

# **Jupiter Farms Community Elementary School**

## **SAC Meeting- September 11, 2024**

1. **Meeting called to order/Determination of Quorum**-meeting called to order at 3:10 by Michael Rebholz. It was determined that the criteria for a quorum was met.

### **2. Welcome and Introductions**

Present:

Suzanne Matuella

Kristina Sanford

Michael Rebholz

Rebecca Barrow

Anne Shimkus

Abbie Vita

Andrew Laroe

Nicholas George

Agenda:

### **3. Roles and Responsibilities: Secretary and Vice-Chairperson (vote)**

- Vice-Chairperson: Mr. George motioned that a vice-chairperson was not needed. Mr. Rebholz seconded the motion. Motion passed.
- Secretary: Mr. Rebholz motioned that Becky Barrow continue as secretary. Motion seconded by Mr. George. Motion passed.

### **4. Adoption of Agenda with flexibility:**

No objections to adopting the agenda with flexibility.

### **5. Adoption of Previous Minutes with flexibility:**

No objections to adopting the previous minutes with flexibility.

## 6. Public Comments Specific to Non-Agenda Items:

- Mr. George suggested that the documents from SAC (ex. Bylaws, Sunshine Law, meeting minutes) be housed in a folder that is accessible by all members.

## 7. New Business:

### A. Principal's Report: (Slide presentation)

- **Review of Bylaws(handout)** by the Chairperson, Mr. Rebholz.  
-Article 3 section 2 is new: if a council member is unable to make a SAC meeting due to an emergency, they may participate and vote via telephone or interactive video. Must be voted on by SAC members in attendance before allowing the alternative mode of attendance.
- **Review of Sunshine Laws** by the Chairperson, Mr. Rebholz.

### B. School Improvement Plan:

- Ms. Matuella shared the SIP Plan and the components that make up the plan. (ex. Culture, Academics, Strategies, Community Involvement). To address ELA, K-2 teachers will be trained using Flamingo (program out of U of FL) which will target small group instruction and individual student needs. Foundations, a systematic and multisensory approach to teaching reading, will be utilized in the K-2 classrooms.

Mrs. Sanford reported that the school is required to provide one area of focus for the SIP, which is to increase performance with the L25 population (lower 25%) in both reading and math.

- Ms. Matuella motioned to approve the School Improvement Plan. Mr. George seconded the

motion. The School Improvement Plan 24-25 was approved.

**C. Testing Schedule:**

- Window closes for PM1 (3rd-10th) by Sept 13th. K-2 must be done on the 20th. Make ups must be done by the 27th.

**D. '23-'24 School Report Card:**

- Jupiter Farms Elementary earned an A.

**E. Current Assessment Data:**

- Ms. Matuella shared progress monitoring data (ELA, Math, Science-5th grade) from the end of the '23-'24 school year and learning gains. Ms. Matuella shared the ESSA 4 year Trend-by Ethnicity and ESSA 4 year Trend-by Subgroup
- i-Ready and available FAST ELA/math results from PM1 were shared based on where the scores have fallen based on grade level expectations.

**F. Book Club for Parents:**

- Mrs. McNally presented the book club information. To help support parents and encourage parent involvement, there will be a new book each trimester. Highly Sensitive Child is the first book that will be read. The club will meet 4 times for the first book (frequency of meetings will vary depending on the book being read).

**G. Treasurer's Report:**

- SY24 balance - \$3,766.38

### **Public Comments Specific to Agenda Items(2 minutes/person):**

- Mr. George suggested that the current bylaws could be tailored to our specific needs at JF. He questioned if the process for voting, or the election process, could be clarified. Mr. George provided the SAC counsel with a document outlining specific suggestions for modifying the current bylaws. Each change was presented to the counsel. Ms. Matuella reported that information regarding SAC meetings is shared with stakeholders via the newsletter and on the marquee. Mr. Rebholz stated that the number of required SAC members varies based on many variables that have been established from outside of our school.
  - Ms. Matuella stated that the current dress code policy was in place previously. We are just now reinforcing it.
  - Mr. George and Ms. Matuella discussed what records are public record, including the bylaws and meeting minutes.

Mr. George suggested that the term limits for council members be established for a number of years. Ms. Matuella stated that the term noted in the current bylaws indicate a 2 year term.

- Mrs. Vita expressed that the SAC committee might need to consult a SAC attorney before making any suggested changes to the current bylaws.
- Ms. Matuella suggested that we rework the bylaws over the 24-25 year.
- Mr. George suggested that his suggestions to modify the bylaws be shared with the council members, and then revisited at our next meeting.
- Mr. George suggested an alternative way to disseminate information among council members.
- The SAC committee will look at amending the bylaws at the next meeting.

**Future Meeting Dates:**

- Oct. 9, Nov. 13, Dec. 11, Feb. 12, Mar. 12, Apr. 9, May 14

**Mr. Rebholz adjourned the meeting at 4:59 with no objections.**