Kindergarten Registration Information

Registration for Kindergarten is made directly with the school. Contact the school directly for more information.

You may visit the Student Registration Page at [www.palmbeachschools.org/students/studentreginfo.asp](http://www.palmbeachschools.org/students/studentreginfo.asp) or see the checklist below:

Students who are new to Palm Beach County

- Completed registration form (PBSD 0636)
- Proof of residence*
- Record of immunization
- Record of physical
- Proof of birth (birth certificate, passport, religious records)
- Additional helpful documents, information from previous school

*Proof of Residence

Upon initial enrollment in a school, a student or parent must produce two current documents reflecting the correct residential street address. Post office boxes, private mail box addresses or commercial establishment addresses are insufficient. Examples of acceptable documents reflecting residential street addresses are as follows: (According to School Board Policy 5.011)

Immunization Requirements for Grades Pre-Kindergarten through Grade 12

FY18 School Year

<table>
<thead>
<tr>
<th>Grades</th>
<th>PK*</th>
<th>K</th>
<th>1</th>
<th>2</th>
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<tbody>
<tr>
<td>DTaP/DT Series</td>
<td>X*</td>
<td>X</td>
<td>X</td>
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<td>X</td>
<td>X</td>
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<tr>
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*PK- Age 3 vaccine doses as indicated for age.
All new students seeking entrance into a public school in Palm Beach County are required by Florida Statute 1003.22 and School Board Policy to present, at the time of entry, valid documentation of the *Florida Certification of Immunization* Form (DH 680) that they have received the required immunizations against the communicable diseases as identified by the Department of Health. A valid DH 680 must include:

+ The student's complete *name*, date of birth, and the name of the student's parent/guardian.
+ All vaccine dates with the month/day/year.
+ Name and address of the physician or clinic; signature (or signature stamp) of the physician, nurse or the physician's authorized designee; or the County Health Department stamp, nurse's signature, and the date the form was signed and issued.

Electronic signatures from FL SHOTS are valid.

The DH 680 includes sections for temporary and permanent medical exemptions. Temporary Medical Exemptions must have an expiration date. Permanent Medical Exemptions must specify which vaccine the student is exempted from and the valid clinical reason for exemption. Permanent Medical Exemptions must be signed by a physician (M.D. or D.O.).

Copies of DH 680 can be accepted. If a hardship exists for parents transferring students, according to statute, it is permissible to allow 30 school days for the transfer of records.

The *Certificate of Religious Exemption*, (DH 681), is available only through the Florida Department of Health Palm Beach County. It is not available from private physicians. Only a DH 681 will be accepted at school sites. This form is generated by Florida Shots Program for the Health Department, electronically signed, and can be printed on white or color paper.

**Note:** Homeless students and students entered in a Juvenile Justice program without immunization and physical exam documentation must be enrolled and receive a 30-day exemption. Follow-up with these students should be coordinated through the school counselor.

Effective April 2002, the Florida Department of Health mandated that vaccine doses administered less than or equal to four days before the minimum interval or age are to be counted as valid.

Hepatitis B vaccine can be given as a two-dose (age 11-15) or a three-dose series. The provider must indicate that the student received the two-dose series on the DH 680; otherwise, the student's records should reflect the three-dose series.

Effective February 2016, the Florida Department of Health has mandated the following:

- One dose of varicella vaccine is required Grade 10-12
- Two doses of varicella vaccine are required for K-Grade 9
  - If the physician/provider documents history of varicella disease on the DH 680, the varicella vaccine is not required
- Tdap booster is required for Grade 7-12
- If the fourth dose of polio vaccine is administered prior to the fourth birthday, a fifth dose of polio vaccine is required for entry into kindergarten.
**Physical Examination Requirements**

**First time entry into a Florida school:**

Students are required by Florida Statute 1003.22 and School Board policy to present, at the time of entry, valid documentation of a health examination performed within one year prior to the first date of entry.

**The School Entry Health Exam form (DH 3040*) includes:**

- Part I completed and signed by the parent
- Part II completed and signed/stamped by the physician

* A copy or facsimile of a completed and appropriately signed DH 3040 is acceptable. However, every effort should be made to have the original documents on file at the school.

- Physical examinations are required for Palm Beach County students entering grades Pre-K, Kindergarten and Grade 7 and should be presented on the DH 3040.
- Transfer students from within the state of Florida should present records that reflect physical examinations having been performed for at least Kindergarten and Grade 7.
- Physical examinations are also required for first time entry of all transfer students from outside the state of Florida, or from another country, regardless of grade.
- Out-of-state physical exams for school entrance are permitted if they include all components included on the DH 3040 and have the physician's signature and office stamp. If presenting an out-of-state physical exam, the parent/guardian must also complete and sign Part I of the State of Florida DH 3040. Copies of Part I of the DH 3040 have been made specifically for this purpose and should be available at all the schools.
- Out-of-state physicians are able to complete the DH 3040 and may receive a copy of the DH 3040 by contacting the School Health Program, Florida Health Palm Beach County, at 561-671-4168.