

 Date: 5/1/12  
Michael J. Burke, Chief Operating Officer  
Award per School Board Policy 6.14

INVITATION TO BID NO.: 08C-46L- TERM CONTRACT FOR LAMINATING FILM FOR WAREHOUSE STOCK

DATE: April 25, 2012  
CONTRACT PERIOD: May 1, 2012 through April 30, 2013  
DEPARTMENT: 2211 FUND: 1000 FUNCTION: 0000 ACCOUNT: 115042  
FUNDING SOURCE: Inventory  
REQUESTING DEPARTMENT: Supply Warehouse

**FINANCIAL IMPACT**

The estimated annual financial impact to the District's budget is \$60,000. The source of funds is the Supply Warehouse budget.

**CONTRACT RENEWAL**

Term Contract No. 08C-46L was awarded on May 1, 2008 to General Binding Corporation and Corporate Express for one year from May 1, 2008 through April 30, 2009 with the option to renew for four additional one-year periods.

The first option to renew was exercised for the period May 1, 2009 through April 30, 2010.

Corporate Express selected not to renew.

The second option was exercised for the period May 1, 2010 through April 30, 2011.

The third option was exercised for the period May 1, 2011 through April 20, 2012.

The fourth and final option to renew is now being exercised for the period May 1, 2012 through April 30, 2013.

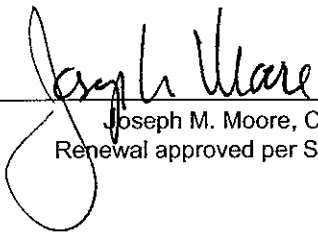
Acco Brands USA LLC (GBC) formerly General Binding Corporation has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period with the exception of Part Number 3000004 which will have a 4.9% increase due to the vendors raw material cost increases over the past two years.

**Items to be purchased are laminating film for 12 inch and 25 inch laminators.**

**RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Laminating Film for Warehouse Stock be renewed with ACCO Brands USA LLC (GBC) formerly General Binding Corporation for the period May 1, 2012 through April 30, 2013.**

Note: Original Bid document is available upon request.

 SS: GM: AB: jw

 Date: 5/2/11  
Joseph M. Moore, Chief Operating Officer  
Renewal approved per School Board Policy 6.14

INVITATION TO BID NO.: 08C-46L - TERM CONTRACT FOR LAMINATING FILM FOR WAREHOUSE STOCK

DATE: April 26, 2011  
CONTRACT PERIOD: May 1, 2011 through April 30, 2012  
DEPARTMENT: 2211 FUND: 1000 FUNCTION: 0000 ACCOUNT: 115042  
FUNDING SOURCE: Inventory  
REQUESTING DEPARTMENT: Supply Warehouse

**FINANCIAL IMPACT**

The estimated annual financial impact to the District's budget is \$ 60,000. The source of funds is the Supply Warehouse budget.

**CONTRACT RENEWAL**

Term Contract No. 08C-46L was awarded on May 1, 2008, to General Binding Corporation and Corporate Express for one year from May 1, 2008 through April 30, 2009 with the option to renew for four additional one-year periods.

The first option to renew was exercised for the period May 1, 2009 through April 30, 2010.

Corporate Express selected to not renew.

The second option to renew was exercised for the period May 1, 2010 through April 30, 2011.

The third option to renew is now being exercised for the period May 1, 2011 through April 30, 2012.

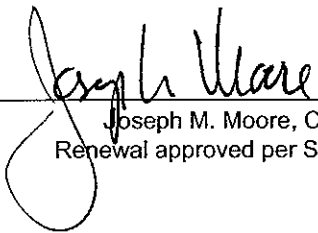
Acco Brands USA LLC (GBC) formerly General Binding Corporation has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Items to be purchased are laminating film for 12 inch and 25 inch laminators.

**RECOMMENDATION:** Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Laminating Film for Warehouse Stock be renewed with Acco Brands USA LLC (GBC) formerly General Binding Corporation for the period May 1, 2011 through April 30, 2012.

Note: Original RFP / Bid document is available upon request.

  
SS:GM:AB:ps

 Date: 5/2/11  
Joseph M. Moore, Chief Operating Officer  
Renewal approved per School Board Policy 6.14

INVITATION TO BID NO.: 08C-46L - TERM CONTRACT FOR LAMINATING FILM FOR WAREHOUSE STOCK

DATE: April 26, 2011  
CONTRACT PERIOD: May 1, 2011 through April 30, 2012  
DEPARTMENT: 2211 FUND: 1000 FUNCTION: 0000 ACCOUNT: 115042  
FUNDING SOURCE: Inventory  
REQUESTING DEPARTMENT: Supply Warehouse

**FINANCIAL IMPACT**

The estimated annual financial impact to the District's budget is \$ 60,000. The source of funds is the Supply Warehouse budget.

**CONTRACT RENEWAL**

Term Contract No. 08C-46L was awarded on May 1, 2008, to General Binding Corporation and Corporate Express for one year from May 1, 2008 through April 30, 2009 with the option to renew for four additional one-year periods.

The first option to renew was exercised for the period May 1, 2009 through April 30, 2010.

Corporate Express selected to not renew.

The second option to renew was exercised for the period May 1, 2010 through April 30, 2011.

The third option to renew is now being exercised for the period May 1, 2011 through April 30, 2012.

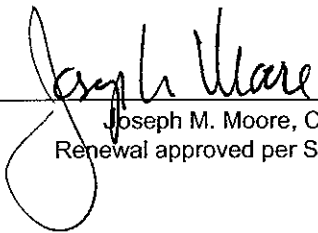
Acco Brands USA LLC (GBC) formerly General Binding Corporation has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Items to be purchased are laminating film for 12 inch and 25 inch laminators.

**RECOMMENDATION:** Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Laminating Film for Warehouse Stock be renewed with Acco Brands USA LLC (GBC) formerly General Binding Corporation for the period May 1, 2011 through April 30, 2012.

Note: Original RFP / Bid document is available upon request.

  
SS:GM:AB:ps

 Date: 5/2/11  
Joseph M. Moore, Chief Operating Officer  
Renewal approved per School Board Policy 6.14

INVITATION TO BID NO.: 08C-46L - TERM CONTRACT FOR LAMINATING FILM FOR WAREHOUSE STOCK

DATE: April 26, 2011  
CONTRACT PERIOD: May 1, 2011 through April 30, 2012  
DEPARTMENT: 2211 FUND: 1000 FUNCTION: 0000 ACCOUNT: 115042  
FUNDING SOURCE: Inventory  
REQUESTING DEPARTMENT: Supply Warehouse

**FINANCIAL IMPACT**

The estimated annual financial impact to the District's budget is \$ 60,000. The source of funds is the Supply Warehouse budget.

**CONTRACT RENEWAL**

Term Contract No. 08C-46L was awarded on May 1, 2008, to General Binding Corporation and Corporate Express for one year from May 1, 2008 through April 30, 2009 with the option to renew for four additional one-year periods.

The first option to renew was exercised for the period May 1, 2009 through April 30, 2010.

Corporate Express selected to not renew.

The second option to renew was exercised for the period May 1, 2010 through April 30, 2011.

The third option to renew is now being exercised for the period May 1, 2011 through April 30, 2012.

Acco Brands USA LLC (GBC) formerly General Binding Corporation has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Items to be purchased are laminating film for 12 inch and 25 inch laminators.

**RECOMMENDATION:** Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Laminating Film for Warehouse Stock be renewed with Acco Brands USA LLC (GBC) formerly General Binding Corporation for the period May 1, 2011 through April 30, 2012.

Note: Original RFP / Bid document is available upon request.

  
SS.GM:AB:ps

*Joseph Moore*

Date: 4/29/10

Joseph M. Moore, Chief Operating Officer  
Renewal approved per School Board Policy 6.14

**INVITATION TO BID NO.: 08C-46L - TERM CONTRACT FOR LAMINATING FILM FOR WAREHOUSE STOCK**

DATE: April 21, 2010  
CONTRACT PERIOD: May 1, 2010 through April 30, 2011  
DEPARTMENT: 9220 FUND: 1000 FUNCTION: 0000 ACCOUNT: 115042  
FUNDING SOURCE: Supply Warehouse Inventory  
REQUESTING DEPARTMENT: Supply Warehouse

**FINANCIAL IMPACT**

The estimated annual financial impact to the District operating budget is \$ 100,000. The source of funds is the Supply Warehouse budget.

**CONTRACT RENEWAL**

Term Contract No. 08C-46L was awarded on May 1, 2008, to General Binding Corporation and Corporate Express for one year from May 1, 2008 through April 30, 2009 with the option to renew for four additional one-year periods.

The first option to renew was exercised for the period May 1, 2009 through April 30, 2010.

General Binding Corporation has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Corporate Express has selected not to renew.

The second option to renew is now being exercised for the period May 1, 2010 through April 30, 2011.

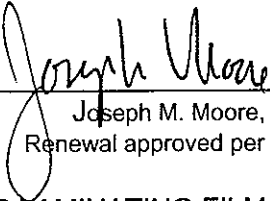
General Binding Corporation has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Items to be purchased are laminating film for 12 inch and 25 inch laminators.

**RECOMMENDATION:** Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Laminating Film for Warehouse Stock be renewed with General Binding Corporation for the period May 1, 2010 through April 30, 2011.

Note: Original RFP / Bid document is available upon request.

SS:GAB:ps

 Date: 4/16/09  
Joseph M. Moore, Chief Operating Officer  
Renewal approved per School Board Policy 6.14

INVITATION TO BID NO.: 08C-46L - TERM CONTRACT FOR LAMINATING FILM FOR WAREHOUSE STOCK

DATE: April 10, 2009  
CONTRACT PERIOD: May 1, 2009 through April 30, 2010  
DEPARTMENT: 2211 FUND: 1000 FUNCTION: 0000 ACCOUNT: 115040  
FUNDING SOURCE : Supply Warehouse  
REQUESTING DEPARTMENT: Supply Warehouse

<b>FINANCIAL IMPACT</b>
The estimated annual financial impact to the District operating budget is \$80,000.00. The source of funds is the Supply Warehouse budget.

CONTRACT RENEWAL

Term Contract No. 08C-46L was awarded on May 1, 2008, to General Binding Corporation and Corporate Express for the period of one year from May 1, 2008 through April 30, 2009 with the option to renew for four (4) additional one-year periods.

The first option to renew is now being exercised for the period May 1, 2009 through April 30, 2010.

General Binding Corporation has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Corporate Express has selected not to renew.

**The items to be purchased are laminating film for 12-inch and 25-inch laminators.**

**RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Laminating Film for Warehouse Stock be renewed with General Binding Corporation for the period May 1, 2009 through April 30, 2010**

Note: Original Bid document is available upon request.

SS:GM:AB

*Joe Moore 4/30/08*  
Joseph M. Moore, Chief Operating Officer  
Award approved per School Board Policy 6.14

**INVITATION TO BID NO.: 08C-46L – TERM CONTRACT FOR LAMINATING FILM FOR WAREHOUSE STOCK**

DATE: April 22, 2008  
DATE SOLICITED: March 27, 2008

DATE OPENED: April 18, 2008  
DATE POSTED: April 22, 2008

CONTRACT PERIOD: May 1, 2008 through April 30, 2009  
FUNDING SOURCE: Operating Budget – Inventory Account  
REQUESTING DEPARTMENT: Various Schools and Departments

**FINANCIAL IMPACT**

The financial impact to the District is estimated at \$77,000. The source of funds is various schools and departments budget.

The items to be purchased are laminating film for 12-inch and 25-inch laminators.

**AWARD RECOMMENDATION / TABULATION**

<u>VENDOR</u>	<u>MINORITY STATUS</u>	<u>ITEM 1</u>	<u>ITEM 2</u>
Corporate Express	---	\$ 39.07	<u>\$ 24.38</u>
EMC Office Supplies	---	\$ 54.00	\$ 45.00
General Binding Corporation	---	<u>\$ 34.58</u>	\$ 27.98
Pyramid School Products	---	\$ 35.78	\$ 29.18
Windtree Enterprises, Inc.	---	(\$ 30.90)	(\$15.90)

**LEGEND:**

\_\_\_\_\_ = Award - Primary

( ) = Reject

**EXCEPTIONS:**

Windtree Enterprises – Items 1 and 2, reject. Items on bid did not meet bid specifications.

**RECOMMENDATION:** It is recommended that the award be made to the lowest bid from the responsive and responsible bidder, as indicated above, and authorize the use of the next lowest bidder meeting the same conditions in the event the original awardees cannot fulfill their contract.

Note: Original RFP / Bid document is available upon request.

## SUMMARY OF AWARDS

General Binding Corporation

Item 1 (25" wide)                      \$34.58 per Box (2-500 foot rolls per box)

Corporate Express

Item 2 (12" wide)                      \$24.38 per Box (2-500 foot rolls per box)

### BID PROTEST

Failure to file a protest within the time prescribed in §120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes and applicable Board rules, regulations and policies. Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

If a bidder wishes to protest a bid, they must do so in strict accordance with the procedures outlined in FS 120.57(3). Any person who files an action protesting a decision or intended decision pertaining to this bid pursuant to FS 120.57(3)(b), shall post with the Purchasing Department, at the time of filing the formal written protest, a bond secured by an acceptable surety company in Florida payable to the School District of Palm Beach County in an amount equal to 1 percent (1%) of the total estimated contract value, but not less than \$500 nor more than \$5,000. Bond shall be conditioned upon the payment of all costs that may be adjudged against the protester in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, a cashier's check, certified bank check, bank certified company check or money order will be acceptable form of security. If, after completion of the administrative hearing process and any appellate court proceedings, the District prevails, it shall recover all costs and charges included in the final order of judgment, including charges by the Division of Administrative Hearings. Upon payment of such costs and charges by the protester, the protest security shall be returned. If the protest prevails, he or she shall recover from the District all costs and charges, which shall be included in the final order of judgment.

### DISQUALIFYING CRIMES

The bidder certifies by submission of this bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by the State of Florida or Federal Government. Further, bidder certifies that it has divulged, in its bid response, information regarding any of these actions or proposed actions with other governmental agencies.

  
SS:GM:AB:lb  
