

# **External Principal and Assistant Principal Posting Information**

**External Applicants applying for an Assistant Principal position must email the following documentation to [Julie.Walker@palmbeachschools.org](mailto:Julie.Walker@palmbeachschools.org) in order to validate eligibility:**

## **Assistant Principal Candidates:**

If you are currently serving as an Assistant Principal in another district please provide:

- Copies of evaluations as an Assistant Principal (up to the last three years)
- Copy of your Florida Certificate in Educational Leadership

If you are currently serving as a teacher in another district please provide:

- Copies of evaluations as a teacher for the last three years
- Copy of your Florida Certificate in Educational Leadership
- Proof of completing an Assistant Principal Preparation Program

**External Applicants applying for a Principal position must email the following documentation to [Julie.Walker@palmbeachschools.org](mailto:Julie.Walker@palmbeachschools.org) in order to validate eligibility:**

## **Principal Candidates:**

If you are currently serving as a principal in another district please provide:

- Copies of evaluations as a Principal (up to the last three years)
- Copy of your Florida Certificate in Educational Leadership

If you are currently serving as an Assistant Principal in another district please provide:

- Copies of evaluations as an Assistant Principal for the last three years
- Copy of your School Principal Florida Certificate
- Proof of completing a Principal Preparation Program