




**Charter Schools
New Applicant Workshop
Tuesday, May 16, 2017
9:00 a.m. – 12:00 p.m.**

FHESC, Cafeteria (rear training room)

Purpose of Meeting: To provide new applicants with guidance, support and technical assistance

TIME	TOPIC	SPEAKER
9:30 a.m.	Welcome & Introductions	Jim Pegg
9:45 a.m.	Section 1 Mission, Guiding Principles and Purpose	Jim Pegg
	Section 3 Educational Program Design	Mark Stenner
10:00 a.m.	Section 6 Exceptional Students	Linda Guzman
10:15 a.m.	Section 4 Curriculum and Instructional Design	Karla Branch Lisa Helfrich
10:30 a.m.	Section 5 Student Performance	Paul Houchens
10:45 a.m.	Section 7 English Language Learners (ELL)	Stephen Byrne
10:55 a.m.	Section 2 Target Population and Student Body	Jason Link
	Section 14 Student Recruitment and Enrollment	Jason Link
11:10 a.m.	Section 17 Transportation Services	George Millar
11:20 a.m.	Section 18 Food Services	Connie Dinolfo
11:30 a.m.	Section 10 Governance	Jim Pegg Denise Sagerholm, Esq.
11:40 a.m.	Section 15 Parent and Community Involvement	Jim Pegg Ashley Barber
11:45 a.m.	Section 8 School Culture & Discipline	Ashley Barber
	Section 9 Supplemental Programming	Ashley Barber
	Section 11 Management and Staffing	George Lockhart
	Section 12 Human Resources and Employment	George Lockhart
11:55 a.m.	Section 13 Professional Development	Lisa Helfrich Jim Pegg
	Section 16 Facilities	Thomas Hogarth
	Section 20 - Budget Section 21- Financial Management and Oversight	Heather Knust
	Section 19 School Safety and Security	Mark Stenner
	Section 22 Start-Up Plan	Jim Pegg Mark Stenner
12:00 p.m.	Charter Tools	Jessica Sills
	Q & A	

DATES TO REMEMBER:

- **August 1, 2017 – Annual Application Submittal**

HANDOUTS

- Agenda
- Charter School Map Locations
- Charter School Application Timeline
- 2016 Florida Statutes
- Model Florida School Charter Application
- Sect. 1: Mission, Guiding Principles & Purpose: Innovative Rubric
- Sect. 3: Educational Program Design
- Sect. 6: ESE (Exceptional Students Education)
- Sect. 4: Curriculum and Instructional Design
- Sect. 5: Student Performance: Assessment
- Sect. 7: English Language Learners (ELL)
- Sect. 2: Target Population & Student Body/Sect. 14: Student Recruitment & Enrollment: School Enrollment & Demographics
- Sect. 17: Transportation Services
- Sect. 18: School Food Service
- Sect. 10: Governance
- Sect. 15: Parent & Community Involvement
- Sect. 8: School culture & Discipline
- Sect. 9: Supplemental Programming
- Sect. 11: Management & Staffing: Management and Staffing
- Sect. 12: Human Resources & Employment
- Sect. 13: Professional Development
- Sect. 16: Facilities
- Sect. 20: Budget
- Sect. 19: School Safety & Security
- Sect. 22: Start-Up Plan
- Charter Tools Application Instructions
- Charter Tools Troubleshooting
- Charter School Opening of School Checklist
- Starting a Charter School: Frequently Asked Questions
- Where to Turn to in the Charter Office
- U.S. Dept. of Justice Resolution Agreement

The Department of Charter Schools Core Principles:

- ***Maintain High Standards***
- ***Uphold Charter School Autonomy***
- ***Protect Student and Public Interests***