

Sabbatical Leave (CTA)

Sabbatical leave applications must be filed submitted to the Leave office, in the Compensation & HR Planning Department, by April 1st of each year. The Leave office is located in Suite A-115 of the Fulton-Holland Educational Services Center building located on Forest Hill Boulevard.

Each applicant applying for sabbatical leave for professional academic advancement must submit information relative to the type of work to be undertaken.

Each recipient of such leave will be required to take sufficient coursework as to be classified as a full-time student by the college or university of attendance. Proof that such coursework has been completed must be submitted to the Leave office.

*****Application DEADLINE: On or before April 1*****