

REQUEST FOR PROPOSAL NO.: 07C-005B - RFP FOR HEALTH SCREENING SERVICES AND DRUG AND ALCOHOL TESTING

DATE: February 18, 2011

PRESENTED TO BOARD: March 16, 2011

CONTRACT PERIOD: April 24, 2011 through April 23, 2012

REQUESTING DEPARTMENT: Employee Benefits & Risk Management and Employee Relations

FINANCIAL IMPACT

The estimated annual financial impact to the General Fund budget is \$254,000. The source of funds is the Employee Benefits & Risk Management and Employee Relations budgets.

CONTRACT RENEWAL

Request for Proposal No. 07C-005B was awarded by Board action on April 18, 2007, to Comprehensive Occupational and Clinical health, Inc, d/b/a Coach Comp America, MD Now Medical Centers, Inc. and NMS Management Services, Inc. for three years from April 24, 2007 through April 23, 2010 with the option to renew for two additional one-year periods.

The first option to renew was exercised for the period April 24, 2010 through April 23, 2011.

The second and final option to renew is now being exercised for the period April 24, 2011 through April 23, 2012.

Coach Comp America, LLC, MD Now Medical Centers, Inc. and NMS Management Services, Inc. have agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Services to be provided include drug screenings for new employees and substitute teachers, pre-placement and annual physicals for drivers who are required to operate District vehicles with a Commercial Driver's License, pre-placement physicals for School Police, environmental pre-placement and annual physical examinations, fitness for duty evaluations, Hepatitis B vaccinations and post exposure follow-up and drug and alcohol testing in compliance with the District's Drug and Alcohol Free Workplace policy.

RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the RFP for Health Screening Services and Drug & Alcohol Testing be renewed with Coach Comp America, LLC, MD Now Medical Centers, Inc. and NMS Management Services, Inc. for the period April 24, 2011 through April 23, 2012.

Note: Original RFP document is available upon request.

SS:GM:KA 

REQUEST FOR PROPOSAL NO.: 07C-005B - RFP FOR HEALTH SCREENING SERVICES AND DRUG AND ALCOHOL TESTING

DATE: February 18, 2010

PRESENTED TO BOARD: March 17, 2010

CONTRACT PERIOD: April 24, 2010 through April 23, 2011

FUNDING SOURCE: Operating Budget – Health Related Contract and Bloodborne Pathogens

REQUESTING DEPARTMENT: Employee Benefits and Risk Management and Employee Relations

FINANCIAL IMPACT

The estimated annual financial impact to the General Fund budget is \$78,000. The source of funds is the Employee Benefits and Risk Management and Employee Relations budgets.

CONTRACT RENEWAL

Request for Proposal No. 07C-005B was awarded by Board action on April 18, 2007, to Comprehensive Occupational and Clinical health, Inc, d/b/a Coach Comp America, MD Now Medical Centers, Inc. and NMS Management Services, Inc. for three years from April 24, 2007 through April 23, 2010 with the option to renew for two additional one-year periods.

The first option to renew is now being exercised for the period April 24, 2010 through April 23, 2011.

Comprehensive Occupational and Clinical health, Inc, d/b/a Coach Comp America, MD Now Medical Centers, Inc. and NMS Management Services, Inc. have agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Services to be provided include drug screenings for new employees and substitute teachers, pre-placement and annual physicals for drivers who are required to operate District vehicles with a Commercial Driver's License, pre-placement physicals for School Police, environmental pre-placement and annual physical examinations, fitness for duty evaluations, Hepatitis B vaccinations and post exposure follow-up and drug and alcohol testing in compliance with the District's Drug and Alcohol Free Workplace policy.

RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the RFP for Health Screening Services and Drug & Alcohol testing be renewed with Comprehensive Occupational and Clinical health, Inc, d/b/a Coach Comp America, MD Now Medical Centers, Inc. and NMS Management Services, Inc. for the period April 24, 2010 through April 23, 2011.

Note: Original RFP document is available upon request.

SS: M:KA

**REQUEST FOR PROPOSAL NO. 07C-005B - RFP FOR HEALTH SCREENING SERVICES AND
DRUG & ALCOHOL TESTING**

DATE:	March 14, 2007	DATE ADVERTISED:	January 24, 2007
DATE SOLICITED:	January 24, 2007	DATE OPENED:	February 14, 2007
PRESENTED TO BOARD:	April 18, 2007	DATE POSTED:	March 14, 2007

CONTRACT PERIOD: April 24, 2007 through April 23, 2010
 FUNDING SOURCE: Operating Budget – Health Related Contract and Bloodborne Pathogens
 REQUESTING DEPARTMENT: Employee Benefits and Risk Management and Employee Relations

FINANCIAL IMPACT

The financial impact to the General Fund budget is estimated at \$875,000. The source of funds is the Employee Benefits and Risk Management and Employee Relations budgets.

Services to be provided include drug screenings for new employees and substitute teachers, pre-placement and annual physicals for drivers who are required to operate District vehicles with a Commercial Driver's License, pre-placement physicals for School Police, environmental pre-placement and annual physical examinations, fitness for duty evaluations, Hepatitis B vaccinations and post exposure follow-up and drug and alcohol testing in compliance with the District's Drug and Alcohol Free Workplace policy.

<u>VENDOR</u>	<u>MINORITY STATUS</u>	<u>TOTAL POINTS AWARDED</u>
Coach Comp America	0	<u>79.75</u>
Columbia Hospital	0	63.00
First Lab	0	69.50
JFK Medical Center	0	65.75
MD Now Medical Centers Inc.	6	<u>87.75</u>
NMS Management Services, Inc.	6	<u>74.25</u>
WTC Backgrounds & Drug Testing	0	60.50

LEGEND:
 _____ = Award

MINORITY - (2-Black, 3-Hispanic, 4-Indian/Alaska, 5-Asian, 6-Women, 7-Disabled, 8-Other)

EXCEPTIONS:

Palm Glades Rural Health Associates submitted a proposal which was non-responsive. They failed to provide information as required by the RFP in order to evaluate the proposal.

The Evaluation Committee, consisting of District staff, convened and reviewed all responsive proposals. It was the recommendation of the Committee to award contracts to the three (3) highest rated proposers.

RECOMMENDATION: I recommend contract awards be made to the three (3) highest rated responsive, responsible proposers based on the evaluation criteria outlined in the RFP.

Note: Original RFP document is available upon request.

RFP PROTEST

Failure to file a protest within the time prescribed in §120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes and applicable Board rules, regulations and policies. Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

If a proposer wishes to protest a RFP, they must do so in strict accordance with the procedures outlined in FS 120.57(3). Any person who files an action protesting a decision or intended decision pertaining to this RFP pursuant to FS 120.57(3)(b), shall post with the Purchasing Department, at the time of filing the formal written protest, a bond secured by an acceptable surety company in Florida payable to the School District of Palm Beach County in an amount equal to 1 percent (1%) of the total estimated contract value, but not less than \$500 nor more than \$5,000. Bond shall be conditioned upon the payment of all costs that may be adjudged against the protester in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, a cashier's check, certified bank check, bank certified company check or money order will be acceptable form of security. If, after completion of the administrative hearing process and any appellate court proceedings, the District prevails, it shall recover all costs and charges included in the final order of judgment, including charges by the Division of Administrative Hearings. Upon payment of such costs and charges by the protester, the protest security shall be returned. If the protest prevails, he or she shall recover from the District all costs and charges, which shall be included in the final order of judgment.

DISQUALIFYING CRIMES

The bidder certifies by submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by the State of Florida or Federal Government. Further, bidder certifies that it has divulged, in its bid response, information regarding any of these actions or proposed actions with other governmental agencies.


SS: DG: DH: KH: KB

RFP 07C-005B REQUEST FOR PROPOSAL FOR HEALTH SCREENING SERVICES AND DRUG & ALCOHOL TESTING				
Evaluation Criteria	Coach Comp America	Columbia Hospital	First Lab	JFK Medical Center
1. Experience and Qualifications of the Firm and Staff (Points Available: 15)	27.75	22.50	23.75	24.00
2. Approach/Methodology (Points Available: 35)	18.75	16.00	16.50	16.00
3. Cost of Services (Points Available: 40)	33.25	24.50	29.25	25.75
4. Minority/Women Business Participation (Points Available: 10)	0	0	0	0
GRAND TOTAL	79.75	63.00	69.50	65.75

Evaluation Criteria	MD Now Medical Centers Inc.	NMS Management Services, Inc.	WTC Backgrounds & Drug Testing
1. Experience and Qualifications of the Firm and Staff (Points Available: 15)	26.25	19.75	18.00
2. Approach/Methodology (Points Available: 35)	19.25	17.25	14.25
3. Cost of Services (Points Available: 40)	32.25	27.25	28.25
4. Minority/Women Business Participation (Points Available: 10)	10	10	0
GRAND TOTAL	87.75	74.25	60.50