  
Date: 1/19/12  
E. Wayne Gent, Superintendent  
Approved per School Board Policy 6.14

INVITATION TO BID NO.: 08C-35SCH TERM CONTRACT FOR VINYL WRITING SURFACE REPAIR  
ROLLS FOR DRY ERASE AND BLACKBOARDS

DATE: January 12, 2012

CONTRACT PERIOD: February 19, 2012 through February 18, 2013

DEPARTMENT: 9450 FUND: 1000 FUNCTION: N/A ACCOUNT: 115021

FUNDING SOURCE: Inventory

REQUESTING DEPARTMENT: Facilities Service

**FINANCIAL IMPACT**

The estimated annual financial impact to the Inventory budget is \$40,000. The source of funds is the Inventory budget.

**CONTRACT RENEWAL**

Term Contract No. 08C-35SC was awarded on January 23, 2008, to RJF International Corporation and Shiffler Equipment Sale, Incorporated for two years from February 19, 2008 through February 18, 2010 with the option to renew for three additional one-year periods.

The first option to renew was exercised for the period February 19, 2010 through February 18, 2011.

The second option to renew was exercised for the period February 19, 2011 through February 18, 2012.

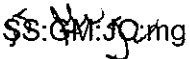
The third and final option to renew is now being exercised for the period February 19, 2012 through February 18, 2013.

RJF International Corporation and Shiffler Equipment Sales, Incorporated have agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

**Items to be purchased include vinyl writing surface repairs rolls for dry erase boards and blackboards at a fixed price per linear foot.**

**RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Vinyl Writing Surface Repair Rolls for Dry Erase Boards and Blackboards be renewed with RJF International Corporation, and Shiffler Equipment Sales, Incorporated for the period February 19, 2012 through February 18, 2013.**

Note: Original RFP / Bid document is available upon request.



*Joe Moore*

Date: 1/2/11

Joseph M. Moore, Chief Operating Officer  
Renewal approved per School Board Policy 6.14

INVITATION TO BID NO.: 08C-35SC TERM CONTRACT FOR VINYL WRITING SURFACE REPAIR ROLLS FOR DRY ERASE AND BLACKBOARDS

DATE: January 3, 2011  
CONTRACT PERIOD: February 19, 2011 through February 18, 2012  
DEPARTMENT: 9450 FUND: 1000 FUNCTION: N/A ACCOUNT: 115021  
FUNDING SOURCE: Inventory  
REQUESTING DEPARTMENT: Facilities Service

<b>FINANCIAL IMPACT</b>
The estimated annual financial impact to the Inventory budget is \$50,000. The source of funds is the Facilities Service budget.

CONTRACT RENEWAL

Term Contract No. 08C-35SC was awarded on January 23, 2008, to RJF International Corporation and Shiffler Equipment Sales, Inc for two years from February 19, 2008 through February 18, 2010 with the option to renew for three additional one-year periods.

The first option to renew was exercised for the period February 19, 2010 through February 18, 2011.

The second option to renew is now being exercised for the period February 19, 2011 through February 18, 2012.

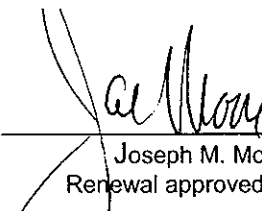
RJF International Corporation and Shiffler Equipment Sales, Inc. have agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

**Items to be purchased include vinyl writing surface repairs rolls for dry erase boards and blackboards at a fixed price per linear foot.**

**RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Vinyl Writing Surface Repair Rolls for Dry Erase Boards and Blackboards be renewed with RJF International Corporation and Shiffler Equipment Sales, Inc. for the period February 19, 2011 through February 18, 2012.**

Note: Original RFP / Bid document is available upon request.

*SS:CM:JC:mg*

 Date: 12/11/09  
Joseph M. Moore, Chief Operating Officer  
Renewal approved per School Board Policy 6.14

**INVITATION TO BID NO.: 08C-35SC - TERM CONTRACT FOR VINYL WRITING SURFACE REPAIR ROLLS FOR DRY ERASE AND BLACKBOARDS**

DATE: December 8, 2009  
CONTRACT PERIOD: February 19, 2010 through February 18, 2011  
DEPARTMENT: 9450 FUND: 1000 FUNCTION: N/A ACCOUNT: 115021  
FUNDING SOURCE Capital Maintenance - Transfer  
REQUESTING DEPARTMENT: Facilities Management

**FINANCIAL IMPACT**

There is no financial impact to the General Fund budget.

**CONTRACT RENEWAL**

Term Contract No.08C-35S was awarded on January 23, 2008, to RJF International Corporation and Shiffler Equipment Sales, Inc. for two year(s) from February 19, 2008 through February 19, 2010 with the option to renew for three additional one-year periods.


The first option to renew is now being exercised for the period February 19, 2010 through February 18, 2011.

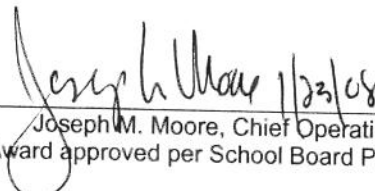
RJF International Corporation and Shiffler Equipment Sales, Inc. have agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Items to be purchased include vinyl writing surface repairs rolls for dry erase boards and blackboards at a fixed price per linear foot.

**RECOMMENDATION:** Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Vinyl Writing Surface Repair Rolls for Dry Erase Boards and Blackboards be renewed with RJF International Corporation and Shiffler Equipment Sales, Inc. for the period February 19, 2010 through February 18, 2011.

Note: Original RFP / Bid document is available upon request.



  
 Joseph M. Moore, Chief Operating Officer  
 Award approved per School Board Policy 6.14

**INVITATION TO BID NO.: 08C-35S – TERM CONTRACT FOR VINYL WRITING SURFACE REPAIR ROLLS FOR DRY ERASE AND BLACK BOARDS**

DATE: January 15, 2008                      DATE OPENED: January 9, 2008  
 DATE SOLICITED: December 19, 2007                      DATE POSTED: January 16, 2008

CONTRACT PERIOD: February 19, 2008 through February 18, 2010  
 DEPARTMENT: 9450    FUND: 1000    ACCOUNT: 115021  
 FUNDING SOURCE: Operating Budget -Inventory  
 REQUESTING DEPARTMENT: Maintenance and Plant Operations

**FINANCIAL IMPACT**

The financial impact to the General Fund budget is estimated at \$200,000. The source of funds is the Maintenance and Plant Operations Budget.

Items to be purchased include vinyl writing surface repair rolls for dry erase boards and black boards located in classrooms throughout the District.

**AWARD RECOMMENDATION / TABULATION**

<u>VENDOR</u>	<u>MINORITY STATUS</u>	<u>ITEM 1</u>	<u>ITEM 2</u>
BIKO, INC.	2	(\$19.33)	(\$38.25)
RJF International Corporation	----	<u>\$12.49</u>	\$25.86
Shiffler Equipment Sales, Inc.	----	(\$12.00)	<u>\$22.35</u>

LEGEND:

\_\_\_\_\_ = Award

(        ) = Reject

MINORITY - (2-Black, 3-Hispanic, 4-Indian/Alaska, 5-Asian, 6-Women, 7-Disabled, 8-Other)

**EXCEPTIONS:**

**BIKO, INC.**  
 Reject Items 1 & 2. Samples not provided per bid requirements in Special Conditions, ITEM P.

**Shiffler Equipment Sales, Inc.**  
 Reject Item 1. Samples not provided per bid requirements in Special Conditions, ITEM P.

**RECOMMENDATION:** It is recommended that the award be made to the lowest bid from the responsive and responsible bidder(s), as indicated above, and authorize the use of the next lowest bidder(s) meeting the same conditions in the event the original awardee cannot fulfill their contract.

Note: Original RFP / Bid document is available upon request.

### **SUMMARY OF AWARDS**

#### **RJF International Corporation**

Item 1 - \$12.49

#### **Shiffler Equipment Sales, Inc.**

Item 2 - \$22.35

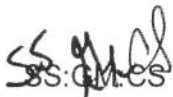
#### **BID PROTEST**

Failure to file a protest within the time prescribed in §120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes and applicable Board rules, regulations and policies. Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

If a bidder wishes to protest a bid, they must do so in strict accordance with the procedures outlined in FS 120.57(3). Any person who files an action protesting a decision or intended decision pertaining to this bid pursuant to FS 120.57(3)(b), shall post with the Purchasing Department, at the time of filing the formal written protest, a bond secured by an acceptable surety company in Florida payable to the School District of Palm Beach County in an amount equal to 1 percent (1%) of the total estimated contract value, but not less than \$500 nor more than \$5,000. Bond shall be conditioned upon the payment of all costs that may be adjudged against the protester in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, a cashier's check, certified bank check, bank certified company check or money order will be acceptable form of security. If, after completion of the administrative hearing process and any appellate court proceedings, the District prevails, it shall recover all costs and charges included in the final order of judgment, including charges by the Division of Administrative Hearings. Upon payment of such costs and charges by the protester, the protest security shall be returned. If the protest prevails, he or she shall recover from the District all costs and charges, which shall be included in the final order of judgment.

#### **DISQUALIFYING CRIMES**

The bidder certifies by submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by the State of Florida or Federal Government. Further, bidder certifies that it has divulged, in its bid response, information regarding any of these actions or proposed actions with other governmental agencies.

  
SS: QM:CS