



# JUPITER COMMUNITY HIGH SCHOOL WORK PAID HOURS LOG - FOR BRIGHT FUTURES ONLY

NAME \_\_\_\_\_ STUDENT NUMBER \_\_\_\_\_

It is the responsibility of the student to keep an accurate record of the actual hours worked.

- A parent, guardian or family member cannot serve as the work contact.
- Only paid work hours beginning July 1, 2022 will be accepted. • Volunteer hours MUST be submitted on another form
- ALL WORK HOURS MUST BE SUBMITTED AND DOCUMENTED ON TRANSCRIPTS BY MAY 1ST OF SENIOR YEAR. Any work hours submitted after May 1st, even if completed prior to May 1st will not be accepted. NO EXCEPTIONS.
- **A PAY STUB or an agency LETTERHEAD documentation, the number of hours and dates of service or paid work completed must be attached stating the dates/times worked in addition to a work contact signature. No more than 8 hours will be accepted per day.**

Start Date	End Date	Hours	Organization	Service Performed

Please describe below what you learned from your work experience

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TOTAL HOURS \_\_\_\_\_ STUDENT'S SIGNATURE \_\_\_\_\_

(Please keep a copy of this form for your records)



## PALM BEACH SCHOOL COUNTY GUIDELINES

Students of the School District of Palm Beach County are required to obtain a minimum of 20 community service hours to graduate from high school. Please use the other form to record your Community Service Hours.

### **For Bright Futures Requirements ONLY**

- Students must earn either the required volunteer service OR beginning with high school students graduating in the FY23 academic year and thereafter, paid work hours, but **not a combination of both**.
- Volunteer service hours and paid work hours may not be hours that benefitted the student financially or materially while in the service of family members defined as: parents, grandparents, siblings, aunts, uncles, cousins, nieces, nephews, and spouses, including step relations.
- The agencies where the volunteer service hours or paid work hours were earned, must provide on agency letterhead documentation, the number of hours and dates of service or paid work completed. Where a letter cannot be obtained, students may submit a copy of their pay stubs.
- Reflection: The student must, through papers or other presentations, evaluate and reflect upon their volunteer service or paid work experience.
- Students may begin accumulating paid work hours as early as **Friday, July 1, 2022**.
- Paid work may include, but is not limited to, a business or governmental internship, work for a non-profit community service organization, or activities on behalf of a candidate for public office.
- Volunteer service or paid work must be approved by the school principal or principal designee, or the Department of Education for Home Education students.

✓ Parents cannot sign to verify their child's participation in a community service or work activity.

✓ Schools should have the community service/work hours entered onto the student's electronic records by 2 weeks after submission.

### FY23 Bright Futures Requirements:

Award Level	Number of Volunteer Service Hours	Number of Paid Work Hours
FAS	100	100
FMS	75	100
GSC	30	100
GSV	30	100

Please visit [www.floridastudentfinancialaidsg.org](http://www.floridastudentfinancialaidsg.org) for more information on Bright Future requirements.