

SURVEY COMMENTS

**School District of Palm Beach County
Facilities Management Division
Architects' Workshop
Tuesday, February 25, 2003**

1. The best thing about the workshop was:

- The directness of the responses and questions.
- The information was very well presented.
- Everyone different opinions and thoughts.
- Interaction.
- Overall exposure to lots of information.
- It was very interactive and informative.
- That this type of forum exists.
- The open dialog between staff and the consultants.
- Allow peer review and input into SDPBC process.
- Provided excellent info regarding what is requested for each department.
- Generally it was very good – presenters could be more organized, preparation.
- Everyone in the same room and talking.
- Open communications between staff and design professionals.
- Helped to clarify procedures and policy for proposed projects.
- Establishing communication between district and consultants to improve the process.
- The face time.
- General overall review for each department very good.
- Submittal requirements, identified problem areas.
- It is nice to know you acknowledge, identify, and try to work through your problems thru this workshop format.
- Interaction with staff and designers.

2. What I would change about the workshop:

- I would allot more room and invite more participants.
- It was geared to architects already doing work for the District.
- Define responsibilities more clearly.
- More notice via keep to scheduled time and don't let people ramble on.
- Nothing.
- It catered to those who are doing and have done a lot of work with the district already and not necessarily the newer teams.
- Nothing.
- I would sub-divide workshops per each department and process, i.e. ed specs, planning, etc.
- Not much, it was good information.
- Need tables better to take notes.
- Maybe limit workshop to 2 or 3 subjects and maybe shorter time for workshop and more often.
- Nothing.
- Small group chairettes to come up with suggestions on specifics.
- Address changes in departments.
- Take one department and discuss major issues of concern.

- Have all PM's and maintenance managers for SDPBC in attendance to hear discussion/have input.
- Hone dialogue on A/E selection, workload/previous experience/local/new/etc.
- Setting, format, possible breakouts on specific issues.
- Individual sections need a greater amount of time.
- Example-resolution of M&PO and Building Department issues.

3. Topics you wish were covered at the workshop

- Needed time to talk about new projects and criteria for architectural selection.
- More about the process of installing modulars.
- What review boards look for in selecting an architect/design build team?
- For this workshop all topics were covered well.
- Architectural selection process.
- Building Department inspection procedures by discipline.
- Topics were good.
- More detailed workshops will assist all a/e firms doing business with the district. Building Department review comments-asterisk and non-asterisk items.
- Additional services.
- A/E selection process, future projects to be advertised.
- Add to plans golf cart storage area/P.E. storage, high and middle.
- The correct one were covered, maybe bring in principals of newly occupied school to share their experiences, bloopers too.
- Repeat of lessons learned, what you have tried in design and construction that did and did not work.
- Project management.
- More info on permitting process.

4. I would suggest putting the following information on the website:

- Upcoming projects and qualification criteria. [*Currently available*]
- Contacts. [*Currently available*]
- Florida Government updates on class size reduction standards.
- Tech. requirements for site plan, building department checklist.
- Design criteria.
- Project log/project approvals by phases, as well as construction.
- Email's of personnel. [*Currently available*]
- Technical items/ building department/substantial completion requirements/plan submittal requirements.
- Project status monthly. [*Currently available*]
- The discussed topics and any action that's being considered.
- Standards checklists on submittals, site plans, etc.
- Project status monthly. [*Currently available*]
- Standards, checklists on submittals, site plans, etc.

5. How often should these types of workshop be held?

0% Monthly 62% Quarterly 43% Semi-Annually .5% Annually

6. Who else should be invited to future workshops?

43% Engineers 4% CM's 19% Principals

Others (specify) Sub-consultants, PM's, no one else, 37 municipalities to get same as with architects. At times for particular projects. GC's. Initially-no others.

7. Should there be separate workshops for CM's and architects or joint workshops?

0% Separate 43% Architects & CM's Together 57% Some of Each

8. We are considering having joint meetings with the AIA, ABC, AGC, CMAA, DBIA and other industry associations. Is this a good idea?

62% Yes 14% No 19% Maybe

9. At future workshops we are considering asking firms to make presentations to the District and our other school building partners to keep up to date and on the same page issues affected school facilities planning, design and construction. Would you or your firm be interested in making a presentation on any of the following topics:

| | | |
|--|--|-------------------------------|
| 0% Sustainable Design | .5% CPTED | 14% Code Issues |
| 10% Class Size Reduction | .5% School Size | .5% Programming |
| .5% National Design Trends | .5% Prototype Designs | .5% FF&E Selection |
| .5% Design Phase Management | 14% Standardization | .5% SMART Schools |
| 0% High Performance Schools | 10% Design Guidelines | 10% Master Planning |
| 24% Construction Administration | 0% Facilities and Student Achievement | |

Other (specify) **Roofing**

10. Other comments or suggestions

- For some of us who have not done school work in some years – I commend the district in its approach to the building process as it now exists.
- For future workshops the agenda should include action taken from previous workshops.
- Architect selection process was touched on only briefly.
- Would like to see more discussion.
- None.
- Very good first step, keep it going.
- Very informative, excellent idea in order to bring a/e teams up to date with district policies.