



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FLORIDA

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SUPERINTENDENT

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CHIEF ACADEMIC OFFICER

February 26, 2010
Bulletin #P-13447-PA/A


Contact People:
Additional Surveys:
Cherie Boone
434-8855/PX 48855
General Questions:
Glen Rovinelli
434-8514/PX 48514

ACTION BY:

Administer survey
March 27 – April 16,
2010

Return by April 23, 2010

TO: All Principals

FROM: Judith Klinek, Chief Academic Office 

SUBJECT: FY2010 SCHOOL EFFECTIVENESS QUESTIONNAIRE (SEQ)

The Florida Department of Education requires that schools administer climate surveys and use the results in the development of school improvement plans. Our district complies with this requirement through the School Effectiveness Questionnaire (SEQ), available in teacher/staff, parent, and student versions. This year the district will administer teacher/staff and parent versions of the SEQ.

The Test Distribution Center (TDC) will deliver survey forms to all schools by March 15, 2010. Schools will return the survey forms to the TDC by 4:00 p.m. on April 23, 2010. Principals may wish to administer the survey early in the window to avoid any potential conflict with activities related to the Human Resources Time Task Calendar.

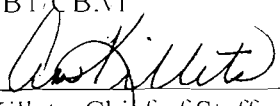
SEQ reports will be available in the Educational Data Warehouse (EDW) by the last week of May 2010. Step-by-step instructions on how to access the results in the EDW will be provided by bulletin.

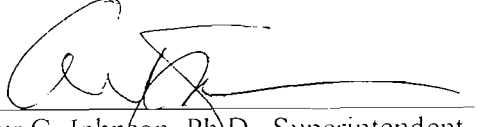
The SEQ provides data that will

- allow schools to see a comparison of respondents' perceptions concerning specific areas of school functioning.
- provide the opportunity for staff discussions on perceived strengths and weaknesses in the school.
- assist staff in identifying strategies to improve areas of perceived weakness.
- provide information to schools on how they are doing compared to a standard, to themselves, and to similar schools.

With the approval of the Area Superintendent, a school may either develop its own climate survey or select a commercially produced climate survey to be administered in place of the SEQ. School-developed or selected surveys must provide valid and reliable information and must be made available in Spanish, Portuguese, and Haitian-Creole.

ACJ/AK/JK/MB/BT/CB:vf

Reviewed: 
Ann Killets, Chief of Staff

Approved: 
Arthur C. Johnson, Ph.D., Superintendent