

# L. C. Swain Middle School

## School Advisory Council Meeting

Meeting Minutes, August 22, 2023 at 6 p.m.

The regular meeting of the L.C. Swain Middle School SAC was called to order at 6:06 p.m. on Tuesday, May 6, 2023, by Chair Marc Lane, followed by the Pledge of Allegiance.

### I. Call to Order/ Determination of Quorum

We do have a quorum tonight.

**Members in attendance:** Isha Reyes, Marc Lane, Pracilla Alejandro, Judith Garrad, Christina Ruiz-Waddell, Audrey Moreau, Dr. Amy Kolodny (see agenda for other SAC attendees)

**A. SAC Chair: Marc Lane**

**B. SAC Vice Chair: Dr. Amy Kolodny**

**C. Secretary: Darla Paulena**

### II. Old Business

Minutes from the May 9, 2023, SAC Meeting were reviewed - A motion to accept the May 9, 2023 minutes with the corrections was made by Ms. Alejandro and seconded by Ms. Paulena. No further discussion occurred. The motion was unanimously approved by voice vote.

### III. New Business - 2023/2024 SIP

Ms. Fitch presented the 2023/2024 SIP to SAC. Due to State mandated changes, the SIP must be reviewed before August 31, 2023. Ms. Fitch presented the goals for growth on the State Standardized tests. At LC Swain we have set attainable goals for ourselves. We are especially interested in raising the scores for ELL and ESE students. In response to a question, Ms. Fitch stated that we will be focusing on improving scores by using classroom data to focus instruction. Teachers will be meeting with the Single School Culture Coordinator during their PLCs to review data and guide instruction and reteaching as needed. PLCs are arranged by grade level and subject area.

The plan is to raise academic scores by 3% by May. There was also an issue with students missing too many days last year. We are also looking to reduce the number of students missing more than 11 days by 10% by December and another 10% by the end of the year.

Another area of emphasis will be School Wide Positive behavior. The SWPB focuses on reinforcing positive behavior and good grades. Again, there are intermediate and end-of-year goals to get more teachers participating in SWPB.

Ms. Fitch also explained how the SIP aligns with the LC Swain Vision and Mission statements. Furthermore, the SIP includes a parent engagement component with



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opportunities for parents to come on to campus education sessions designed to help parents support their children's success.

Ms. Alejandro made a motion to approve the SIP. Ms. Patino seconded the motion. The motion to approve the SIP was passed unanimously by voice vote.

### **Principal's Report**

Ms. Reyes thanked everyone for coming out to the SAC meeting. She then reported that gotten off to a really great start this year. There are a lot of new initiatives happening this year, including being approved a Cambridge Lower Secondary School.

Our attendance for the first couple of days was below expectations. However, since then numbers have continued to climb. We are currently at 1417 out of 1485 students projected. Enrollment affects staffing numbers. However, at this point, no reduction in staffing numbers is expected. A certain amount of leveling of classes may occur to balance class size.

New initiatives this year include belonging baskets, Chromebook charging stations, and cell phone charging stations. A new Florida law allows for students to bring their phones to school but can't have them out. Requiring students to keep their phones stored away allows them to be more focused in class. Student IDs are also mandated this year. Students are now required to display their ID at all times. Implementation of this measure has been challenging as many students are forgetting their IDs at home. We are having to print a lot of temporary and replacement IDs at this point. We have also implemented a Tardy Pass system. The system is designed to notify parents when a child is late to class. Finally, we have implemented a One Team, One Dream initiative to foster togetherness and teamwork.

### **SAC Budget**

Mr. Lane shared the new budget for SY24 with SAC members. We have \$3657.59 in SAC Funds available to allot for the new school year.

### **Student Council Report**

Student Council has not yet been formed. Reports will be forthcoming once Student Council has convened.

### **Public Comments/Non-Agenda Items**

There is an Open House planned for Aug 31, 2023 at 6 PM.



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**Closing Remarks** - Mr. Lane thanked everyone for attending this meeting and encouraged everyone to join us at the next meeting.

**Future Meetings** - The next meeting is September 12, 2023, at 6 PM in the Media Center. At this meeting, we will be electing voting members and officers for SY24.

**Adjournment** - A motion was made to adjourn the meeting by Ms. Patino and seconded by Ms. Alejandro. The motion was unanimously accepted by voice vote. The meeting was adjourned at 7:05 PM.

