

THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FLORIDA

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November 22, 2011
Bulletin # HSP-1910-PA/REA

Contact Person:
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ACTION BY:
December 12 2011

TO: All High School Principals

FROM: Judith Klinek, Chief Academic Officer 

**SUBJECT: Postsecondary Education Readiness Test (P.E.R.T.)
Administration Training for Test Coordinators**

The Department of Research, Evaluation, and Assessment will conduct mandatory training to prepare all high school test coordinators or designees to administer the P.E.R.T. This training covers the procedures for administering the P.E.R.T. to the required students. Attendees must register for one of the two sessions through Course Registration. Each training session will be held in Building D, which is located in the western parking lot of the Fulton-Holland Educational Services Center (FHESC). Dates for these training sessions are listed in the chart below.

Date	Time	Location	Audience	Seats
December 12, 2011	8:30am – 10:30am	FHESC, D – 9791	High School Test Coordinators	24
December 13, 2011	8:30am – 10:30am	FHESC, D – 9791	High School Test Coordinators	24

All high schools will administer the P.E.R.T. to all 11th grade students who scored a Level 2, 3, or 4 on the Grade 10 Mathematics Florida Comprehensive Assessment Test (FCAT), and/or a Level 2 or 3 on the Grade 10 Reading FCAT 2.0 in the FY11 school year. The P.E.R.T. administration window begins January 10, 2012.

For additional information, please contact Mark Howard in the Department of Research, Evaluation, and Assessment at (561) 434-8850, PX 48850.

EWG/JK/MB/MH/ts

Approved: 
E. Wayne Gent, Superintendent