

PBMI: Focused Model

Reflection Conference Questions (Non-Classroom Teacher)

Overall Feelings about the Meeting

Describe your reflections, thoughts, or first impressions after this meeting?

Explain how the meeting met the goals you planned?

What part of the meeting went particularly well?

Is there anything you would do differently in a future meeting?

Establishing Content

How did your planned strategies used during the meeting help participants understand the information?

What did you notice was the participants' understanding of the information?

What evidence of understanding did you notice or gather?

What are your next steps with the participants?

Facilitating Engagement

Which techniques for engaging participants were the most effective?

Were there any techniques that you found were less effective and what changes did you make if any?

What steps did you take during the meeting to establish rapport and communicate your expectations?

How will this meeting inform changes to your plan of work?