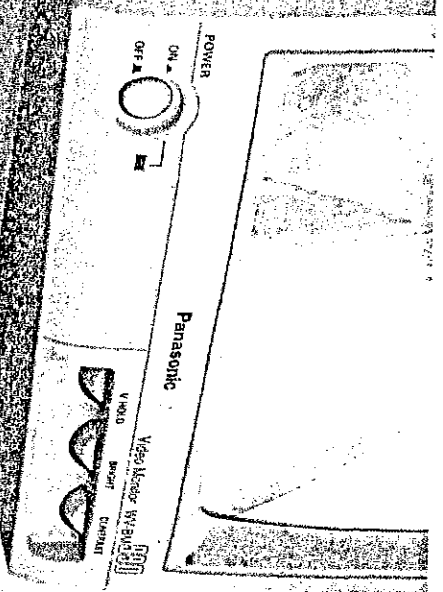
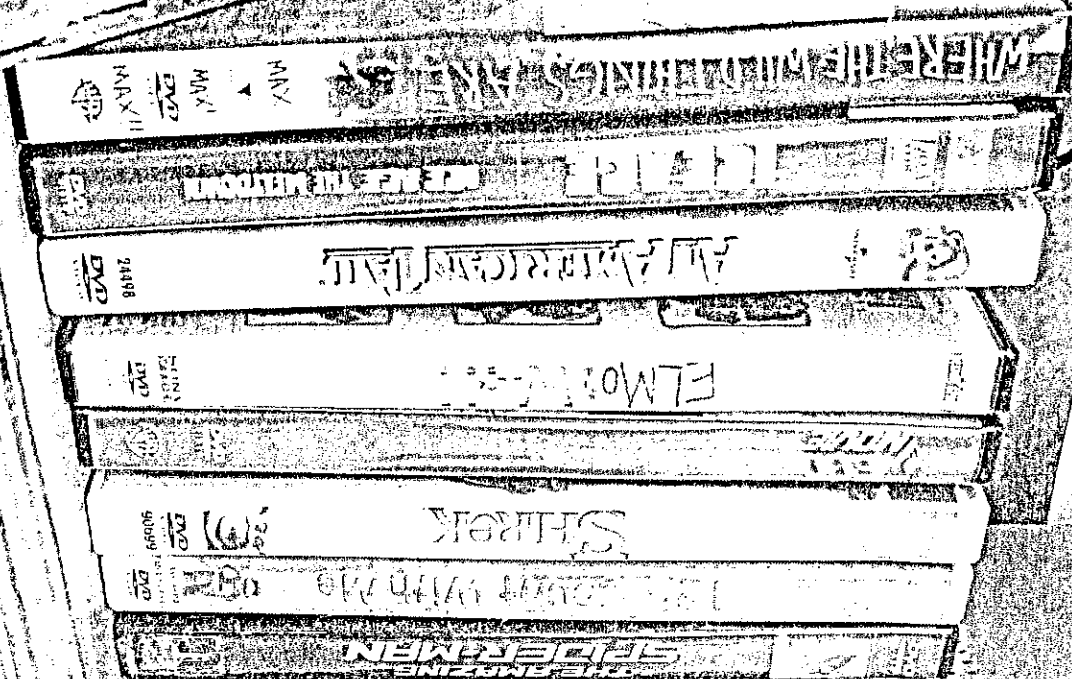


EXHIBIT #11

October 15, 2018,

Written Response via email

from

Joselina McKenzie



Robert Sheppard <robert.sheppard@palmbeachschools.org>

IG Case# 17-674

2 messages

Robert Sheppard <robert.sheppard@palmbeachschools.org>
To: Joselina McKenzie <joselina.mckenzie@palmbeachschools.org>

Mon, Oct 1, 2018 at 12:21 PM

Ms. McKenzie, please disregard the first email with the attached report, I inadvertently emailed you the wrong report...Please review the second email-copy as the 20-day report. The 20-day ends October 29, 2018.

Robert L. Sheppard, Jr.
Auditor/Investigator SRI
Office of Inspector General
3138 Forest Hill Blvd., Suite C-306
West Palm Bch, FL 33406
Phone: (561) 649-6877
PX# 46877
Email: Robert.Sheppard@palmbeachschools.org

Joselina McKenzie <joselina.mckenzie@palmbeachschools.org>
To: Robert Sheppard <robert.sheppard@palmbeachschools.org>

Mon, Oct 15, 2018 at 10:13 AM

Attached is my disagreement statement.
Joselina Mckenzie
After school Director
Lincoln Elem.
Phone: (561)494-1431 PX:81431

[Quoted text hidden]

Joselina statement.docx
14K

RECEIVED
OCT 15 2018
INSPECTOR GENERAL (465)

I disagree with this report. The report says that parents stated that they only made payment to me during the summer camp 2017 I went on vacation for a week I left the 13 of July and return back to work on the 18 of July parents have to make a payment every Friday during the summer, I wasn't there so who did the parent make their payments to during the time I was on vacation? Also in the report Mr. Lewis says that himself and I was the only one that collected payments from parents which is not true every staff member that has worked or that's currently working in Benoist farms afterschool program have collected payments from parents and gave a money collected form as a receipt. Money collected forms is what I was told to give parents as receipts and once the payments was entered into EZ Care parents was given a EZ Care receipt. when I first begin working in the office with Mr. Lewis, the only knowledge I had about receipt books was during teachers meet and greet when parents come out to meet the teachers at the beginning of the year and the afterschool program was stationed in the hallway with a table for enrollment receipt books was used only for that. I didn't know that receipt book was supposed to be used during the school year or summer camp program I learned that once I got into my current position. Also stated in the report that parents had to sign their children in and out of the summer camp program which is true but was not enforced during the program Mr. Lewis sometimes stand outside and let parents drop their kids off and go to work. he will place a CIT in the front office for sign in and out so that he has counselors in the cafeteria to cover while other staff members that supposed to be working is doing other tasks that is not part of the program. During the summer camp every day I wasn't schedule until the ending of camp day parents have made payments to the staff that was assigned to the office that day. Everything that was done in the EZ Care system was approve through Mr. Lewis I did not make any changes to the system without Mr. Lewis prior approval. I have spoken with Mr. Lewis on different occasions about parent's payment but he didn't try to help push the effort of parents making payments and he didn't put them out of the program he always said that he needs the students so that his staff can work and make money over the summer and if the students get put out that mean he have to cut staff. if the parent had a ELC voucher he was very lenient with them because he stated that he needed the money from ELC so he allowed the students to still attend the program. Also in the report it says I have left money in the drawer which is not true money that was collected always was locked in the safe. While I'm sitting in the office at the desk collecting payments yes the money bag goes in the drawer right next to me but I never move from the desk if I was to leave the desk or office for any reason the money bag went into the safe. The report states that certain children were allowed to come to camp for free because they have person ties with me which is also not true. Mr. Lewis allowed certain staff members that he was close to bring their relatives to camp for free one staff member brought her daughter and niece and one brought her grandkids, another staff member had her child enrolled in summer camp and had to pay. when I mentioned this to Mr. Lewis I was told to mind my business and stay in my own lane.

RECEIVED
OCT 15 2018

(415)

INSPECTOR GENERAL