

THE SCHOOL DISTRICT
OF PALM BEACH COUNTY, FLORIDA

JEFFREY HERNANDEZ
CHIEF ACADEMIC OFFICER

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SUPERINTENDENT OF SCHOOLS

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www.palmbeachschools.org

June 3, 2010

Bulletin #P-13524-PA/A

Contact Person:
Cherie Boone
434-8855/PX 48855

ACTION BY:
August 26, 2010

TO: All Principals

FROM: Judith Klinek, Chief Academic Office *JK*

**SUBJECT: SPRING 2010 FLORIDA COMPREHENSIVE ASSESSMENT TEST
(FCAT) STUDENT RESULTS INQUIRIES**

The Florida Department of Education (FDOE) provides a process for schools to submit inquiries about FCAT results. These inquiries could be initiated in response to two situations: 1) a student takes the FCAT, but the school does not receive the results; and 2) there is a discrepancy between a student's FCAT score and that student's usual academic performance.

When inquiring about a noted discrepancy between a student's FCAT score and that student's usual academic performance, schools must provide proof of the inconsistency. Poor performance on an FCAT test alone is not a scoring inconsistency that justifies a score audit. Documentation might include previous test results, student grades, grade point average (GPA), or other information which may assist in understanding the discrepancy. All failing Grade 12 and Adult Retake scores that fall within 25 scale score points of passing are automatically audited.

All student results inquiries must include

- Student's first and last name
- Student's ID number
- Student's grade level
- Student's date of birth
- Student's gender
- Student's school name and number
- Test/subject area in question (i.e., SSS Reading, Mathematics, Science, or Writing)
- Student's test book and/or answer book security number
- Student's Test Group Code or Group Identifier
- Name, phone number, and email of school personnel who submitted the request

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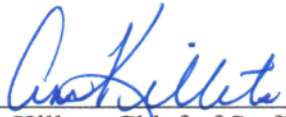
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In addition to the above requirements, inquiries about a score discrepancy must include a written letter, which is signed by the parent or school personnel making the request, addressing the issue and including documentation of the inconsistency.

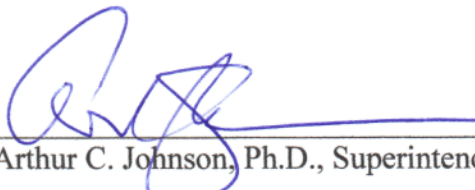
Schools must submit all missing score or score discrepancy requests to Cherie Boone by email (boone@palmbeach.k12.fl.us) or by fax (434-8736/PX48736) before August 26, 2010.

ACJ/AK/JK/MB/BT/CB:vf

Reviewed:


Ann Killets, Chief of Staff

Approved:


Arthur C. Johnson, Ph.D., Superintendent

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