

SCHOOL DISTRICT OF PALM BEACH COUNTY  
INDEPENDENT SURTAX OVERSIGHT COMMITTEE (ISSOC)  
MEETING MINUTES SUMMARY

January 19, 2011

1:00 - 2:15 pm, Board Room

Fulton Holland Education Center

**Committee Members Present**

Adderley, Cecil, Senior Community Representative  
Compiani, Frank, Business Forum Representative  
Dow, Robert, CTA Representative  
Elmore, George, Education Commission Representative, Chairperson  
Lynch, Thomas, Business Forum Representative  
Porter, David, CORC Representative  
Stronge, William, TAG Representative  
Ugarte, Driscoll, Hispanic Community Representative

**Committee Members Absent**

Franklin, Patrick, Black Community Representative  
Gaines, Lia, NAACP Representative  
Hamlet, Anthony, Principal Representative  
Johnson, Linda, Glades Community Representative  
Manning, Marvin, Condominium Community Representative  
Mattioli, Matty, League of Cities Representative

**School District Staff Present**

Evans, Leanne, Treasurer, Treasury  
Garrison, Kristin, Director, Planning Department  
Haan, Warren, Director, Program Management  
Jacques-Adams, Kathelyn, Assoc. Counsel for Business Operations, Legal Dept.  
Leone, Paul, Program Accountant, Project Controls  
LittleJohn, Blair, Sr. Counsel, Real Estate, Legal Services  
Mead, Lisa, Executive Secretary, Facilities Management  
Present, Barry, Director, Real Estate Services  
Sanches, Joseph, Chief, Facilities Management  
Usher, Angela, Inter-Governmental Relations, Planning Department  
Wittman, Art, Demographer, Planning Department

**Board Members**

None

**Others**

DeWolfe, Diane, Taxpayer

**I. Approve Agenda**

Motion was made by David Porter to approve the agenda for the January 19, 2011 meeting.

Motion was seconded by Tom Lynch.

Motion was approved unanimously.

**II. Board Presentation**

The Committee will decide before the end of the meeting if a presentation needs to be made to the School Board.

It was mentioned that the date of the Board presentation listed on the January 19, 2011 Agenda was incorrect and should read January 19, 2011 instead of September 1, 2011.

**III. Unfinished Business**

**A. Sales Tax Proceeds**

Ms. Evans reviewed the Sales Tax Proceeds with the Committee in detail explaining that there is not a lot of change at this time to report. With the program coming to a close at this time \$631 million has come in with a projected amount of \$647 million. December sales were very strong; therefore we may exceed our projections. Ms. Evans explained that any additional dollars received will be used for items that were on the original project list. Funds from other local dollars can be swapped to sales tax dollars if we receive more than projected.

**B. Status Update**

Mr. Sanches reviewed the Status Report with the Committee in detail. He mentioned that 79% of the projects are completed. This number includes a couple of grouped projects such as the Academies at Existing Schools, Relocatables – Code Compliance (Computer Connectivity), Relocatables – Walkway Canopies and Relocatables & Modulares – Replacement. These projects touched multiple campuses.

**C. Proposed Plan Modifications**

**Proposed Plan Modification No. 160:**

Revising the Project Budgets for the projects indicated below.

**Description of Proposed Modification:**

Revisions	Yes	No
Opening Date		√
Timing of Funding		√
Project Budget	√	
Scope Change		√

**Reason for Modification:**

1. These projects have been completed and are being closed out with excess funds being returned to the District. There may be additional small amounts of funds to come back to the District after this approval. This is because we typically do not take all of the money out of the project until we are certain there are not any other unresolved issues.

**Proposed Plan Modification No. 162:**

Revising the Project Budget for the Relocatables – Walkway Canopies  
Project from \$22,829,775 to \$6,800,000.

**Description of Proposed Modification:**

Revisions	Yes	No
Opening Date		√
Timing of Funding		√
Project Budget	√	
Scope Change	√	

**Reason for Modification:**

1. This PPM reverses PPM #158.
2. The additional funding for the added covered walkway projects beyond those included in the Referendum List are to be funded with sources other than the Referendum thus the reduction in budget.

**Additional Considerations:**

1. Sales tax revenues are only used for projects on the Referendum List.

**Proposed Plan Modification No. 162 was reviewed by the Committee, and the floor was opened for discussion.**

Mr. Sanches reviewed the reasons for modifications with the Committee.

Motion was made by Driscoll Ugarte to move forward with Plan Modifications 160 – 162, including the change made to the table in Proposed Plan Modification No.160 as mentioned above.

Motion was seconded by David Porter

Motion was approved unanimously.

**IV. New Business**

**A. Post-referendum Communication Plan**

The Committee discussed options regarding ways of communicating to the public some sort of report card or white paper pertaining to the life of the ½ Penny Sales Tax Referendum. In the end, the Committee requested that Staff present to them a document that they could review and bless as a summation of what accomplishments took place due to the ½ Penny Sales Tax Referendum.

**B. Boca Raton Community High School Pool**

Chairman Elmore requested an update on the Boca Raton Community High School Pool. Mr. Sanches gave a detailed update to the Committee. Mr. Sanches emphasized that the pool is safe as verified by an independent engineer. The District is obtaining a bond and extended warranty from the design/builder and the appropriate subcontractors.

**V. Approval of Minutes**

Motion was made by David Porter to accept the meeting minutes from the September 1, 2010 meeting as submitted.

Motion was seconded by Frank Compiani.

Motion was approved unanimously.

**VI. Board Presentation**

It was decided by the Committee that Mr. Sanches would report to the School Board at the January 19, 2011 Board Meeting

**VII. Adjourned**

Meeting was adjourned by the Chair at 1:55 pm.

**Next Meeting:** April 20, 2011, 1:00 – 2:15 pm, FHESC, Board Room

It will be decided at this meeting if there is a necessity for any future ISSOC meetings.