



## **FAMILY AND COMMUNITY INVOLVEMENT AWARD NOMINATION FOR 2017-2018**

Highlighting Exemplary Programs in Florida Schools

### **Overview of Award**

The purpose of this award is to promote and recognize innovative school practices that increase family and community involvement.

### **Award Categories**

Entries will be judged in each of two categories: Elementary School (PreK-5) and Middle/High School (6-12). Each district may submit two nomination forms: one for an elementary school and one for a middle/high school. Statewide, a total of ten schools will win the award, two schools from each of Florida's five regions.

### **Criteria for Selection**

A nomination should reflect innovative practices in the recruitment, training and recognition of parents, family members and community groups, resulting in increased engagement with the school. These practices include, but are not limited to, strategies that address the following: (1) removing barriers between school and family; (2) enhancing parenting skills; (3) improving student learning and academic success; (4) facilitating better communication between stakeholders; (5) promoting volunteerism; (6) providing training at school or at home; (7) fostering better decision making; and (8) strengthening collaboration with community and others.

**Entry Deadline:** Pony or mail the original application to: Debi Elfen, VIPS, Office of Engagement, 3300 Forest Hill Boulevard, Suite C-110, West Palm Beach, FL 33406 by February 2, 2018. (No late submissions accepted.)

### **Eligibility**

The nomination is to be generated by the School Advisory Council, with input from the school's PTA or parent organization. Entries must be school-based projects that focus on specific school-initiated family and community involvement programs, projects or strategies.

This award is given in partnership with:



**INSTRUCTIONS: Complete the information below. Please type or print legibly.**

**SCHOOLS: Return all applications to your District Volunteer Coordinator.**

**Region:**                     I                     II                     III                     IV                     V

**Grade Level:** Elementary (PreK-5) \_\_\_\_\_ Middle/Senior (6-12) \_\_\_\_\_

**District:** Palm Beach County \_\_\_\_\_

**School Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** FL    **Zip:** \_\_\_\_\_

**Telephone:** (\_\_\_\_\_) \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Program/Project Contact:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**District Volunteer Coordinator:** Debi Elfen \_\_\_\_\_

**Telephone:** (\_\_\_\_\_) \_\_\_\_\_ **Email:** \_\_\_\_\_

**SIGNATURES: All signatures are required.**

**School Principal:** \_\_\_\_\_

**School Advisory Council Chairman:** \_\_\_\_\_

**PTA or Parent Organization President:** \_\_\_\_\_

**District Volunteer Coordinator:** \_\_\_\_\_

**Superintendent (District-Level Winner Only):** \_\_\_\_\_

Pony or mail the original application to:

Debi Elfen, VIPS, Office of Engagement, 3300 Forest Hill Boulevard, Suite C-110, West Palm Beach, Florida 33406 by ***Friday, February 2, 2018.*** (No late submissions accepted.)

**PROGRAM/PROJECT INFORMATION**

- 1. **Program/Project Title:** \_\_\_\_\_
- 2. **Mailing Address:** \_\_\_\_\_
- 3. **City/State/Zip:** \_\_\_\_\_
- 4. **Program/Project Mission:** \_\_\_\_\_
- 5. **Program/Project Goals:** \_\_\_\_\_
- 6. **Program/Project Initiated By:** Title I    ESE    ESOL    PTA    PTO    Other: \_\_\_\_\_
- 7. **Total School Enrollment:** \_\_\_\_\_
- 8. **Grade Levels Served By Program/Project:** \_\_\_\_\_
- 9. **Program/Project Website (if applicable):** \_\_\_\_\_
- 10. **Number of Individuals (within the following groups) Served by Program/Project:**  
Parents/Guardians \_\_\_\_\_ Students \_\_\_\_\_ Community Partners \_\_\_\_\_
- 11. **Number of Teachers, Administrators and Other School Staff Needed to Implement Program/Project:** \_\_\_\_\_
- 12. **Number of Volunteers (Within The Following Groups) Needed to Implement Program/Project:**  
Parents/Guardians \_\_\_\_\_ Students \_\_\_\_\_ Community Partners \_\_\_\_\_
- 13. **Names of Community or Business Partners Involved in Program/Project:**  
\_\_\_\_\_
- 14. **Major Sources of Funding:** \_\_\_\_\_
- 15. **Cost of Program/Project (list dollar amount, in-kind services, and donations):**  
\_\_\_\_\_
- 16. **Fees for Participation:** \_\_\_\_\_
- 17. **Site Location:** \_\_\_\_\_
- 18. **Program/Project Hours:** \_\_\_\_\_

**PTA National Standards for Family-School Partnerships**

**CHECK ALL THAT APPLY**

  
  

- Welcoming All Families into the School Community
- Communicating Effectively
- Supporting Student Success

  
  

- Speaking Up for Every Child
- Sharing Power
- Collaborating with Community

## Program/Project Description

- Describe the nominated program in 500 words or less (Times New Roman 12-point type). Response may be typed in the box provided on the next page.
- Are there materials available that can be shared with others who wish to duplicate your programs? If so, please attach supporting documents.

### Scoring

The Family and Community Involvement Award will be judged based on the following domains (each question is worth a possible 20 points for a total of 120 points). Also, note the scale with which each domain will be weighed:

- ❖ **Impact on Family and Community Involvement:**
  - Consider the degree to which families and/or the community are encouraged and inspired to become involved with the school.
  - Scale: *Very high, high, moderate, or low*
- ❖ **Outreach to Families and/or Community:**
  - Consider the degree of outreach used to solicit family and/or community participation in the program/project; e.g., newsletters, social media, flyers, announcements, word of mouth.
  - Scale: *Very high, high, moderate, or low*
- ❖ **Involvement of Families and Community:**
  - Consider the degree to which families and/or community members are engaged in and supportive of the program/project.
  - Scale: *Very high, high, moderate, or low*
- ❖ **Ability to Replicate the Program/Project:**
  - Consider the cost, time commitment, and difficulty in replicating the program/project.
  - Scale: *Minimal for all three factors, minimal for two of three factors, minimal for only one factor, or considerably large for all factors*
- ❖ **Innovation and Usefulness of Program or Project:**
  - Consider the capacity of the program/project to meet an identified school-based need; consider the level of creativity or innovation used to meet that need
  - Scale: *Directly meets, meets, loosely meets, or does not meet*
- ❖ **Relationship to School Improvement Goals:**
  - Consider the degree to which the program/project directly aligns to one or more school-improvement goals and overall fosters improvements to the school.
  - Scale: *Directly aligns, loosely aligns, indirectly aligns, or does not align or unclear*

## Nomination Narrative