



SAM
Settings and Reports
for
rSkills Tests

For use with *rSkills Tests v2.0*,
READ 180 Enterprise Edition v2.0 and SAM 2.0 or later

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What's New in *rSkills Tests*, *READ 180* and Scholastic Achievement Manager version 2.0?

Scholastic customers already using *READ 180* and Scholastic Achievement Manager™ (SAM) will notice many new features in version 2.0.

- **Browser-Based Client Software:** *READ 180* users now access the *READ 180* Suite software through a browser. This eliminates the need for installing client software on individual student workstations. Students access *rSkills Tests* through the Student Access Screen, which opens in a browser window. The workstations use a network connection to reach and transmit data to and from the SAM server.
- **Student Access Screen:** When students click the Student Access Screen bookmark, the new Student Access Screen opens in a separate browser window. The screen has an icon for every program that is installed on the server. Students click the program icon to go to the Login Screen for that program.

rSkills Tests Overview

The Scholastic Achievement Manager (SAM) is the learning management system for Scholastic software programs, including *rSkills Tests* and the other programs in the *READ 180 Suite*. SAM collects and organizes software performance data that students generate while using Scholastic programs. SAM provides teachers and administrators with easy-to-use tools for:

- Managing student rosters;
- Generating reports that capture student performance data at the student, classroom, school, and district levels;
- Locating helpful resources for classroom instruction;
- Customizing program settings to meet individual needs;
- Aligning instruction to student needs;
- Communicating student progress to parents, teachers, and administrators.

A Note for *READ 180 Next Generation* Users



Districts with *READ 180 Next Generation* installed on their servers will see a fifth SAM tab, the Portfolio tab. Only teachers with students enrolled in *READ 180 Next Generation* are able to access the functions on the Portfolio tab. For information on using the Portfolio tab, see [SAM Settings and Reports for *READ 180 Next Generation*](#).

Scholastic Achievement Manager Manuals

For information on *rSkills Tests*, see the [rSkills Tests Software Manual](#). For information on installing *rSkills Tests*, see the [READ 180 Installation Guide](#). For other information, see the chart below. All manuals are available at the [Scholastic Education Product Support](#) website.

For information on:	See:
Using the <i>rSkills Tests</i> software	rSkills Tests Software Manual
Using the <i>READ 180</i> software	READ 180 Software Manual
Installing <i>READ 180</i> and <i>rSkills Tests</i> software	READ 180 Installation Guide
<i>READ 180</i> program settings and reports	SAM Settings and Reports for READ 180
Getting started in SAM and setting up accounts at the district and school levels	Getting Started With Scholastic Achievement Manager
Adding and enrolling students in SAM	Enrolling and Managing Students Using Scholastic Achievement Manager
SAM Resources	Using Resources in Scholastic Achievement Manager
The Book Expert	Using the Book Expert in Scholastic Achievement Manager
Setting up a SAM Data Aggregation Server	SAM Data Management Manual

Enrolling Students in rSkills Tests

Students are enrolled in *READ 180* and *rSkills Tests* through SAM. If the school's technical coordinator has already added students into the management system, then teachers may enroll students in the programs and use the *rSkills Tests* Program Settings to individualize the software for students.

To add students to SAM, see [Enrolling and Managing Students Using Scholastic Achievement Manager](#).

Check if students are enrolled in *rSkills Tests* by clicking **My Classes** at the top of the **SmartBar** to access the My Classes Profile Screen. Locate the number of students who are enrolled in each Scholastic program in the Usage Summary table.

Profile for Greene, Sarah

Email: sgreene@quincy.org
 Type of Account: Teacher
 Username: sarah
 Number of Students: 7

Usage Summary

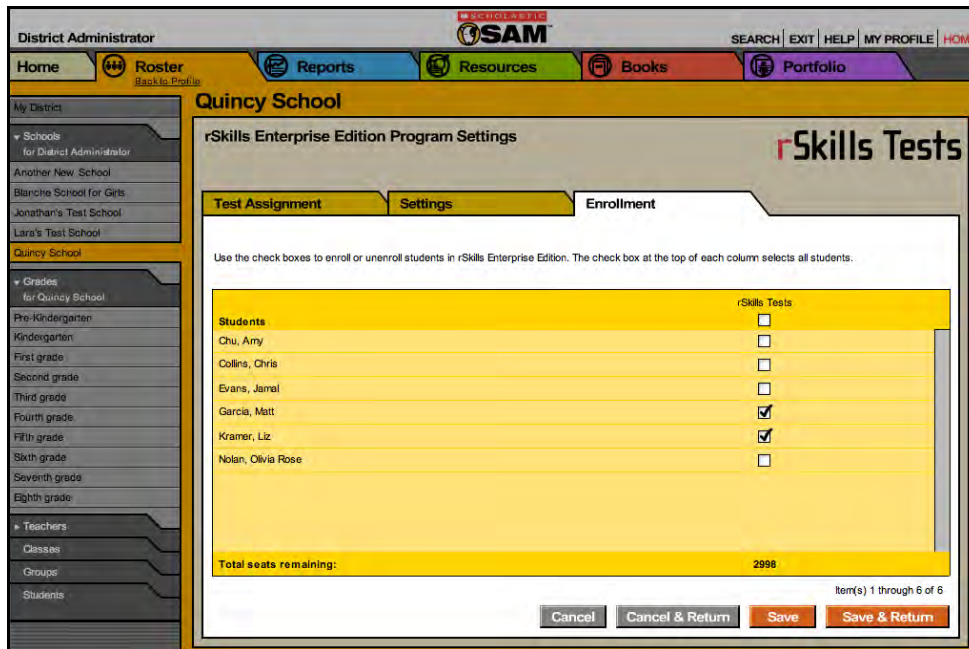
Class	READ 180 NG Stage B	READ 180 Stage B	rSkills Tests	rSkills NG Tests	Scholastic Reading Counts!	Scholastic Reading Inventory
3-301	3	2	5	6	5	5
3-302	0	0	0	1	0	0
Teacher totals	3	2	5	7	5	5

Programs

Program	Settings	Grading Tools	Portfolio	Certificates
READ 180 Enterprise Edition	Settings	Grading Tools		Certificates
READ 180 Next Generation	Settings		Portfolio	Certificates
rSkills Enterprise Edition	Settings	Grading Tools		Certificates
rSkills NG Tests	Settings	Grading Tools	Portfolio	
Scholastic Reading Counts!	Settings	Grading Tools		Certificates
Scholastic Reading Inventory	Settings	Grading Tools		

To enroll students in *rSkills Tests* from the My Classes Profile Screen:

1. Double-click the name of the class in the SmartBar that has the students to enroll in *rSkills Tests*. This opens that class's Profile Screen.
2. Click the **Settings** link next to the *rSkills Tests* icon in the Programs menu. This opens the Program Settings Screen for *rSkills Tests* Enterprise Edition.



3. Click the Enrollment tab to show the students in the selected class.
4. Use the check boxes next to each name to enroll students in *rSkills* Tests, or use the check box at the top of the list to enroll all students at the same time.
5. Click **Save & Return** to save changes and return to the class's Profile Screen. Click **Save** to save changes and remain on the Enrollment tab. Enroll additional classes or students in *rSkills* Tests by double-clicking another class name in the SmartBar.



Teacher Tip

You may also use the Manage Enrollment link from the Profile screen to enroll students or an entire class at once. For more information on using the Manage Enrollment link, see [Enrolling and Managing Students Using Scholastic Achievement Manager](#).

Teachers may enroll students from the Program Settings on a class or group Profile Screen.

Test Assignment	Settings	Enrollment
Use the check boxes to enroll or unenroll students in rSkills Tests. The check box at the top of each column selects all students.		
		rSkills Tests
Students		<input type="checkbox"/>
Adamo, Michael		<input checked="" type="checkbox"/>
Alanza, Hector		<input checked="" type="checkbox"/>
Bell, Hal		<input checked="" type="checkbox"/>
Cora, Abigail		<input type="checkbox"/>
DeBano, Paul		<input checked="" type="checkbox"/>
Ellington, Jill		<input checked="" type="checkbox"/>
Total seats remaining:		4
Item(s) 1 through 19 of 19		
Cancel & Return		

To enroll students through a class or group Profile Screen:

1. Double-click the class or group in the SmartBar to open the Profile Screen that has the students needing to be enrolled.
2. Click the **Settings** link next to *rSkills Tests Enterprise Edition* in the Programs menu to access the Program Settings Screen.
3. Click the Enrollment tab to show a list of the students in the selected class or group.
4. Use the check boxes next to each student’s name to enroll specific students in *rSkills Tests*, or use the check box at the top of the chart to enroll all of the students on the list at the same time.
5. Click **Save & Return** to save changes and return to the Profile screen. Click **Save** to save changes and remain on the Enrollment tab. Enroll additional students in *rSkills Tests* by double-clicking another class or group name in the SmartBar.

The Enrollment tab lists only those programs for which there are licenses. Check the Total Seats Remaining line to see how many licenses are available. Student may only be enrolled in *rSkills Tests* if there are licenses available. An error message appears if there are not sufficient licenses available. Contact the district or school administrator if additional licenses are needed.

Manage Enrollment

Use the check boxes to enroll or unenroll students in Scholastic programs. Use the check box at the top of each column to enroll all students in that program.

	READ 180 Stage B	rSkills Tests	Scholastic Reading Counts!	Scholastic Reading Inventory
Students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adamo, Michael	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Alanza, Hector	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bell, Hal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Cora, Abigail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DeBano, Paul	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ellington, Jill	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Gahagan, Dorianne	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Gilliam, Fiona	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Total seats remaining:	18	4	20	79

Item(s) 1 through 19 of 19

Cancel & Return

Teachers may also enroll students using the **Manage Enrollment** link:

1. Open the Profile Screen for the class or group that has the students to be enrolled by double-clicking that class or group in the SmartBar.
2. Click the **Manage Enrollment** link under Manage Roster in the upper right corner of the screen.
3. Use the check boxes to enroll students in any of the Scholastic programs, or use the check boxes at the top of the chart to enroll every student in the list at the same time.
4. Click **Save & Return** to save changes and return to the Profile Screen. Click **Save** to save changes and remain on the Enrollment tab. Enroll additional students in *rSkills Tests* by double-clicking another class or group in the SmartBar.



Teacher Tip

Remember to enroll *READ 180* students in *Scholastic Reading Counts!* and *Scholastic Reading Inventory* as well.

rSkills Tests Program Settings







rSkills Tests allows teachers to monitor students' reading progress in the *READ 180* classroom with reading passages and assessment questions connected to the *rBook Workshops*.

The program includes five student assessments for each *READ 180* stage, and two difficulty levels for each assessment (grade level or below grade level). Teachers may preview the assessments before assigning them; customize test-taking options for students on an individual basis; and review, comment on, and evaluate Writing Prompt responses and Open-Response answers.

Use the Program Settings in SAM to individualize *rSkills Tests* for students. The Program Settings allow teachers to:

- Preview below-grade-level and grade-level versions of tests in a pop-up window before assigning them to students;
- Turn audio directions on or off during the test;
- Provide audio support for English language learners;
- Allow students to view correct or incorrect answers after completing the test;
- Activate Open-Response questions;
- Activate the Writing Prompts;
- Change the grading rubric for Open-Response questions (SAM administrator permissions required).

In addition to the multiple-choice questions, teachers may also assign one Writing Prompt and two Open-Response questions for each test.

Programs				
	READ 180 Enterprise Edition	Settings	Grading Tools	Certificates
	READ 180 Next Generation	Settings		Portfolio Certificates
	ReadAbout	Settings	Grading Tools	
	rSkills Enterprise Edition	Settings	Grading Tools	
	rSkills NG Tests	Settings	Grading Tools	Portfolio
	System 44	Settings	Grading Tools	Certificates

Access the Program Settings Screen for *rSkills Tests* by clicking the **Settings** link next to the *rSkills Tests* icon at the bottom of the Profile Screen.

The Program Settings menu consists of three tabs: Test Assignment, Settings, and Enrollment

Test Assignment Tab

Selecting a Test

From the Test Assignment tab, teachers may assign and preview any available test. To select a test from the Test Assignment tab:

1. Select the class, group, or student from the **SmartBar**. Tests may be assigned to individual students or to an entire group or class. Teachers and administrators may also assign a test to all of a teacher's students by clicking **My Classes** in the **SmartBar**.
2. From the first pull-down menu, select either *READ 180* Stage A, Stage B, or Stage C.
3. From the second pull-down menu, select either *rBook*[®] or *rBook Flex*[®].
4. Assign the test by clicking the button next to it. The skills covered in each test correspond to the skills taught in the *rBook* Workshops.

Selecting a Test Level

To select a test level from the Test Assignment tab:

1. Use the Select a Test Level pull-down menu to choose the test level:
 - **Below Grade-Level:** Corresponds to *READ 180* levels 1 and 2;
 - **Grade-Level:** Corresponds to *READ 180* levels 3 and 4;
 - **Automatic Leveling:** Allows the *READ 180* software to assign the appropriate test level based on the student's *READ 180* level.
2. Click **Save & Return** to save the information and return to the Profile Screen, or click **Save** to save the information and remain on the Test Assignment tab.

Previewing and Printing a Test

To preview and print the below-grade-level or grade-level versions of a test from the **Test Assignment** tab:

1. Select either **rBook** or **rBook Flex** from the pull-down menu.
2. Click a radio button to select a test.
3. Click the Below Grade-Level or the Grade-Level **Preview Test** button to view a PDF of the selected test.
4. Click **Save & Return** to save the information and return to the Profile Screen, or click **Save** to keep the information and remain on the Test Assignment tab.

The Settings Tab

Test Assignment	Settings	Enrollment
Test Experience <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Include audio directions <input checked="" type="checkbox"/> Show correct and incorrect answers <input type="checkbox"/> Include open-response questions <input checked="" type="checkbox"/> Include writing prompts (Stages A and B only) 		English-Language Learner Audio Directions <ul style="list-style-type: none"> <input checked="" type="radio"/> None <input type="radio"/> Spanish <input type="radio"/> Cantonese <input type="radio"/> Haitian Creole <input type="radio"/> Hmong <input type="radio"/> Vietnamese
Open-response settings		Writing prompt settings
Choose a Rubric: <input type="text" value="4-point"/>		
Score	Label	Description
4	Exemplary	Responds to the question. Makes a statement, gives a description, paraphrases information, draws a conclusion, makes an inference or prediction, or offers an interpretation that is well supported by the text.
3	Sufficient	Responds to the question. Makes a statement, gives a description, paraphrases information, draws a conclusion, makes an inference or prediction, or offers an interpretation that
<input type="button" value="Restore Defaults"/>		<input type="button" value="Cancel"/> <input type="button" value="Cancel & Return"/> <input type="button" value="Save"/> <input type="button" value="Save & Return"/>

Use the Settings tab in the *rSkills* Tests Program Settings to individualize each student's test-taking experience.

Test Experience Settings

Test Experience settings are:

- **Include Audio Directions:** Students hear test-taking instructions (The default setting is audio-enabled.);
- **Show Correct and Incorrect Answers:** Students can review which questions they answered correctly and incorrectly after they have finished a test;
- **Include Open-Response Questions:** Two Open-Response Questions appear at the end of *rSkills* tests;
- **Include Writing Prompts:** A Writing Prompt exercise appears at the end of *rSkills* Tests for Stages A and B.

English Language Learner Audio Directions

This area allows teachers to choose the language in which English language learners hear test directions. Use the buttons in this menu to select one of the five languages: Spanish, Cantonese, Haitian Creole, Hmong, and Vietnamese.

Open-Response Settings

Users with administrator permissions may assign a 4-point or 6-point rubric for grading the Open-Response answers. They may also change the default labels and descriptions for each Open-Response score. These changes may only be made at the school or district level.

Users logged into SAM as administrators may also adjust the Open-Response settings and options from the Settings tab:

1. Click the Open-Response Settings tab if it is not already open.
2. Select either a school or **My District** from the SmartBar. Grading rubrics may only be changed from these SmartBar levels.
3. Select a 4- or 6-point rubric from the Choose a Rubric pull-down menu. Grading points, labels, and descriptions update to reflect the choice.
4. Enter corrections or updates into the Label or Description text boxes.
5. Click **Save & Return** to keep the changes and return to the Profile Screen. Click **Save** to save the changes and remain on the Settings tab. Click **Restore Defaults** at any time to return to the initial settings for the labels and descriptions. Click **Cancel** to disregard changes.

Writing Prompt Settings

Since Writing Prompts have only a 4-point rubric option, only users with administrator permissions may change the default labels and descriptions for Writing Prompt scores. These changes may only be made at the school or district level.

Users logged into SAM as administrators may also adjust the Writing Prompt settings and options from the Settings tab:

1. Click the Writing Prompt Settings tab.
2. Select either a school or **My District** from the SmartBar. Grading rubrics may only be changed from these SmartBar levels.
3. Enter corrections or updates into the Label or Description text boxes.
4. Click **Save & Return** to keep changes and return to the Profile Screen. Click **Save** to save changes and remain on the Settings tab. Click **Restore Defaults** at any time to return to the initial settings for the labels and descriptions. Click **Cancel** to disregard changes.

rSkills Tests Grading Tool

rSkills Tests Grading Tool

Choose a test:

Test	Date	Score	Open Response			Writing Prompt (4 point rubric)	
			Score 1	Score 2	Rubric		
<input type="radio"/> Test 1b (Grade-Level)	01/15/08	90% (18/20)	3	3	4	2	Remove
<input checked="" type="radio"/> Test 2b (Grade-Level)	10/01/08	80% (16/20)	3	3	4	3	Remove

[Manage Summative Tests](#)

Use the scale below to score each question. Enter your comments in the comments box.

Open-Response 1
Open-Response 2
Writing Prompt
[View Print Version](#)

Question:
Which sentence has correct end punctuation?

Student response:
the land bridge was formed by cold temperatures of the ice age

Choose a score:

1	2	3	4
---	---	---	---

Partially Sufficient: Responds somewhat to the question. Makes a statement, gives a description.

Enter your comments:
Jill needs to work on her capitalization and punctuation.

Cancel
Cancel & Return
Save
Save & Return

Use the rSkills Tests Grading Tool to review, grade, comment on, and print students' answers to Open-Response questions and Writing Prompts, and to review and grade students' summative test scores. The Grading Tool may be accessed only from a student's Profile Screen.

Each rSkills Test may have two Open-Response questions and a Writing Prompt in addition to the multiple-choice items. Teachers must manually grade these additional activities using the Grading Tool.

The Grading Tool allows teachers to assign a score (based on either a 4-point or 6-point scale) for an Open-Response question and comment on students' work. The Grading Tool also allows teachers to assign a score on a 4-point scale for the Writing Prompt with an optional comment on students' work.



Teacher Tip

The rSkills Tests Grading Tool shows all the Open-Response writing of an individual student. Use this tool to review previous work. This is a great way to assess students' progress on an ongoing basis.

Selecting and Removing Tests

Choose a test:							
Test	Date	Score	Open Response			Writing Prompt (4 point rubric)	
			Score 1	Score 2	Rubric		
<input type="radio"/> Test 1b (Grade-Level)	01/15/08	90% (18/20)	3	3	4	2	Remove
<input checked="" type="radio"/> Test 2b (Grade-Level)	10/01/08	80% (16/20)	3	3	4	3	Remove

The Choose a Test table lists each completed test in chronological order. Click the column headings to sort the tests. Click a radio button to select a test and display that test's Open-Response answers and Writing Prompt. To remove a test, click the **Remove** link next to the test. A program prompt appears to confirm this choice.

Scoring Student Writing

Use the scale below to score each question. Enter your comments in the comments box.

Open-Response 1
Open-Response 2
Writing Prompt
[View Print Version](#)

Question:
Which sentence has correct end punctuation?

Student response:
the bridge was formed by freezing temperatures during the ice age. much of the worlds water caused glaciers, witch lowered the water level. some of the land underwater was dry land.

Choose a score:

1	2	3	4
---	---	---	---

Sufficient: Responds to the question. Makes a statement, gives a description, paraphrases information,

Enter your comments:
Needs help with the witch-which distinction.

Cancel
Cancel & Return
Save
Save & Return

After choosing a test, students' work appears in the Open-Response 1, Open-Response 2, and Writing Prompt tabs if those options were assigned. To score and comment on an Open-Response answer or Writing Prompt response:

1. Click the appropriate tab to choose the question or prompt to grade. Review each student response on the left side of the tab.
2. Click one of the numbered buttons under Choose a Score to select from 1–4 if you are using a 4-point rubric or 1–6 for a 6-point rubric. Descriptions of each score appear in the box below the buttons.
3. Type any additional comments in the Enter Your Comments box.
4. Click **Save & Return** to keep the changes and return to the Profile Screen. Click **Save** to keep the changes and remain in the Grading Tool.
5. Click **Cancel** to undo changes, or **Cancel & Return** to return to the Grading Tool without saving changes.

Click the **View Print Version** link to view and print a PDF file of the student's test.

Managing Summative Tests

Add a Summative Test Score

Select Test Date Test Score Writing Score

Test	Date	Score	Writing Prompt (4 point rubric)	
Stage A: Midyear Test	11/05/2007	9	3	Remove

Summative tests are print-only, offline tests included in *rSkills Tests*. Record or remove results of these tests by clicking the **Manage Summative Tests** link. This opens the Summative Test Screen. To record a summative test from this screen:

1. Select a test from the Select Test pull-down menu and a date using the calendar tool.
2. Enter a score in the Test Score text box.
3. Select a score from the Writing Score pull-down menu.
4. Click the **Add** button.
5. Click **Save & Return** to keep the changes and return to the Grading Tool, or click **Save** to keep changes and remain on the Summative Test Screen.

To remove a summative test from the Grading Tool:

1. Click the **Remove** link next to the test to remove. Click **Cancel** to clear the box.
2. Click **Save & Return** to keep the changes and return to the Grading Tool, or click **Save** to keep changes and remain on the Summative Test Screen.



Teacher Tip

Any entered comments are saved even if teachers must change scores later. It may be helpful to write comments first and then read the descriptions associated with each rubric score to assign the most appropriate grade.

Creating and Using Reports

When students work in SAM-based technology programs, SAM automatically collects and saves students' performance data. To access rSkills Tests data reports in SAM, click the **Reports** icon on the SAM Home Screen or the Reports tab at the top of any screen in SAM. Reports provide data-driven information on student, class, and group progress in a variety of formats, including charts, graphs, and tables. They help monitor student progress, check software usage, plan instruction, and diagnose student needs.

Depending on their permission settings in SAM, teachers may have access to different report options. For example, teachers may only run reports for classes, groups, and students assigned to them; however, accounts with administrator permissions can run reports on the school or even the district level.

The Reports Index

Name	Type	Date Last Run
READ 180		
<input type="radio"/> Comparative Time-on-Task Report	Instructional ...	
<input type="radio"/> Completion Success Report	Progress Mon...	
<input type="radio"/> Comprehension Skills Grouping Report	Instructional ...	
<input type="radio"/> Demographic Results Summary Report	Progress Mon...	
<input type="radio"/> Level Promotion Acknowledgement	Acknowledg...	
<input type="radio"/> Participation Report	Management	
<input type="radio"/> Results Summary Report	Progress Mon...	
<input type="radio"/> Student Diagnostic Report	Diagnostic	
<input type="radio"/> Student High-Frequency Word Report	Instructional ...	
<input type="radio"/> Student Segment Status Report	Progress Mon...	
<input type="radio"/> Student Spelling Zone Report	School-to-Home	
<input type="radio"/> Student Word Zone Report	School-to-Home	
<input type="radio"/> Target Software Usage Report	Progress Mon...	
ReadAbout		

The Reports Index lists the available reports for a SmartBar selection. Access the Reports Index by clicking the **Reports** icon on the SAM Home Screen or the Reports tab at the top of any screen. Clicking My Classes (or My District for administrators) at the top of the SmartBar shows all available reports according to permissions level in the main display.

Filtering the Reports List

At the top of the Reports Index, the Show pull-down menu provides four options for filtering reports:

- **Multi-Classroom Reports:** Shows reports that include data collected across several classrooms or schools;
- **Classroom Reports:** Shows reports for students in one or more classes;
- **Student Reports:** Shows reports for individual students;
- **All Reports:** Shows the complete list of reports available.

Click the column headings to sort the Reports Index. Double-clicking a student, group, class, teacher, grade, school, or district (depending on your account) in the SmartBar from the Reports Index shows the Scholastic recommended reports for that selection.

Running Reports

SAM reports may be filtered by type and time period. To run a report:

1. Click the Reports tab from any screen in SAM or the **Reports** button on the SAM Home Screen to show the Reports Index.
2. Double-click a name in the SmartBar to select the student, group, class, teacher, grade, school, or district for which to run a report.
3. The Reports Index lists each of the Scholastic programs the school is using and the recommended reports to run for the SmartBar selection. By default, All Reports is selected and all bars are open; clicking the bar closes that program's list. Under the *rSkills Tests* bar in the Reports Index is a list of all *rSkills Tests* reports available to the SmartBar selection.
4. Select a report by clicking the radio button next to the name of the report. Depending on the report, change the time period by making a selection in the Time Period menu on the right side of the screen. The recommended time period is the default setting.
5. Click **Run Report** to display the report on-screen.

District Administrator

Home Roster Reports Resources Books

My District

Schools for District Administrator

Quincy School

Grades for Quincy School

Pre-Kindergarten

Kindergarten

First grade

Second grade

Third grade

Fourth grade

Fifth grade

Teachers for Quincy School

Greene, Sarah

Classes for Greene, Sarah

301

Groups

Students for Greene, Sarah

Reports for Greene, Sarah

Show: All Reports View Saved Reports

Name	Type	Date Last Run
▼ READ 180		
<input type="radio"/> Comparative Time-on-Task Report	Instructional ...	05/27/10
<input type="radio"/> Completion Success Report	Progress Mon...	
<input type="radio"/> Comprehension Skills Grouping Report	Instructional ...	
<input type="radio"/> Comprehension Skills Report	Progress Mon...	
<input type="radio"/> Content Area Grouping Report	Instructional ...	
<input type="radio"/> Grading Report	Progress Mon...	05/27/10
<input type="radio"/> Level Promotion Acknowledgement	Acknowledg...	05/27/10
<input type="radio"/> Parent Report I - Cantonese	School-to-Home	
<input type="radio"/> Parent Report I - English	School-to-Home	
<input type="radio"/> Parent Report I - Haitian Creole	School-to-Home	
<input type="radio"/> Parent Report I - Hmong	School-to-Home	
<input type="radio"/> Parent Report I - Spanish	School-to-Home	
<input type="radio"/> Parent Report I - Vietnamese	School-to-Home	
<input type="radio"/> Parent Report II - Cantonese	School-to-Home	

Time Period

Additional Settings

None

Report Description

Please select a report.

Run Report

To run the same report for another time period, or to change the time period:

1. Click the **Time Period** link and use the calendar tool to customize a new time period for which you would like to rerun the report.
2. Click **Run Report** to run the same report for the new time period.

To run a report for a different SmartBar selection from the Reports Index, double-click the desired profile on the SmartBar. The report will run for the new selection, if applicable. Some reports are valid for multiple SmartBar selections and others are not. Thus, running a student report and double-clicking a class name on the SmartBar does not run the report but returns the user to the Reports Index.



Teacher Tip

Click the Using This Report link on the top of any report for suggestions on how to apply each report to class or student goals.

Viewing Reports

When the report is selected and run, it appears in the Reports Index. Click the column headings to sort the results. The PDF of the report will reflect the sorts made. The on-screen report offers several options:

- **Time Period:** Changes the time period covered in the report;
- **Apply Demographic Filter:** Launches the Demographic Filter, which helps filter the information for specific groups;
- **Related Reports:** Opens a window showing a list of related reports;
- **Save a Copy (PDF):** Allows the report to be saved as an Adobe® PDF;
- **Print Preview (PDF):** Launches the printing process for printing the report.



Teacher Tip

When viewing a report onscreen, users may make a different selection on the SmartBar without having to go back to the Reports Index to rerun the report.

Viewing Related Reports

The screenshot shows the SAM software interface. At the top, there is a navigation bar with 'Home', 'Roster', 'Reports', 'Resources', and 'Books'. Below this, the user is logged in as 'Greene, Sarah'. A 'Completion Success Report' is displayed, and a 'Related Reports' window is open. The window lists three related reports: 'READ 180 Participation Report', 'READ 180 Student Reading Report', and 'Scholastic Reading Inventory Student Progress Report'. Each report has a brief description. A 'Return To Report' button is visible at the bottom of the window. The interface also includes a sidebar with 'My District', 'Schools', 'Grades', and 'Teachers'.

For each report, Scholastic has compiled a list of related reports that it recommends for further data exploration and analysis.

To view Related Reports, click the **Related Reports** link in the upper right corner of the Reports Index to open a window that displays the list of related reports.

Using the Demographic Filter

If districts have entered student demographic information into student profiles, then reports may be sorted by this demographic information using the Demographic Filter. Filtering by these categories may help districts and schools to track, monitor, and demonstrate that they are meeting Adequate Yearly Progress (AYP) goals. The Filter provides focused reporting based on various categories, including:

- **AYP criteria:** Make distinctions between students based on their AYP category;
- **Ethnicity:** Identify students by ethnic background;
- **Grade:** Filter reports depending on which grade the student or class is associated with;
- **Gender:** Choose between Male and Female;
- **Scholastic Program:** Filter reports by Scholastic program.

Use the Demographic Filter to run Multi-Classroom or Classroom reports (up to 30 students in a class) by demographic categories. Choosing more than one category generates more specific reports. To apply demographic filters to a report:

1. Click the **Apply Demographic Filter** link on the top of the Reports screen to open the Demographic Filter window.
2. Use the check boxes to select categories.
3. Click **Run Report** to rerun the report to include and display only the students that match the selections.


Administrators may use the Demographic Filter to run reports for a single grade across all schools in the district.



Teacher Tip


To run a report using a different set of criteria, click **Apply Demographic Filter** and check the appropriate categories. This allows teachers or administrators to compare data among different groups or students in the school or district.

Greene, Sarah



Grading Report

Time Period: 04/25/11 - 06/24/11
Apply Demographic Filter: Off



[Using This Report](#) [Save a Copy \(PDF\)](#)
[Related Reports](#) [Print Preview \(PDF\)](#)

Returning to the Reports Index

Click the **Show All Reports** or **Return to Reports Index** links on the Reports tab to return to the Reports Index.

Printing a Report

Teachers may print any report for record-keeping purposes or sharing with administrators, students, or parents. To print a report from the Reports Index:

1. Click the **Print Preview (PDF)** link to open the report in a new window.
2. Select **File** and then **Print** from the menu.

Saving a Report to Your Computer

Users may save any report to their computer or workstation after running it. To save a report from the Reports Index:

1. Click the **Print Preview (PDF)** link to open the report as a PDF file.
2. Select **File** and then **Save As** in the PDF to save the report, or select the **Save** icon in the toolbar.
3. Select the location to save the report.
4. Click **Save** then close the PDF viewer.

Saving a Report in SAM

The screenshot shows the SAM Reports Index for Sarah Greene. The interface includes a navigation menu on the left with options like Home, Roster, Reports, Resources, and Books. The main content area displays a table of saved reports for Sarah Greene, including report names, types, dates saved, and delete links.

Report Name	Type	Date Saved	
▼ READ 180			
Comprehension Skills Report	Progress Monitoring	5/27/2010	Delete
Content Area Grouping Report	Instructional Planning	5/27/2010	Delete
Completion Success Report	Progress Monitoring	5/27/2010	Delete
Comparative Time-on-Task Report	Instructional Planning	5/27/2010	Delete
Level Promotion Acknowledgement	Acknowledgement	5/27/2010	Delete
Grading Report	Progress Monitoring	5/27/2010	Delete

Reports may be saved in SAM and quickly accessed from the Reports Index using the **View Saved Reports** link.

To save a generated report, click the **Save a Copy (PDF)** link in the upper right corner of the on-screen report. This saves the report in PDF format in SAM with the appropriate Profile information included.

To access a report saved in SAM from any SAM screen:

1. Double-click a selection in the SmartBar.
2. Click the Reports tab to access the Reports Index.
3. Click the **View Saved Reports** link in the upper right corner of the Reports Index. The system will display a list of saved reports for that selection in the SmartBar.
4. Click the report name link to open the PDF file for that report.



Teacher Tip

When saving a copy of a report, the report is stored on the computer's hard drive. When saving a report in SAM, it is stored on the SAM server and may only be accessed from the Reports Index.

rSkills Tests Reports

rSkills Tests reports, like *READ 180* reports, provide detailed information about students' progress on the assessment tests. These reports help target instruction for students, assess strengths and challenges, motivate students, and pinpoint the areas where students might be struggling.

Report Types

There are three different types of reports for rSkills Tests. Teachers may run reports for classes, groups, and students assigned to them. Administrators or teachers with administrator permissions may run reports for any cohort in the SAM database.

Report Type	rSkills Tests Report
Progress Monitoring reports track skill progress and time spent in the program to let teachers know how individual students, classes, or groups are doing over time.	<ul style="list-style-type: none"> • Summary Progress Report • Student Progress Report
Diagnostic reports provide information on students' strengths and weaknesses in specific areas in order to help teachers tailor their teaching to meet individual needs.	<ul style="list-style-type: none"> • Student Skills Report • Student Test Printout
Instructional Planning reports help teachers plan targeted, data-driven instruction. With these reports, teachers may group students according to their skill needs.	<ul style="list-style-type: none"> • Summary Skills Report

Customizing Reports

There are many options for customizing reports to meet classroom needs. Reports may be specified to a particular time period to focus on student performance during a particular time; reports may be generated for a group, class, grade, or student by making a selection from the SmartBar; and data may be sorted in a report by clicking the column headers.

Note on 20-Question and 30-Question Tests

In *rSkills Tests*, every Stage A and Stage B test includes 30 multiple-choice questions, while every Stage C and *rBook Flex* test includes 20 multiple-choice questions (in previous releases of *rSkills Tests*, every test included 20 multiple-choice questions).

The two summary reports—the Summary Progress Report and the Summary Skills Report—only summarize scores for either the 30-question test or the 20-question test. Thus, if one or more students in the selected class or group have taken a 30-question test, these two summary reports summarize only those tests with 30 questions. However, if every student in the selected class or group has taken only 20-question tests, these two summary reports display a summary of each of those 20-question tests.

If You Want to Know. . .

The following chart is a quick guide to choosing the right report for classroom needs. Each individual report is described in detail.

If You Want to Know...	Look at the...
...students' test results...	Student Test Printout: View the scored version of each <i>rSkills Test</i> students take.
...students' ongoing progress...	Student Progress Report: View individual students' progress from test to test and how they are performing over time in specific skill areas.
...the class's ongoing progress...	Summary Progress Report: View the average scores over time for a class or entire grade to target group trends within specific skill areas.
...how students compared to each other on a test-by-test basis...	Student Skills Report: View in detail how well students are doing on each test and in each skill area assessed.
...how to plan class time to target specific skills and needs...	Summary Skills Report: View how well the class is doing as a group on each skill assessed in a particular test.



Teacher Tip

To monitor class performance, run the Summary Progress Report for the class.

Student Progress Report

Student Progress Report
 Time Period: 04/02/07 - 12/31/08

Last SRI Score (Lexile®): 448
 READ 180 Level: 2

Skills	Level a (Stage B)									
	Test 1		Test 2		Test 3		Test 4		Test 5	
	01/15/08	10/01/08								
	Correct/Total	Score	Correct/Total	Score	Correct/Total	Score	Correct/Total	Score	Correct/Total	Score
Comprehension	9/10	90%	6/10	60%						
Vocabulary	8/10	80%	7/10	70%						
Grammar										
	17/30	85%	13/30	65%						

4-Point Rubric

	3	2			
Open Response1					
Open Response2					
Writing Prompt					

Test Scores

100%
80%

Report Type: Progress Monitoring

Purpose: This report shows all scores for all of an individual student’s rSkills Tests, broken down by skill areas. The graph shows test results over time.

Follow-Up: Run this report after each rSkills Test to monitor progress. Share these results with students and/or parents.

Related Reports: rSkills Tests Student Skills Report, rSkills Tests Student Test Printout, READ 180 Student Reading Report

SmartBar Selection: Grade, Teacher, Class, Group, Student

Student Skills Report

Student Skills Report
 Time Period: 09/22/08 - 10/07/08

Last SRI Score (Lexile®): 830
 READ 180 Level: 4

Test 1a (Stage B)
 Test Date: 09/22/08
 Test Score: 80% (16/20)

Skills	Correct	Items	Score
Comprehension	9	10	90%
Main Idea and Details	6	6	
Sequence of Events	3	4	
Open Response			3*
Open Response			2*
Writing Prompt			
Vocabulary	7	10	70%
Synonyms	2	3	

*Based on a 4-point rubric

Report Type: Diagnostic



Purpose: This report shows an individual student’s results on one rSkills Test. It includes scores for each skill, along with the number of questions answered correctly for that skill.

Follow-Up: Share this report with students and use it encourage them to monitor their own progress as they master reading skills on rSkills Tests.

Related Reports: rSkills Tests Student Progress Report, rSkills Tests Student Test Printout, READ 180 Student Diagnostic Report

SmartBar Selection: Grade, Teacher, Class, Group, Student

Student Test Printout

	Student Test Printout STUDENT: ALANZA, HECTOR School: Riley Middle School Teacher: Martin Pickford Grade: 8 Class: Read 180 2nd Period	 rSkills Tests
	Time Period: 09/22/10 – 10/07/10 Last SRI Score: 898 READ 180 Level: 4	
Test 2b Test Date: 10/01/10 Test Score: 80% (16/20)		
<p>01. What happened after the first child labor law was passed in the United States? (Sequence of Events)</p> <ul style="list-style-type: none"> <input type="radio"/> Business owners thought it was a good idea. <input checked="" type="radio"/> The Supreme Court struck it down. <input type="radio"/> Poor children were forced to work. <input type="radio"/> England passed its first child labor law. 		
<p>02. Which is the best summary of the first paragraph? (Summarize)</p> <ul style="list-style-type: none"> <input type="radio"/> Early societies got their food by hunting and gathering. <input checked="" type="radio"/> Throughout history, children helped their families by working. <input type="radio"/> Some children helped out by making pottery. <input type="radio"/> Picking crops is easier on children than working in a factory. 		

Report Type: Diagnostic

Purpose: This copy of an *rSkills* Test shows each question, the skill it tests, and the correct answer. A darkened bubble indicates the student's answer. An "X" appears next to each question answered incorrectly, and an arrow points to the correct answer.

Follow-Up: Meet with students individually to review the questions they answered correctly or incorrectly, and reteach skills as necessary.

Related Reports: *rSkills* Tests Student Skills Report, *rSkills* Tests Student Progress Report, *READ 180* Student Diagnostic Report

SmartBar Selection: Grade, Teacher, Class, Group, Student



Teacher Tip

Set up a one-on-one conference with students performing below grade level, and use this report to provide specific feedback on test questions they may have missed.

Summary Progress Report

The screenshot shows the SAM interface for a 'Summary Progress Report' for 'Read 180 2nd Period'. The interface includes a navigation bar with 'Home', 'Roster', 'Reports', 'Resources', and 'Books'. A sidebar on the left lists 'My Classes' and 'Students' for the selected class. The main content area displays the report title, time period (04/02/07 - 12/31/08), and a table of scores for 'Level a (Stage B)' across five tests. Below the table is a 4-point rubric and a line graph titled 'Average Scores' showing a downward trend from approximately 84% to 60%.

Skills (No. of Items: 720)	Level a (Stage B)									
	Test 1 7 Students		Test 2 1 Student		Test 3		Test 4		Test 5	
	Correct	Score	Correct	Score	Correct	Score	Correct	Score	Correct	Score
Comprehension (10)	8.4	84%	6.0	60%						
Vocabulary (6)	5.3	88%	4.0	67%						
Grammar (4)	2.9	71%	3.0	75%						
Test Averages:	16.6	83%	13.0	65%						

4-Point Rubric		
Open Response 1	2.4	2.0
Open Response 2	2.1	2.0

Score: 100%, 80%, 60%, 40%

Average Scores

<<Previous: Level a (Stage B) Next>>

Report Type: Progress Monitoring

Purpose: This report shows scores for all rSkills Tests, broken out by skill areas for each test level. The graph shows test results over time.

Follow-Up: Run this report after each rSkills Test to monitor students' progress over time in each skill.

Related Reports: rSkills Tests Summary Skills Report, READ 180 Reading Progress Report, SRI Proficiency Report

SmartBar Selection: District, School, Grade, Teacher, Class, Group

NOTE: The report is limited to reporting scores for either 20-question tests or 30-question tests. For example, if every student in a class took a 20-question test, the report would display a summary of each student's test in the class. However, if one or more students in the class took 30-question tests (available in Stage A and Stage B only), the report summary shows data from only those tests.

Summary Skills Report

The screenshot shows the SAM interface for a user named Martin Pickford. The main content area displays a 'Summary Skills Report' for 'Test 1a (Stage B)' with an average score of 80% and 1 student tested. A table breaks down scores by skill category: Comprehension (90% range, 90% avg, 10 items), Vocabulary (83% range, 83% avg, 6 items), and Grammar (50% range, 50% avg, 4 items). A list of students is visible on the left sidebar.

Skills	Score Range	Avg. Score ^R	No. of Items
Comprehension	90% - 90%	90%	10
<ul style="list-style-type: none"> Main Idea and Details Sequence of Events 		100% 75%	6 4
Vocabulary	83% - 83%	83%	6
<ul style="list-style-type: none"> Antonyms Prefixes Suffixes Synonyms 		100% 100% 0% 100%	2 1 1 2
Grammar	50% - 50%	50%	4
<ul style="list-style-type: none"> Correcting Sentence Fragments 		0%	1

*Open-response scores are not included.

Report Type: Instructional Planning

Purpose: This report shows aggregated scores for one rSkills Test for a class or group. The skill-by-skill score breakdown shows strengths and weaknesses.

Follow-Up: Target specific skills for Whole- and Small-Group Instruction that a majority of students find challenging.

SmartBar Selection: District, School, Grade, Teacher, Class, Group

Related Reports: rSkills Tests Student Skills Report, rSkills Tests Summary Progress Report, READ 180 Comprehension Skills Report

NOTE: The report is limited to reporting scores for either 20-question tests or 30-question tests. For example, if every student in a class took a 20-question test, the report would display a summary of each student’s test in the class. However, if one or more students in the class took 30-question tests (available in Stage A and Stage B only), the report summary shows data from only those tests.

Technical Support

For questions or other support needs, visit the [Scholastic Education Product Support](http://www.scholastic.com/read180/productsupport) website at <http://www.scholastic.com/read180/productsupport>.

PRODUCTS

- READ 180
- SYSTEM 44
- SCHOLASTIC ACHIEVEMENT MANAGER (SAM)
- SCHOLASTIC READING COUNTS! (SRC!)
- SCHOLASTIC READING INVENTORY (SRI)
- SCHOLASTIC PHONICS INVENTORY (SPI)
- FASTT MATH
- READABOUT
- BOOKFLIX
- SCHOLASTIC RED
- WIGGLEWORKS
- ZIP ZOOM ENGLISH

READ 180 PRODUCT SUPPORT

To access the latest technical information for *READ 180*, please select from our resources listed below. These resources include specific product information, the latest software updates, and detailed technical manuals. **Please note:** to access some of these resources you will be required to register with Scholastic.com.

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Title	Date	Version	Size	Pages	
READ 180 Installation Guide					
Whole Book	12-01-08	Enterprise Edition v1.8.1	5.6mb	53	Download Now >>
READ 180 Software Manual					
Whole Book	12-01-08	Enterprise Edition v1.8.1	7mb	62	Download Now >>

At the site, users will find program documentation, manuals, and guides, as well as Frequently Asked Questions and live chat support.

For specific questions regarding the Scholastic program suite, contact customer service to speak to a representative for each EE program at:

- 1-800-283-5974 (all EE products)
- 1-800-927-0189 (other versions)

For specific questions about using SAM with your Scholastic programs, click **Help** in the Quick Links along the top of any screen in SAM.