

Collection Development Policy



**Loxahatchee Groves Elementary
Media Center
FY23**

COLLECTION DEVELOPMENT: Collection Development is the process of providing quality materials and equipment for the library media center. The goal of collection development is to ensure the collection has information sources in adequate quantity and variety to support student's academic and personal interest needs. The media specialist is charged with leading this process with the input of teachers, students and parents.

SCHOOL MISSION STATEMENT: The mission of Loxahatchee Groves Elementary School is to educate the total child to the best of his or her ability and to prepare him/her to adapt to an ever-changing society with the knowledge and skills necessary.

LIBRARY MEDIA CENTER MISSION STATEMENT: The mission of the Loxahatchee Groves Elementary Media Center is to provide access to and an appreciation of reading, support the instructional program of the school, and apply a variety of ideas, information and resources in various formats to all members of the school community while developing twenty first century learners while utilizing STEAM strategies.

The Library Media Center is dedicated to designing and maintaining a library media program that supports, complements, and expands the instructional program of the school. The library media staff will:

- provide and promote extensive use of resources in multiple formats that are designed to meet the varying needs of all learners in all aspects of the curriculum;
- provide a learning environment which promotes inquiry;
- stimulate intellectual curiosity;
- encourage pleasure reading;
- develop diverse interests for the enjoyment of life-long learning; and
- provide and promote instruction to prepare students to become independent users of libraries and information resources.

The successful, self-aware learner is expected to:

- identify, plan, and use resources;
- acquire and evaluate information;
- organize and maintain information;
- interpret and communicate information;
- use computers and technology to process information; and

- work with a variety of technologies.

ANNUAL GOALS:

Goal 1: To increase the overall average publication date of the Loxahatchee Groves Elementary Library Media Center Collection.

Objective 1: To weed and replace outdated materials, focusing on the science, history and technology collection.

Objective 2: To weed materials based upon the significance to the reader, focusing on items which have never been or have not been recently circulated.

Goal 2: To support the LGES School Improvement Reading Goal of implementing Scholastic Reading Counts! (SRC) as a school-wide reading incentive program.

Objective 1: To purchase high-quality children's titles that correlate with the SRC quizzes.

Objective 2: To purchase low-leveled books to support the emergent readers.

Objective 3: To increase the number of nonfiction books with corresponding Reading Counts quizzes.

Goal 3: To support the students 21st Century literacy skills through the updating and purchasing of new technology.

Objective 1: To purchase and utilize internet devices and have the students create more content with these devices to enhance their curriculum studies.

Objective 2: To teach and maintain skills on conducting research utilizing all tools available to the students.

BUDGET GOALS:

LGES Library Media Center is given a school-based operating budget at the beginning of every school year. The LGES administrator uses a formula in order to disperse the appropriated funds. The school year of 2021-2022 budget line was as follows:

School-based Operating Budget		BUDGET
Account 551100-Supplies		\$400.00
Account 553420-Periodicals		\$200.00
Account 562230-AV Materials		\$300.00
Account 564220-Equip non-cap		\$350.00
Account 561100-Books		\$700
Account 51700 – Internal Account		\$2,003.11
Program 3070		\$0.00
Program 8430		\$1,300.00

For the upcoming 2022-2023 school year, LGES Library Media Center expects the School-based Operating Budget award to be consistent with years past.

LGES Library Media Center supplements its school-based operating budget with an Internal Account, which is funded through bi-annual Book Fairs. These funds are used for the same line items that are listed within the School-based Operating Budget.

When the funding is available, LGES administration provides money in order to purchase more titles for the library media center. As with any funds received, the staff of LGES Library Media Center looks for certain criteria when making book selections:

- publication date;
- interest level;

- relevancy to curriculum;
- Lexile range; and
- corresponding Scholastic Reading Counts! quiz.

SIGNATURES:

The goals and objectives have been reviewed and approved by:

Signature	Title
<i>Jelina Gonzalez</i>	Media specialist
<i>Patricia</i>	<i>Principal</i>

SECTION I. PURPOSE / PHILOSOPHY:

SDPBC Policy 8.12 (6.a) stipulates: “Each school shall, in conjunction with the "Library Bill of Rights" (www.ala.org/ala/oif/statementspols/statementsif/librarybillrights.htm) of the American Library Association (ALA) and District policy, establish procedures for the evaluation, selection, management, and disposal of library media materials in conformance with this policy and Policy 8.1205 and shall record such in the school's collection development policy.”

This collection development policy is used by the LGES Media Center in the selection, acquisition, evaluation, and maintenance of the library media center materials. Furthermore, it effectively communicates the philosophy and purpose of the library media center's policies to faculty, students, staff and other members of the school community. If the needs of the Loxahatchee Groves Media Center change due to changes in curriculum, demographics, or informational needs, this document may be updated to include those changes.

The Media Center materials are available to every student in the school without exception. Acquisition and maintenance of materials is the primary function of the media staff members to ensure that students have the required materials at the time of need.

The primary goal of the collection development policy is to support the needs of the curriculum and the school community while considering the size of the collection, the average age of the collection and access to the collection. This goal supports the information needs of students as defined by the mission and goals of the School District of Palm Beach County, ALA / AASL Standards for the 21st Century Learner, Partnership for 21st Century Skills, International Society for Technology in Education (ISTE) and the National Education Technology Standards (NETS).

The Library Media Center ensures that students, parents and staff have access to reference tools at all times. The district's electronic reference catalog is maintained by the Department of K-12 Instructional Materials and Library Media.

The Media Center is open every day that students and/or faculty are in attendance. Research and reference materials are available at all times through the district-wide electronic subscription databases. Furthermore, interlibrary loan is available if anyone wishes a book we do not have on hand.

II. PROFILE / IDENTIFICATION OF USERS:

The users of LGES Library Media Center come from grades PreK through Fifth in addition to the faculty, staff and parents of that community of users. According to the Gold Report, LGES has a culturally and ethnically diverse student population representing different economic backgrounds. The current demographic makeup of LGES is as follows: 676 total students; 43.8% white, 8.8% black, 42.3% Hispanic, and 5% other. 327 male, and 301 female. Our FRL was at 67% this last year.

III. SCOPE OF THE COLLECTION

Loxahatchee Groves' Collection Development Policy follows the guidelines of the School District of Palm Beach County and the Florida Department of Education. Print and non-print resources are arranged by the Dewey Decimal Classification System as directed by the United States best practices among school libraries. Additional resources are provided by district-wide subscriptions to electronic information databases.

Our Media Center is able to provide any major resource needed by a patron through affiliation with the public library system and other school Media Centers. The library media collection includes all the resources available in the school library media center along with all those that students, faculty and administrators can access through interlibrary loan.

Below is a chart that demonstrates the age of our collection and number of items in our collection. The average age of our collection is 2007. Our entire collection of books at Loxahatchee Groves includes 20,012 volumes.

92% of the fiction books we have are Reading Counts titles. Reading Counts titles are identified with a green sticker spine label. Reading Counts information is printed on the pocket of each book inside the back cover.

In selecting new books, we ensure that the books are supported by the current SSS, school curriculum, and goals of the School Improvement Plan. All books must also have two professional reviews.

All Dewey Classes [Age-Sensitive Areas](#)

Dewey	Avg. Age	Items
000 Computer Science, Information & General Works	2012	216
100 Philosophy & Psychology	2007	106
200 Religion	2010	95
300 Social Sciences	2003	900
400 Language	2001	108
500 Science	2009	2,495

Dewey		Avg. Age	Items
600	Technology	2008	1,284
700	Arts & Recreation	2009	739
800	Literature	2002	302
900	History & Geography	2008	632

Fiction, Reference, Biography & other classifications

Classification	Avg. Age	Items
General Fiction	2008	6,260
Reference	2013	102
Biography	2010	555
Professional	1995	538
Story Collection	—	—
Paperback	—	—
Easy	2006	4,832
	2007	20,012

IV. DISTRICT RESOURCES AND SERVICES

The School District Library Media Services provides support to school library media center personnel and establishes uniform policies and procedures for school library media centers throughout the district. These services include, but are not limited to:

- Maintaining a professional library collection to assist with re-certification and knowledge acquisition on education-related topics;
- Managing the online catalog including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program

- planning, curriculum development, budget, technology, collection maintenance, facility use and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
 - Manage technical services for acquiring and processing resources for schools;
 - Distribute to schools and monitor categorical and capital budgets allocated for library programs
 - Foster a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.
 - Purchasing ebooks through MackinVia, made available to all schools

Library Media Services works in collaboration with other district departments including the Department of Educational Technology to provide selected electronic information, technology to access it, and the training needed to search and find specific facts efficiently and effectively.

LIBRARY BILL OF RIGHTS

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 19, 1939.

Amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; and January 23, 1980;

inclusion of "age" reaffirmed January 23, 1996, by the ALA Council

INTELLECTUAL FREEDOM

AMERICAN LIBRARY ASSOCIATION THE FREEDOM TO READ STATEMENT

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*
2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*
3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*
4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*
5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*
6. *It is the responsibility of publishers and librarians, as guardians*

of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.

7. It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953; revised January 28, 1972, January 16, 1991, July 12, 2000, June 30, 2004, by the ALA Council and the AAP Freedom to Read Committee.

First Amendment of the Bill of Rights to the United States Constitution
CONGRESS SHALL MAKE NO LAW RESPECTING AN
ESTABLISHMENT OF RELIGION, OR PROHIBITING THE FREE
EXERCISE THEREOF; OR ABRIDGING THE FREEDOM OF SPEECH,
OR OF THE PRESS; OR THE RIGHT OF THE PEOPLE PEACEABLY TO
ASSEMBLE, AND TO PETITION THE GOVERNMENT FOR A REDRESS
OF GRIEVANCES.

The Bill of Rights to the U.S. Constitution was ratified on
December 15, 1791 Endorsed by the Board of Library Trustees:

August 24, 2009, October 22, 2012, August 22, 2016

V. INTELLECTUAL FREEDOM

Loxahatchee Groves supports Intellectual Freedom as stated in documents published by the American Library Association at:

<http://www.ala.org/ala/aboutala/offices/oif/index.cfm>

VI. CRITERIA FOR SELECTING SCHOOL MEDIA/LIBRARY MATERIALS

Materials considered for purchase are selected on the basis of the criteria established in SDPBC 8.21 (6.d):

- a. ” In conjunction with the selection criteria above, library media specialists, teachers and administrators at each school location shall evaluate and select print and non-print materials for the library media center and classroom using several of the criteria outlined below, as appropriate for the media type. However, in accordance with Fla. Stat. § 847.012, criteria "xvi" and "xvii" below (relating to obscenity and copyright) must be two of the criteria used in the evaluation of all materials.
 - i. PROFESSIONAL REVIEWS.-- Print or non-print media including video footage that have been favorably reviewed by two or more professional sources such as a *School Library Journal*, *Horn Book*, *Booklist*, and/or *Children's Catalog*.
 - ii. EDUCATIONAL SIGNIFICANCE.-- Material is valuable to an individual course of study or to the library media collection; the degree to which the material would be supplemented and explained by mature classroom instruction.
 - iii. APPROPRIATENESS.-- Material is geared to the age, maturity, diverse interests, and learning levels of students for whom it is intended. Reading levels and lexiles are considered to provide a range of material that challenges the student and guides their selection process.
 - iv. ACCURACY.-- Nonfiction information is correct, recent, and objective.
 - v. LITERARY MERIT.-- Fiction that has a noteworthy plot, setting, characterization, style and theme.
 - vi. SCOPE.-- Content is covered adequately to achieve its intended purpose.
 - vii. AUTHORITY.-- The author, editor, or producer has a superior reputation for producing materials of this nature.
 - viii. SPECIAL FEATURES.-- The item has maps, charts, graphs, glossaries, and/or other learning aids that support the content, are unique or are valuable.
 - ix. TRANSLATION INTEGRITY.-- Material translated from one language to another maintains the stylistic characteristics of the original.
 - x. ARRANGEMENT.-- Concepts are presented in a logical sequence and in a way that assures learning.
 - xi. TREATMENT.-- Typeset, visuals, style, and/or medium captures and holds the student's attention.
 - xii. TECHNICAL QUALITY.-- Sound is clear and audible; visuals project clearly.

- xiii. AESTHETIC QUALITY.-- Material is superior to similar items in attractiveness and presentation of content.
- xiv. POTENTIAL DEMAND.-- Item has particular timeliness or popular appeal.
- xv. DURABILITY.-- Material has the potential for frequent use or is of a nature that it will be considered consumable.
- xvi. OBSCENITY.-- No books or other material containing hard-core pornography or otherwise prohibited by Fla. Stat. § 847.012 shall be used.
- xvii. [COPYRIGHT.--Supplemental instructional materials and library media materials used in a school shall be procured and used in accordance with federal, state and District copyright laws, rules, and policies as referenced in School Board Policy 8.121.]*”

Other reputable, unbiased, professional reviewing sources used for selection include:

- BookTalk
- BookReport
- Bulletin for the Center for Children's Books
- Kirkus Reviews

- Online-Offline
- Book Links
- T.H.E. Journal
- Home PC

Loxahatchee Groves Media Center materials are carefully evaluated prior to purchase. The materials are evaluated according to their aesthetic, literary and social value, appropriateness to student age and emotional maturity and relevance to the curriculum.

Furthermore, our materials reflect many cultures and ethnic groups. Materials that contain political theories and ideologies, religion, public issues and controversial topics have a balanced representation with various opinions.

Media center materials are judged as a whole, considering the author's/producer's intent rather than focusing solely upon individual pages, phrases, pictures or incidents taken out of context.

Other factors that are considered in the final decision to purchase new materials include their educational significance; need and value to the collection as a whole; and their relationship to the interests of students and curriculum course of study.

Electronic database subscriptions and online curricular software that are made available to Loxahatchee Groves Media Center users on the school districts wide area network (WAN) are selected using a similar educational criteria to that established for the materials in a school except availability and compatibility of technology hardware and software platforms are reviewed and resolved. In addition, the WAN maintains software that complies with the federally legislated Children's Internet Protection Act [CIPA]

designed to protect children from obscene or adult-content material.

VII. GIFTS AND DONATIONS

Gifts to the library media center are encouraged. However, the Library Media Specialist reserves the right to add such items to the school's library or classroom collections only once it has been determined that they meet the SDPBC 8.12 selection policy. Such materials will meet the same criteria as resources, which are purchased. Gifts that are not deemed appropriate for the school collection may be disposed of at the discretion of the Library Media Specialist who can consult if needed with the Media Center Committee assigned to provide oversight to the library media program.

A librarian, regardless of education and training, is not considered by the Internal Revenue Service (IRS) to be qualified to place a value on gift books and other used materials unless the librarian is a certified appraiser of such materials. In acknowledging gifts the library may write a letter indicating how many of what kind of material has been given (i.e., 10 trade paperbacks in excellent condition or 56 hard cover adult nonfiction books about animals) but the library cannot say how much such materials might be worth. Furthermore, material is considered used unless the library buys it directly even if the donor has not read the book, if they own it or just bought it and then gave it to the library, it is considered used and should not be referenced in the letter as "new".

VIII. WEEDING AND MAINTENANCE

Weeding of materials and resources is essential for the maintenance of a healthy reading, research and reference library media collection. Weeding is a form of quality control of the collection in which outdated, inaccurate and worn-out materials and equipment are discarded from the electronic catalog and physically removed from the collection.

The Library Media Specialist is responsible for the on-going maintenance of a quality collection which includes procurement of new materials and discard of ineffective items. Teachers, administration and the school library media advisory committee assist in the re-evaluation and systematic deleting of materials and equipment to insure that the collection remains responsive to user needs, changing curriculum and advancing technology.

In coordinating this process, the library media specialist will follow objective criteria for removing materials and equipment from the media center, which include obsolescence, physical age and condition, and general inapplicability for continued inclusion in the existing collection. One popular criteria for weeding is found in the CREW Manual. The Texas State Library has made the complete [CREW Manual](http://www.tsl.state.tx.us/ld/pubs/crew/) in PDF or HTML available via the Web at <http://www.tsl.state.tx.us/ld/pubs/crew/>

Materials that are weeded can be disposed of in different ways. Keep in mind that media that is obsolete or has misinformation should be discarded in recycling bins to prevent inaccurate information from being shared. Other materials can be disposed of by:

- a. Giving them to students for individual use
- b. Recycling the materials for various instructional activities
- c. Cannibalizing non-repairable parts or pages
- d. Destroying (i.e. trashing in recycle bins) by any reasonable and safe method

in accordance with Board Policy 7.12 (2)

The Superintendent shall dispose of tangible property (equipment, furniture, buses, vehicles, etc.) in accordance with Fla. Stat. § 1013.28(2), but he/she shall dispose of obsolete or surplus instructional materials as provided within Fla. Stat. § 1006.41 and School Board Policy 8.122(5).

IX. CITIZEN’S RIGHT TO CHALLENGE INSTRUCTIONAL MATERIAL

In the event of a challenge by a citizen of Palm Beach County, personnel at Loxahatchee Groves Elementary School will follow SDPBC Policy 8.1205 – Challenge Procedures for Instructional Materials.

X. LIBRARY MEDIA CENTER PROGRAM

Foremost among national standards for school library media center programs is the need to work collaboratively with teachers to develop meaningful information literacy lesson plans that integrate into classroom learning. At Loxahatchee Groves Elementary School, the library media specialist uses Learning Village as a mechanism to review the standards being taught at a grade-level in any given week and works with the classroom teacher to develop compatible lessons that support classroom learning.

The school administration and faculty are aware that recent research documents improvement in student learning gains when the library media center is available to the student at the point of need. At Loxahatchee Groves Elementary School the library media center is open throughout the day to ensure access to all students.

The Department of Instructional Materials and Library Media Services oversees lesson plans that are uploaded to Learning Village software on the district’s main web page. These lesson plans are designed to be collaborative lessons with emphasis on supporting the Information and Media Literacy Sunshine State Standards embedded in Language Arts.

XI. SUNSHINE STATE YOUNG READER AWARDS/FRA CHILDREN'S BOOK AWARD

LGES participates in the Sunshine State Young Reader Awards (SSYRA). Students in grades 3-5 are encouraged to read at least 3 of the titled SSYRA books by allowing them to vote for the first 3 books they read, and an ice cream party if they read 5. We have also become active in the county's Battle Of The Books contest. The SSYRA program can be accessed at <http://myssyra.org/>.

XII. READING COUNTS

Reading Counts is a commercial program supported by the Division of Curriculum. The Department of Educational Technology maintains the technical implementation of the program.

At LGES, Scholastic Reading Counts is implemented as a school-wide reading incentive program. The reading program is a computerized incentive program where students read books followed by a comprehensive quiz on the computer. Each successful quiz completion awards a specified point value. Students are encouraged to earn a set grade level of points per month. Students earn BookBucks per point that is earned. Points are checked monthly and BookBucks are distributed. Students spend BookBucks at our Reading Counts Store. Below is a notice issued by the legal department of SDPBC:

NOTICE

Reading Counts! is a commercial reading motivational program. The list of *Reading Counts! Quizzes* spans reading material for grades K through 12 including beginning to adult readers. Titles on this list were selected by Houghtlin Mifflin not by the School District. Inclusion of a title on this list does not indicate a recommendation or endorsement of the book's content by the School District of Palm Beach County. Certain books may not be age appropriate when the student is reading at an advanced level and may not meet District criteria within SDPBC Policy 8.12. Further, the *Reading Counts!* quiz list of books should not be considered an exclusive reading list from which students must select their books to read. No school classroom or library media center has all the books found on the *Reading Counts! Quiz list*. District purchased library media center and

supplemental classroom instructional materials, on the other hand, adhere to the selection criteria found in SDPBC Policy 8.12.

XIII. STATISTICS, PROCESSING, FINES AND INVENTORY

While the school library media center at Loxahatchee Groves works to eliminate barriers that inhibit students for accessing and using reading, reference, and research materials, the responsibilities of students, parents and teachers for lost or damaged Instructional Materials is outlined in SDPBC Policy 8.1225. Students, parents and teachers are held accountable for lost or damaged material.

Fines for late material are discouraged in elementary school where lessons on borrowing, self-responsibility, civic duty and the purpose of libraries are ongoing.

Per Florida Statute governing Instructional Materials, instructional material stored in the library media center must be inventoried annually. To facilitate the circulation and inventory process, Destiny Library Manager software has been made available to all schools.

It is required that all libraries conduct a full inventory within a three year cycle. Loxahatchee Groves typically inventories a minimum of 1/2 of its collection each year on a rotational cycle:

This year we will inventory as many sections as we are able starting in January 2020. We were able to complete the entire library during the previous year (2019) so there are no specific sections that *have* to be done.

Processing specifications for media items including books are maintained centrally by the Department of Instructional Materials and Library Media Services. The specifications are followed by vendors, by Library Media Services and by individuals at schools who process material. Schools are discouraged from processing instructional materials. Such items can be sent to the central processing center at Library Media Services while library staff focus on services to students and faculty.

Destiny Library Manager software can generate numerous reports on circulation and average age of collection. These reports can be one indicator of the success of a library media program. Select reports therefore are posted on the district's web page under Library Media Services.

XIV. DESTINY POLICIES

The SDPBC Library Catalog System is Destiny. Below are the policies that LGES uses with its collection.

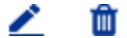
Student



Default Patron Type



Student Default Patron Type 



Faculty



XV. BOOK FAIRS

The LGES Library Media Center hosts two Book Fairs each school year. This provides the opportunity for students to purchase books that would otherwise not be able to. The money raised through the book fairs supplement the library media center budget to make purchases for additional books and supplies.

XVI. MARKETING THE LIBRARY MEDIA CENTER

All students come through the Media Center on a five day rotation (the Wheel). Announcements for the Media Center are given during their media time and during the announcements.

The Media Center also has its own school page with links for Lexile Frameworks and Reading Counts books and quizzes as well as news and announcements.

Special events like the Book Fair are announced on our televised morning announcements (WLOX), and through newsletters.

Finally, articles and announcements are placed in PTO or school newsletters, or both.



THE SCHOOL DISTRICT OF PALM BEACH COUNTY
LIBRARY MEDIA SERVICES

Objections to Library Media Materials

For use by a parent, emancipated student, or resident of the county who is challenging library media materials.

Check the appropriate box if you are objecting as a parent, or emancipated student, or as a resident of this county.

Parent/emancipated student County resident

If as a resident, check any applicable boxes.

I have maintained a residence in Florida for the past year. I have purchased, leased, or acquired a home occupied by me as my residence. I have established a domicile in Florida.

School #	School Name	Date
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Author	Title
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Hardcover Book Paperback Book DVD eBook Film Other _____

Publisher (if known) _____

Request Initiated By	Phone Number
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Street Address	City	State	Zip Code
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Objecting party Individual Group Organization Other _____

Name of group/organization/other _____

To what do you object? (be specific)

Why do you object to this material?

For what age group would you recommend this material? _____

What are the strengths of this material?

Did you review this material? Yes No

Are you aware of the judgment of this material by library and authoritative critics? Yes No

What do you believe is the function of this material?

What would you like the school to do about this material?

In its place, what material of equal quality would you recommend that would convey as valuable a picture and perspective of our civilization?

Print Name of Objecting Party/Resident *Signature of Objecting Party/Resident* *Date*