



## MINUTES September 8, 2021

### Call to Order:

The meeting was called to order at 4:02 pm. J.Rodriguez welcomed everyone and led the Pledge of Allegiance. A quorum was established.

### Attendees:

**Members:** D. Black, L. Butler, A. DeJesse (virtual), P. Hooda, R. Mezentsev (virtual), N. Mihelich, J. Rodriguez, C. Schwab

**Guests:** I. Chkliarouk, E. Large, L. LaHatte (virtual), T. Loya, M. Schmitz, M. Sotillo, A. Walters

### Chair Report: J.Rodriguez

- Quorum was established
- Reviewed virtual meeting expectations.
- Vote to allow virtual members to vote (must be done at every meeting)
  - Must have in person quorum for votes to count.
  - Motion by C. Schwab, seconded by P. Hooda. Motion approved.
- Reviewed minutes from the April meeting.
  - Motion to approve N. Mihelich, seconded by P. Hooda. Minutes approved.
- Meetings day and time review
  - Discussion: A request was made to hold this vote until after the parent member election to consider new member calendars. Vote was held immediately after the election.
  - Vote to keep date and time
  - Motion C. Schwab, seconded N. Mihelich.
  - Motion passed
- Purpose of SAC is to support our School Improvement Plan (SIP)
- Bylaws and Sunshine Law were reviewed and can be found on the SAC website. There were no changes to the Bylaws.
- Member form was sent out to members to fill out with information and demographics.
- Current parent member vacancy election
  - P. Hooda up for reelection
  - Paper ballot vote:
    - P. Hooda reelected
    - M. Sotillo voted in as new parent member
- Budget balance: \$1875 (includes \$1304.59 of roll over funds from last year).

### Principal Report: C. Schwab

- Dates to remember:
  - September 16 - No School
  - September 20 - October 3: Virtual Book Fair
  - September 22 - Virtual Curriculum Night (k-2 5:30 - 6, 3-5 6:05-6:35)
  - September 23 - Christie Schwab's Birthday
  - September 24 - Progress Reports go home

# PALM BEACH PUBLIC SCHOOL ADVISORY COUNCIL

*Principal*      *Chairperson*      *Vice Chairperson*      *Secretary*      *Historian*  
Christie Schwab      Jillian Rodriguez      Ray-Lee Mezentsev      Devon Black      Lynita Butler



- Enrollment update:
  - Enrollment is 380 which is capacity for PBP
  - 21 teaching units (homeroom)
    - Four in K, three in 1st, four in 2nd, four in 3rd, two in 4th, four in 5th.
  - Free/Reduced Lunch currently at 43% but may be higher due to breakfast and lunch being free and parents not filling out the form. Usually around 50%.
  - 20% English Language Learners
- FY22 Budget Allocations:
  - The 11 day count process just finished and we did not lose any teaching units.
    - Lost one .5 position for ESE students; ESE has one full time teacher
    - One position for ESOL this year
  - SAC will not be receiving allocations from the state and will only receive rollover money from the previous year.
- COVID Update:
  - More quarantine cases than last year, but things have been improving since the beginning of the year.

## Assistant Principal Report: M. Schmitz

- SAC Membership Calculator:
  - Based on race and ethnicity of the SAC area
  - More than 50% must be non school board employees
- School Improvement Plan:
  - Areas of concern based on academic needs
    - Highest area was 3rd grade math (80%); lowest was 5th grade science (53%)
    - Based on data, we will focus on science achievement and ELA gains.
  - New reading curriculum which focuses on phonics
  - Common planning across grade levels, SEL lessons, morning meetings, PLCs, etc.
  - Motion to approve SIP
    - Motion P. Hooda, seconded N. Mihelich. SIP approved.

## Good of the Order:

- We are unsure why we aren't receiving state funds but will find out for the next meeting.

Next Meeting: October 13th, 2021 at 4:00pm

Adjournment: Motion L. Butler, seconded N. Mihelich. Meeting adjourned at 5:25.

Submitted by Devon Black, Secretary