



THE SCHOOL DISTRICT  
OF PALM BEACH COUNTY, FLORIDA

BARRY I. PRESENT  
DIRECTOR OF REAL ESTATE SERVICES

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CHIEF OF FACILITIES MANAGEMENT

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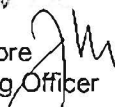
May 18, 2011  
BULLETIN # P-13842-FM/RES

Contact Person:  
Rosa Dawson  
Real Estate Services  
PX: 21946

**ACTION BY:**  
Information Only

**TO:** All Principals

**FROM:** Judith Klinek   
Chief Academic Officer

Joseph M. Moore   
Chief Operating Officer

**SUBJECT:** FY 2011-2012 HOURLY RATE SUMMARY FOR COMMUNITY USE OF  
SCHOOL FACILITIES

The fiscal year 2011-2012 Hourly Rate Summary for Community Use of School Facilities is attached for your information. All summer camp leases approved for the summer prior to July 1, 2011, will honor the 2010-2011 hourly lease rates. All leases for the 2011-2012 school year and summer leases approved on or after July 1, 2011 must use the new 2011-2012 lease rates.

Effective immediately all leases will be generated through the new Computer Aided Facilities Management (CAFM) leasing module. Principals are still required to approve every lease agreement each fiscal year as the Superintendent's designee.

It is most important that all schools continue to submit a hard copy of their leases to Real Estate Services as soon as it has been executed. If you have not already forwarded all leases generated for FY 2010-2011 to the Real Estate Services Department please do so immediately.

Thank you for your cooperation. Should you have any questions, regarding this bulletin, please refer to the contact person noted above.

  
WFM/JK/JMM/JMS/BP/pg

Attachment

Approved:   
William F. Malone  
Acting Superintendent

# COMMUNITY USE OF SCHOOL FACILITIES

## 2011-2012 HOURLY RATE SUMMARY

School Board Policy # 7.18

INTERIOR SPACE	Non - Profit Lease	Commercial Lease
	Rate/Hour	Rate/Hour
Classroom (maximum 50 people)	20.00	40.00
Small Auditorium Capacity <250*	50.00	100.00
Large Auditorium Capacity >250*	75.00	150.00
Band/Choral Room	30.00	60.00
Music Practice Room	15.00	30.00
Elem/Mid Cafeteria without Kitchen	25.00	50.00
Elem/Mid Cafeteria with Kitchen	50.00	100.00
High School Cafeteria without Kitchen	50.00	100.00
High School Cafeteria with Kitchen	75.00	150.00
Computer/Technical Lab	40.00	80.00
Middle School Gymnasium	75.00	150.00
High School Gymnasium	100.00	200.00
Media Center	30.00	60.00
Multipurpose Room	25.00	50.00

\* Add \$65.00 per hour if theater lighting and/or sound equipment will be used.

Vendor Space ( Individual Vendor)	\$ 40.00 per event day
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	Non - Profit Lease	Commercial Lease
	Rate/Hour	Rate/Hour
Football/Track/Soccer	50.00	100.00
Baseball Field	25.00	50.00
Softball Field	20.00	40.00
Practice Field	20.00	40.00
Basketball Court	10.00	20.00
Tennis Court	10.00	20.00
Racquetball Court	5.00	10.00
Play Court	5.00	10.00

Football Field Preparation Rate	\$650.00
Baseball/Soccer Field Preparation Rate	\$150.00

The school, as lessor, cannot charge lessee any hourly rate or fee other than provided for on this rate schedule (except for Insurance).

The District receives 35% of non-profit and 20% of commercial fee hourly rates for interior space, exterior space, parking and 100% for exterior lighting.

\*\* Theatre Tech. and Theatre Tech. Assistant must have the required district's Theatre and Stage Rigging Safety Training refer to Bulletin MHP-637-CLO-COO.

\*\*\*Theatre Tech Assistant may not work independent of the Theatre Tech.

LABOR RATES	Hourly Rates
Custodians	33.00
Custodial Forepersons	35.00
Food Service Assistants	35.00
Food Service Managers	48.00
School Police Officers	50.00
Theatre Tech.**	40.00
Theatre Tech. Assistant***	16.00
Lease Coordinators	40.00
Instructional Technical School Assistant (ITSA)	35.00
Secondary Technical Support Technician (STST)	40.00

PARKING:	Non - Profit	Commercial
Elem/Middle	150.00 per day	300.00 per day
High School	500.00 per day	1,000.00 per day

(Evening, Weekends, & Holidays)

EXTERIOR LIGHTING:	FPL Hourly Rates	Lake Worth Hourly Rates
Football/Track (Stadiums)	18.00	28.00
Baseball	18.00	28.00
Practice Fields	18.00	28.00
Soccer/Softball Fields	18.00	28.00
Basketball Court	4.00	6.00
Tennis Court	4.00	6.00
Racquetball Court	4.00	6.00
Play Court	4.00	6.00

Contact: Rosa Dawson

Revised: May 18, 2011

Px : 21946