

## Capital Assets Team

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Generic Email	Use for transfer forms, update sheets, inventory updates or requests for red tags.		<a href="mailto:assetmanagement@palmbeachschools.org">assetmanagement@palmbeachschools.org</a>
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When purchasing from the "market place" please remember to review the profile and account the system has assigned, at times, it does not assign the correct profile ID.

If you have any questions or concerns with capital assets or you have a question about your inventory, do not hesitate to give us a call. We are here to help.

**For more information or job aids please go to our website:**

**<http://www.palmbeachschools.org/accounting/CapitalAssets.asp>**