August 10, 2023

Dear Parent/Guardian:

The School District of Palm Beach County receives funds from the Federal government for Title I schools under the Every Student Succeeds Act (ESSA). As a parent of a child who attends a Title I school, you have the right to request and receive information regarding your child's education.

By law, you have the right to:

- Request information regarding the professional qualifications of your child's teacher;
- Be notified if your child has been assigned to or taught by a teacher who is considered out-of-field because the teacher does not hold certification in the subject area or grade level being taught;
- Inquire if non-teacher personnel are providing instruction to your child and, if so, their professional qualifications;
- Be provided information on your child's level of achievement and academic growth on state academic assessments.

To request information regarding the qualifications of teachers and non-teachers providing instruction to your child, please contact your child's school and ask to speak with the Title I contact. As the school year progresses, the school will notify you about your child's level of achievement and academic growth on state academic assessments and if your child is assigned to a teacher who does not hold certification in the subject area or grade level being taught.

Thank you for your continued interest and involvement in your child's education.

Sincerely,

Michael J. Burke
Superintendent

The School District of Palm Beach County, Florida
A Top High-Performing A-Rated School District
An Equal Opportunity Education Provider and Employer