



**INTERNATIONAL ASSOCIATION OF ADMINISTRATIVE PROFESSIONALS®
CRITERIA FOR BUSINESS ADMINISTRATION SCHOLARSHIP**

Name of Applicant: _____

Application Deadline: March 18, 2011

IAAP must receive the application, essay, and substantiating paperwork by **March 18, 2011**.

Each applicant must complete an application, provide a letter of acceptance from a college or university, a transcript or other documents that show your grade point average and write an essay detailing your future educational plans and the reason why you feel you deserve the scholarship. The applicant must also advise the committee of any other scholarship you have applied for or been awarded.

The Scholarship Committee will complete an evaluation form on each applicant and present their recommendations, along with a copy of the application, essay, and any additional paperwork to the Board of Directors no later than April 7, 2011.

The final decision will be made by a majority vote of the Board of Directors, who will instruct the Chapter Treasurer to send the check to the appropriate school, along with a letter advising that the scholarship award is to be used toward the cost of tuition or books for the recipient for the current year.

The Scholarship Committee Chairman will send an invitation to the recipient to attend the June 16, 2011 general membership meeting. At that time the recipient will be awarded the scholarship.