 Date: 2/4/2011
Joseph M. Moore, Chief Operating Officer
Renewal approved per School Board Policy 6.14

INVITATION TO BID NO.:08C-33B - TERM CONTRACT FOR PAPER: OFFSET, INDEX & CARBONLESS

DATE: January 28, 2011
CONTRACT PERIOD: February 19, 2011 through February 18, 2012
DEPARTMENT: 9081 FUND: 1000 FUNCTION: 7762 ACCOUNT: 551100
REQUESTING DEPARTMENT: Printing Services Department

FINANCIAL IMPACT

The estimated annual financial impact to the General Fund budget is \$30,000. The source of funds is the Printing Services Department budget.

CONTRACT RENEWAL

Term Contract No. 08C-33B was awarded on February 8, 2008, to Mac Papers, Inc. for two years from February 19, 2008 through February 18, 2010 with the option to renew for two additional one-year periods.

The first option to renew was exercised for the period February 19, 2010 through February 18, 2011.

The second and final option to renew is now being exercised for the period February 19, 2011 through February 18, 2012.

Mac Papers, Inc. has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Items to be purchased include offset, index and carbonless paper to be used by the District's Printing Services Department. Prices bid were firm and may only be increased if documentation from the paper mill is presented and accepted by the purchasing agent.

RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Paper: Offset, Index & Carbonless, be renewed with Mac Papers, Inc. for the period February 19, 2011 through February 18, 2012.

Note: Original RFP / Bid document is available upon request.


SS:GM:KA:ps

Joe Moore

Date: 2/8/10

Joseph M. Moore, Chief Operating Officer
Renewal approved per School Board Policy 6.14

INVITATION TO BID NO.: 08C-33B-TERM CONTRACT FOR PAPER: OFFSET, INDEX & CARBONLESS

DATE: February 5, 2010

CONTRACT PERIOD: February 19, 2010 through February 18, 2011

DEPARTMENT: 9081 FUND: 1000 FUNCTION: 7762 ACCOUNT: 551100

REQUESTING DEPARTMENT: Printing Services Department

FINANCIAL IMPACT

The estimated annual financial impact to the General Fund budget is \$50,000. The source of funds is the Printing Services Department budget.

CONTRACT RENEWAL

Term Contract No. 08C-33B was awarded to Mac Papers, Inc. for two years, from February 19, 2008 through February 18, 2010 with the option to renew for two additional one-year periods.

The first option to renew is now being exercised for the period February 19, 2010 through February 18, 2011.

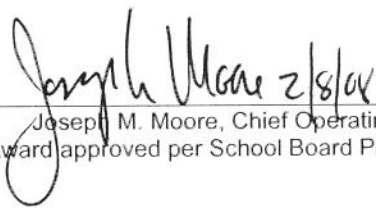
Mac Papers, Inc. has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Items to be purchased include offset, index and carbonless paper to be used by the District's Printing Services Department. Prices bid were firm and may only be increased if documentation from the paper mill is presented and accepted by the purchasing agent.

RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Paper: Offset, Index & Carbonless, be renewed with Mac Papers, Inc. for the period February 19, 2010 through February 18, 2011.

Note: Original Bid document is available upon request.

SS: CM: KA


 Joseph M. Moore, Chief Operating Officer
 Award approved per School Board Policy 6.14

INVITATION TO BID NO.: 08C-33B--TERM CONTRACT FOR PAPER: OFFSET, INDEX & CARBONLESS

Date: February 8, 2008
 Date Solicited: January 9, 2008

Date Opened: February 7, 2008
 Date Posted: February 13, 2008

Contract Period: February 19, 2008 through February 18, 2010
 Requesting Department: Printing Services Department

FINANCIAL IMPACT
 The financial impact to the General Fund budget is estimated at \$150,000. The source of funds is the Printing Services Department.

Items to be purchased include offset, index and carbonless paper to be used by the District's Printing Services Department. Prices bid are firm for a minimum of 180 days and may only be increased if documentation from the paper mill is presented and accepted by the purchasing agent.

AWARD RECOMMENDATION / TABULATION

<u>VENDOR</u>	<u>MINORITY STATUS</u>	<u>ITEM 1</u>	<u>ITEM 2</u>	<u>ITEM 3</u>	
Mac Papers, Inc.	---	<u>\$6,765.00</u>	<u>\$4,327.50</u>	<u>\$7,635.00</u>	
<u>VENDOR</u>	<u>ITEM 4</u>	<u>ITEM 5</u>	<u>ITEM 6</u>	<u>ITEM 7</u>	<u>ITEM 8</u>
Mac Papers, Inc.	<u>\$4,887.50</u>	<u>\$1,632.00</u>	<u>\$13,890.00</u>	<u>\$42,198.00</u>	<u>\$19,720.00</u>

LEGEND:
 _____ = Award

RECOMMENDATION: It is recommended that the award be made to the lowest bid from the responsive and responsible bidder, as indicated above.

Note: Original RFP / Bid document is available upon request.

BID PROTEST

Failure to file a protest within the time prescribed in §120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes and applicable Board rules, regulations and policies. Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

If a bidder wishes to protest a bid, they must do so in strict accordance with the procedures outlined in FS 120.57(3). Any person who files an action protesting a decision or intended decision pertaining to this bid pursuant to FS 120.57(3)(b), shall post with the Purchasing Department, at the time of filing the formal written protest, a bond secured by an acceptable surety company in Florida payable to the School District of Palm Beach County in an amount equal to 1 percent (1%) of the total estimated contract value, but not less than \$500 nor more than \$5,000. Bond shall be conditioned upon the payment of all costs that may be adjudged against the protester in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, a cashier's check, certified bank check, bank certified company check or money order will be acceptable form of security. If, after completion of the administrative hearing process and any appellate court proceedings, the District prevails, it shall recover all costs and charges included in the final order of judgment, including charges by the Division of Administrative Hearings. Upon payment of such costs and charges by the protester, the protest security shall be returned. If the protest prevails, he or she shall recover from the District all costs and charges, which shall be included in the final order of judgment.

DISQUALIFYING CRIMES

The bidder certifies by submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by the State of Florida or Federal Government. Further, bidder certifies that it has divulged, in its bid response, information regarding any of these actions or proposed actions with other governmental agencies.

